

**DEPARTMENT OF PSYCHOLOGICAL SCIENCES**

**STUDENT TRAVEL FUNDING REQUEST (FILLABLE)**

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Up to \$300 in departmental travel funds are available for currently enrolled students. The Graduate School will match up to \$300 (for a \$600 total between the two sources). Priority is given to travel that involves presentation of research and other scientific work. **Upload this full signed form when applying for matching funds through the Graduate School.** <https://www.umsl.edu/gradschool/funding/travelsupport.html>

**TRAVELER**

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Name: \_\_\_\_\_

Today's Date: \_\_\_\_\_

Email: \_\_\_\_\_

Degree Program: \_\_\_\_\_

Date(s) of Travel: \_\_\_\_\_

Purpose of Travel (i.e. conference name, location, and if presenting/paper/talk): \_\_\_\_\_

\_\_\_\_\_

Estimated Total Cost of Travel: \_\_\_\_\_

\_\_\_\_\_

Reimbursement Amount Requested from Department (\$300 max): \_\_\_\_\_

**Department Approval**

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Source of Funding: MoCode: \_\_\_\_\_ DeptID: \_\_\_\_\_ Program: \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

Advisor/Faculty Sponsor: \_\_\_\_\_

Date: \_\_\_\_\_

Chair Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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**This signed form needs to be attached as a receipt when the on-line travel expense report is submitted for traveler reimbursement.**