**Job title** | Family PRIDE Director  
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**Reports to** | Executive Director

**MIDTOWN COMMUNITY SERVICES**  
Since 1982, Midtown has provided a wholesome, peaceful center where individuals, families and especially children can be nurtured, supported and build community together. We offer people access to connections and resources for realizing their value and full potential.

**FAMILY PRIDE DIRECTOR POSITION**  
At Midtown, we know a healthier life starts from day one, but in St. Louis a lack of access to quality healthcare, implicit biases in the medical field, and financial constraints often stand in the way of many Black families in at-risk neighborhoods. Family PRIDE was created in 1993 when research indicated that the 63110 zip code had the highest infant mortality rate in St. Louis, which was comparable to that of developing nations. For the past 28 years, Family PRIDE has provided pre- and post-natal resources and education to pregnant women in order to help reduce the infant and maternal mortality rate in the city and offer physical, emotional and social support to both parents and children.

The Family PRIDE Director is a full-time position in charge of implementing culturally congruent, nurturing and supportive programming that includes educational outreach, well-baby care information, support groups, and counseling to pregnant women and new parents in St. Louis. The Family PRIDE Director will be in charge of the day-to-day management as well as long term vision of the Family PRIDE program.

**POSITION RESPONSIBILITIES**

- Plan, execute and evaluate all programming for Family PRIDE. This entails bringing together all elements of program to create a safe, engaging, and culturally responsive environment for all participants and families.
- Build strong, trusting partnerships with Midtown community members especially Family PRIDE clients.
- Provide direct services to Family PRIDE participants which includes case management, advocacy, providing referrals, and compassionate listening.
- Partner with diverse group of organizations, businesses, and other key partners to bring meaningful programming to clients.
- Oversee work of Parent Educator(s), and students and volunteers working with the program to ensure they are completing their responsibilities effectively and in a timely manner.
- Participate in designing and implementation of program evaluations and outcome measurements.
- Ensure and manage Family PRIDE client documentation is being completed by Family PRIDE staff.
- Work closely with contracted mental health clinician and doula to refer clients, ensure clients are utilizing services and troubleshoot any issues that may arise.
• Coordinate Diaper bank diaper ordering and distribution process.
• Assist with grant applications, if needed.
• Maintain grant guidelines and reports to granters, if needed.
• Perform other duties as assigned as necessary for the success of the program.

Knowledge, Skills & Abilities - Minimum Requirements
Qualifications include:
• Bachelor's degree required. Master's degree preferred.
• 2-5 years of prior experience with program implementation.
• Demonstrates commitment to leadership development, community building, and community organizing as strategies for social change.
• Ability to work as a team, actively participate and collaborate with other Midtown staff members.
• Demonstrate the ability to build rapport and relationship with all members from the Midtown community.
• Ability to maintain composure, remain objective, demonstrate sound judgment, and react effectively in challenging situations.
• Flexible and adaptable to client needs as well as program and organizational changes.
• Excellent organizational skills and attention to details
• Effectively interact with people of diverse backgrounds
• Ability to work in a busy environment with many distractions.
• Willing to get Class E license
• Must be able to pass a background check.

Disclaimer
The above statements are intended to describe the general nature and level of work expected for this position. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed.

Equal Opportunity
At Midtown Community Services, our goal is to be a diverse, community-based workforce that is representative, at all job levels, of the clients we serve. At Midtown Community Services we are committed to providing an environment of mutual respect where equal employment opportunities are available to all applicants and staff without regard to race, color, religion, sex, pregnancy (including childbirth, lactation and related medical conditions), national origin, age, physical and mental disability, marital status, sexual orientation, gender identity, gender expression, genetic information (including characteristics and testing), military and veteran status, and any other characteristic protected by applicable law.

To apply please send a resume and cover letter to Barbara Schaefer, Executive Director, bschaefermidtownstl.org. No phone calls.