**Alcohol and Drug Prevention Coordinator**

UMKC, one of four of the University of Missouri campuses, is a doctoral research-intensive public university offering traditional and interdisciplinary programs and serving approximately 16,500 students. The University is well positioned to address the demands of the times in a dynamic city that deserves and requires the benefits that accrue from a strong public university.

The University of Missouri-Kansas City has a broad and inclusive educational mission with specific emphasis in three areas: visual and performing arts, health and life sciences, and urban affairs. UMKC’s unique profile includes the College of Arts and Sciences, University College, and Schools of Education, Nursing & Health Studies, Henry W. Bloch School of Management, Medicine, Law, Computing and Engineering, Biological Sciences, Dentistry, Pharmacy, and the Conservatory of Music and Dance.

The University has an institution-wide commitment to diversity and multiculturalism and strives to create a welcoming environment where faculty and staff feel valued for their contribution. The successful candidate will have a genuine enthusiasm for students and the University.

**POSITION OVERVIEW**

This position will serve as the Alcohol and Drug Prevention Coordinator at the University of Missouri Kansas City Counseling Services. This position provides a full range of generalist clinical services including individual, couple and group therapy, crisis intervention, outreach, consultation, supervision, and training. The position requires daytime, as well as some evening and weekend hours.

**Essential Job Functions:**

- The individual in this position will serve as the Alcohol and Drug Prevention Coordinator.
- Serve as UMKC representative to a statewide Coalition, Missouri Partners in Prevention.
- Attend monthly Coalition meetings.
- Support a campus Coalition for prevention efforts on campus.
- Implement an annual behavioral health survey, Missouri Assessment of College Health Behaviors, in conjunction with Partners in Prevention.
- Lead in the development of a campus strategic plan to address risks and concerns around substance use, mental health, sexual assault, and other behavioral issues.
- Annually review strategic plan intervention process and outcomes and campus policies related to alcohol and drugs.
- Facilitate Partners in Prevention grant budget operations and generate quarterly reports.
- Work with campus administration to create report for a Biennial Review of the campus alcohol and drug program to meet federal requirements of the Drug-Free Schools Act.
- Complete annual surveys for Partners in Prevention including Campus and Community Policies and Laws survey, UMKC campus Coalition survey, and PIP membership survey.
- Carry out direct and indirect prevention strategies to reduce the risks and harms of alcohol and drug issues (facilitate special events, tabling, presenting to campus groups, social media campaigns, environmental strategies, etc.) according to the strategic plan and needs identified in the behavioral research.
- Coordinate and implement BASICS consultations (Brief Alcohol Screening and Intervention for College Students) for alcohol, marijuana, and other drug referrals received from campus.
- Advisor to RooCovery student organization for students in recovery from alcohol and drug addiction and dependence.
Provides individual therapy, group counseling, crisis intervention, and clinical supervision, outreach, and consultation services to the university community.

Provides clinical services to diverse client populations and whose clinical work, supervision, and community intervention is infused with ethical and multicultural competency and who demonstrates clear interest and commitment to all dimensions of diversity.

Outstanding interpersonal skills demonstrated in speaking, listening, and writing.

Ability to work collaboratively and creatively in developing outreach education programming.

Demonstrated ability to work collegially and collaboratively with colleagues, campus departments, and student organizations.

Other duties as assigned.

MINIMUM QUALIFICATIONS

- A Bachelor’s degree in related/relevant area and at least 4 years of experience from which comparable knowledge and skills can be acquired is necessary.
- Active full licensure as a Clinical Social Worker, Masters Level Counselor, or psychologist and obtain licensure in the State of Missouri within 6 months of hire is required.

PREFERRED QUALIFICATIONS

- Masters Degree in Social Work, Masters Degree in Clinical or Counseling Psychology, or Doctorate in counseling or clinical psychology from an APA-accredited program is required.
- If from a Doctoral Degree, a Successful completion of an APA-accredited internship is required.

SALARY AND BENEFITS

$53,000 annually, affordable medical and dental plans (no waiting periods), 403(b) savings plan, paid time off, tuition assistance (75% of educational fees paid), and University paid long-term disability and life insurance benefits.

HOW TO APPLY

Review of applications will begin immediately and position will remain open until filled. Apply online www.umkc.edu/jobs. UMKC is an equal opportunity employer/educational institution and candidates of all backgrounds are encouraged to apply. All final candidates will be required to successfully pass a Criminal Background Check prior to beginning employment.