Pediatric Primary Care Nurse Practitioner
Emphasis Area Coordinator

Overview
The Pediatric Primary Care Emphasis Area Coordinator will be responsible for the day-to-day coordination of this specific NP Emphasis Area in the College of Nursing. The individual in this position will work with the DNP Program Director and Associate Dean to ensure smooth functioning of the Pediatric Primary Care Nurse Practitioner emphasis area. The NP faculty member will teach in the College of Nursing in areas of expertise, provide service to the College, University, community, and profession and contribute to the mission and strategic priorities of the College of Nursing. If the faculty member is on the tenure track, the position requires a program of funded research/scholarship.

RESPONSIBILITIES OF THE POSITION

Overall faculty responsibilities:
A. Participate in the ongoing development, implementation, evaluation, and enhancement of nursing academic programs:
B. Serve the College of Nursing, University, community and profession.
C. Contribute to the mission and strategic priorities of the College of Nursing and the University of Missouri-St. Louis.
D. Collaborate effectively with other faculty and staff members both within the College of Nursing and throughout the University and community to develop interprofessional academic, clinical, and research opportunities.
E. Engagement in clinical scholarship or research.

Pediatric Primary Care NP emphasis area coordinator responsibilities:
F. Work collaboratively to ensure coordination of Instructional Activities in the DNP programs.
1. Collaborate with other DNP Emphasis Area Coordinators and the DNP Program Director to ensure coordination of courses, curricular matters, and strategies for meeting student needs.
2. Collaborate with all faculty teaching in DNP program to ensure quality in curriculum and effectiveness of student learning consistent with regulatory and accreditation requirements, and advanced nursing practice standards.
3. Maintain current knowledge of curricular and program credentialing requirements for the overall DNP Program as well as those pertaining to their respective emphasis area.
4. Work with DNP Program Director and Associate Dean to ensure that specific emphasis area meets the relevant credentialing standards.
5. Maintain current knowledge of emphasis area certification requirements to assure that emphasis area curriculum and clinical experiences are consistent with certification requirements.
6. Collaborate with Academic Advisor as needed to advise students enrolled emphasis area on plan of study.
7. Collaborate with Emphasis Area Coordinators and the Preceptor Coordinator to ensure that students are placed with quality preceptors that are prepared in the appropriate specific emphasis area.

G. Participate in evaluation of DNP programs and compile reports related to DNP program.
1. Provide input for evaluations of faculty and adjunct faculty members teaching in specific emphasis area.
2. Assist in gathering and compiling emphasis area reports related to the DNP program.

H. Participate in recruitment, selection, orientation and retention of DNP students.
1. Work with the DNP Program Director and Associate Dean, academic support services in the College, and those within the University to ensure admission of qualified students, retention of students, and optimal graduation.
Qualifications Required:
   1. A graduate degree in nursing; doctorate in nursing or a related field, and Missouri RN Licensure without a disciplinary record.
   2. National Board certification and recognition by the Missouri State Board of Nursing as an Advanced Practice Registered Nurse (APRN) for coordinator of advanced practice emphasis areas.
   3. Four or more years of experience as a registered professional nurse.
   4. Evidence of successful classroom and clinical teaching experience in an accredited nursing program.
   5. Effective interpersonal skills and cultural competence.
   6. Ability to work with a diverse group of students and colleagues.
   7. Ability to work independently and within teams.

Preferred:
   1. Experience with instructional media and technology.
   2. Experience supervising personnel.
   3. Strong leadership skills.
   4. Excellent organizational skills.

Application Instructions
To apply: https://myhr.umsystem.edu/psp/tamext/STLOU/HRMS/c/HRS_HRAM.HRS_CE.GBL?SiteId=11
Applicants must combine all application materials (cover letter, resume, and list of three references with contact information) into one PDF or Microsoft Word document and upload as a resume attachment. Limit document name to 50 characters. Maximum size limit is 11MB. Do not include special characters (e.g., /, &, %, etc.). For questions about how applicants apply, please call (314) 516-5381, or if you are experiencing technical problems, please email mailto:pshrsupport@umsystem.edu

UMSL is an equal access, equal opportunity, affirmative action employer that is fully committed to achieving a diverse faculty and staff. Equal Opportunity is and shall be provided for all employees and applicants for employment on the basis of their demonstrated ability and competence without unlawful discrimination on the basis of their race, color, national origin, ancestry, religion, sex, sexual orientation, gender identity, gender expression, age, genetic information, disability, or protected veteran status.

Search Committee Chair: Nancy Magnuson, magnusonn@umsl.edu