In This Issue:

- Microsoft Teams Workshop
- Adobe Creative Cloud for Students
- Classroom Software Requests
- And more!

IT Safety Tip:

Perform Regular Updates on Your Mobile Devices!

Operating systems, applications, and anti-viral software all offer periodic updates containing vital security patches for your mobile devices. Keep your mobile device systems on current versions.

Need IT help? Give us a call at 314-516-6034 or visit the Technology Support Center located at 190 MSC!

We would love to assist you with all your technological needs!

UMSL | ITS
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ITS Update: March 2023

Faculty & Staff: What Is All of This Talk about Microsoft Teams?

Join ITS for a hands-on "Getting Started with Teams" Workshop!

Watch your email; full workshop details will be coming soon!

Students: Adobe Creative Cloud License Available for Purchase!

Visit https://missouri.onthehub.com to purchase.

Spring 2023 Campus Computing Lab Hours

TJ Research Commons
M-F 7:30A-10P
Sat 8A-4P
Sun 8A-4P

SSB 452
M-Th 9A-8P
Fri 9A-2P
Sat-Closed
Sunday 1P-6P

SSB 222
Mon 9A-8P
Tues-Fri 9A-7P
Friday- Closed
Sat- 1P-5P

Benton 232
M-Fri-8:30A-9P
Sat-CLOSED
Sunday-8:30A-9P

E.Desmond Lee T.L.C.
M-Fri 8A-9:30P
Sat 8A-3P
Sun- Closed

Faculty & Staff: Software Requests Deadline!

The deadline to submit requests for software for use in the Labs and Classrooms for the Academic Year 2023-2024 is May 1, 2023.
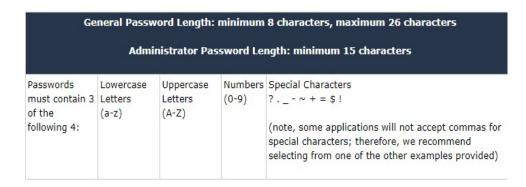
Requests can be submitted via the [ISS Software Request Cherwell Portal](). The new software will also require a [BPM12004 Approval]().

If you have previously requested specialized software in the classrooms that are longer needed, please send us an email at [ic@umsl.edu]().

Frequently Asked IT Question of the Month

Question: I need to change my password. What are the password requirements?

Answer:

General Password Length: minimum 8 characters, maximum 26 characters				
Administrator Password Length: minimum 15 characters				
Passwords must contain 3 of the following 4:	Lowercase Letters (a-z)	Uppercase Letters (A-Z)	Numbers (0-9)	Special Characters ? . _ - ~ + = $! (note, some applications will not accept commas for special characters; therefore, we recommend selecting from one of the other examples provided)

Passwords cannot:
- Contain any spaces.
- Be the same as the prior password.
- Be a 5-character or longer word found in the dictionary.
- Be the same as any part of your name or your user ID.
- Contain symbols other than the special characters specified above.
- Contain campus-related terms such as "triton".