

## Passing SSO id and Password to IR SharePoint Sites

This will allow you to either pass your SSO id and password so you do not have to log in (except Cognos) and download files more easily.

Internet Explorer:

1. Start Internet Explorer
2. Locate the Internet Options settings using one of the following methods:
  - a. On the menu bar click on Tools → Internet Options;
  - b. Click the Tools icon (looks like a gear); or
  - c. Hold the ALT key and press X.
3. Click on the Security tab.
4. Click the Local Intranet icon.
5. Click the Sites... button.
6. Click the Advanced button.
7. In the “Add this website to the zone:” text box, enter the URL, for example:  
https://ir.umsl.edu
8. Click the Add button.
9. If it is not already checked, click the check box next to “Require server verification (https:) for all sites in this zone.”
10. Click the Close button.
11. Click the OK button twice.

Firefox:

1. In the address bar type about:config
2. Click the button accepting the risk.
3. In the search box enter ntlm
4. Double click on network.automatic-ntlm-auth.trusted-uris.
5. In the text box, enter: https://ir.umsl.edu
6. Click OK.

Chrome uses the Internet Explorer settings.