Empowering adults and families to become independent and permanently housed

Position Description

1. Position Identification

Title: Counselor
Job Location: 1000 N. 19th Street, St. Louis, MO 63106
Reporting Relationship: Executive Director
Salary: Commensurate with Experience and Capabilities
Employment Status: Full Time/ Exempt / Salary
Status: Approved-Fiscal Year 2021 - Grant Based

2. General Description

The Counselor utilizes Housing First and Trauma Informed Care best practices while researching and implementing evidence-based practices to ensure use of effective assessments, treatments and diagnosis that best addresses the client needs.

3. Responsibilities

- Provide services and therapeutic interventions for clients
- Motivate clients to make healthy adjustments and choices
- Provide screenings, psychosocial assessments and diagnosis
- Provide coordinated care by initiating and/or participating in client centered consultation with other internal and external providers
- Assist individuals in applying for and qualifying for SSI / SSDI benefits
- Research and share knowledge with clients and staff
- Create and maintain treatment plans utilizing evidence-based therapies
- Provide clinical guidance to staff through relevant training’s and peer to peer support
- Create, implement, and track outputs and outcomes
- File maintenance in HMIS and agency hard copy
- Participate in grant research, writing, reporting and monitoring
- Participate as a collaborative member of the case review team
- Serve as a positive ambassador of Gateway180
- Attend scheduled team meetings
- Mandatory reporter for child abuse and neglect

4. Qualifications, Skills, & Knowledge

- Missouri Licensed Master level clinician (PLPC, LPC, LMHC, LCSW)
- Minimum 3 years clinical experience within a therapeutic setting, individual, group and family therapy
- Experience providing CBT, TF-CBT, Motivational Interviewing, play therapy, art therapy
- 1 to 3 years’ experience working with children and parenting youth
Experience and competencies in working in a multiracial, multicultural, residential environment
Proficiency in the use of Microsoft Office Suite
Must have own vehicle and possess a current, valid driver’s license and meet requirements for insurance
Must be willing to be on call and able to work evening, overnight and/or weekends if necessary

Skills & Knowledge

· Highly positive and capable of motivating others
· Knowledge of multiple clinical modalities and biopsychosocial assessments
· Creative thought leader
· Strong crisis counseling and problem-solving skills
· Experienced in providing individual and group counseling to young children
· Knowledgeable of; child, adolescent, and early adult development
· Demonstrated knowledge of family systems assessments
· Excellent relationship management skills
· Meet scheduled deadlines and perform routine tasks with minimal supervision
· Approaches all issues with a Trauma Informed Care attitude
· Excellent written and verbal communication skills
· Culturally competent and sensitive to the issues facing low-income, urban households

5. Occupational Health and Safety

· Compliance with workplace policies and procedures for risk identification, risk assessment and risk control
· Active participation in activities associated with the management of workplace health and safety
· Identification and reporting of health and safety risks, accidents, incidents, injuries and property damage at the workplace
· Correct utilization of appropriate personal protective equipment

6. General Understanding & Equal Opportunity Employer

This position description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities and qualifications required of employees assigned to the role.

Gateway180 is proud to be an equal opportunity employer. Applicants are evaluated on the basis of job qualifications and not race, sex, color, disability, national origin, religion, creed, age, marital status, sexual orientation, gender identity or expression, or other applicable legally protected characteristics.