

## CONTENTS

ITS is Hiring

Computers for New Hires

Rave Guardian Safety App

### WE'RE HIRING: STRATEGIC COMMUNICATIONS ASSOCIATE II

ITS' Campus Relations and Communications Team (CRC) has an opening for a Strategic Communications Associate II. For more information about this position, please visit [UMSL's Careers website](#).

### COMPUTERS FOR NEW HIRES

Hiring a new employee and want to ensure they have a computer and phone on their first day at UMSL? ITS recommends submitting a Cherwell ticket for the computer and phone two weeks in advance of their first day or the same day the job offer is accepted.

A common misconception is an SSO ID is required to submit the computer request. There is an option on the form if you don't have their SSO ID select *"Click here if you do not have the user's SSO."*

The screenshot shows a form titled "User Information" with the following fields:

- Who is this system for? (SSO ID):\*
- User's Name:\*
- Click here if you do not have the user's SSO
- FTE:\*
- Official HR Title:\*
- Building where computer will be installed:\*
- Room:\*
- Data Port:\*

By giving ITS two weeks' notice, we can complete all the necessary work to help ensure a computer is ready for your new employee, helping to facilitate a memorable first-day experience at UMSL.

Please email us at [TechnologyProcurement@umsl.edu](mailto:TechnologyProcurement@umsl.edu) if you have any questions or concerns. Additional information is also available at <https://www.umsl.edu/technology/ucp/>.

### RAVE GUARDIAN SAFETY APP

University of Missouri–St. Louis (UMSL) students, faculty, and staff have an added layer of security with a free mobile app that turns any smartphone into a personal safety device. The Rave Guardian Safety App is free to download, offering speed dial functionality to reach campus police (or 911 when off campus), a safety timer that allows friends and family to act as a virtual safety escort, and a call directory of university support services.

The safety timer allows you to invite friends and family, even if they don't have the Rave Guardian App, to join your network of "guardians." When needed, users can request one or more of their guardians to monitor their walk on or off campus ensuring they get to their destination safely. During the timed trip, Rave Guardian will share your approximate location and route with the selected guardian, and they can follow along using GPS. Once you reach your destination, your guardian will know you arrived safely. Should an issue arise during a trip, the user can dial their guardian, campus police, or 911 with one-touch dialing.

Additional information can be provided via your Rave Guardian profile and real-time location, helping facilitate a quicker emergency response.

Other features include:

- My Profile: Stored personal and, if necessary, medical information which can be shared with emergency responders
- Inbox: Another method in which you may receive emergency notifications from the campus.
- Call Directory: Speed dial access to campus support services.
- Content Directory: Quick web links to campus support services.
- Text UMSL Police: A portal for texting a crime tip or, in an extreme emergency, texting for help. The preference is always to call the police when possible.

All students, faculty, and staff are encouraged to enhance their personal safety by downloading Rave Guardian Safety App. To learn more about the Rave Guardian Safety app, please visit <https://www.umsl.edu/safety/police/safety/rave.html>.