



Notes

View Customer Accounts

The Customer Accounts page displays all transactions for a student from all sources (e.g. Tuition Calculation, Student Post, Group Post, External File Load, Cashiering, etc.)

Navigation:

► Menu Path

Student Financials > View Customer Accounts

Academic Information

The Academic Information link shows the classes the student is enrolled in or has dropped in a given term.

Customer Accounts

Business Unit STLOU

Name

ID

[Academic Information](#)



Total 2,616.60

Anticipated Aid 1,549.00

Account Details							Find View All	First	1-7 of 11	
Account Type	Account Number	Term	Balance	Currency Code	Open Date	Status				
SAR	SAR001	2020 Spring Semester	2,616.60	USD	11/19/2019	Active	Account Details			
SAR	SAR001	2019 Fall Semester	0.00		05/22/2019	Active	Account Details			
SAR	SAR001	2019 Summer Semester	0.00		03/14/2019	Active	Account Details			
SAR	SAR001	2019 Spring Semester	0.00		11/11/2018	Active	Account Details			
SAR	SAR001	2018 Fall Semester	0.00		06/19/2018	Active	Account Details			
SAR	SAR001	2018 Summer Semester	0.00		03/19/2018	Active	Account Details			
SAR	SAR001	2018 Spring Semester	0.00		11/21/2017	Active	Account Details			

Additional Information			
Detail Transactions	Item Summary	Items by Term	Items by Date
Due Charges	Payment Plans	View Anticipated Aid	

[Return to Search](#) [Previous in List](#) [Next in List](#) [Notify](#)

Training Guide Student Financials

Notes

Click the **Enrollment** link at the end of the Term you wish to view:

Customer Accounts

Academic Information

Bio/Demo Data

ID [] Name []

Campus ID [] Gender Female

Citizenship		National ID	
Country	Description	NID Type	National ID
United States	Native	Social Security Number	340780379

Career Term Data

Term	Career	Primary Program	Residency	Tuition Group	Units	Tot Units	Level	Academic Load		
SS2020	UGRD	Arts & Sci	Metro		0.000	115.000	Senior	No Units	Academic Plan	Enrollment
SP2020	UGRD	Arts & Sci	Metro	UGRD	6.000	115.000	Senior	Half-Time	Academic Plan	Enrollment
FS2019	UGRD	Arts & Sci	Metro	UGRD	6.000	110.000	Senior	Half-Time	Academic Plan	Enrollment
SS2019	UGRD	Arts & Sci	Metro	UGRD	3.000	104.000	Senior	Less 1/2	Academic Plan	Enrollment

[Return](#)

Here you can see various information including Class Number, Session, Status, Add and Drop Dates, and whether it is an Online or In-Seat class.

Academic Information

Enrollment Summary

ID [] Name []

Enrollment Detail Personalize | Find | View All | [] [] First 1-5 of 6 Last

Details	Dates											
Subject	Catalog	Class Number	Description	Session	Status	Add Date	Drop Date	Drop Reason	Bill Units	Basis	Component	Class Info
1 POL SCI	1100	10578	Intro Amer Politics	Eight Wk 2	Dropped	01/22/2019	03/17/2019	Administrative Drop	3.00	Graded	Internet	Class Info
2 PSYCH	4398	11803	Child Maltreat: MDT Approach	Regular	Enrolled	01/22/2019			3.00	Graded	Lecture	Class Info
3 PSYCH	2201	11670	Psychological Statistics	Regular	Enrolled	01/22/2019				Non-Graded	Laboratory	Class Info
4 PSYCH	4350	13199	Emotions and the Brain	Regular	Enrolled	01/22/2019			3.00	Graded	Lecture	Class Info
5 ENGL	3100	10239	Junior-Level Writing	Regular	Enrolled	01/22/2019			3.00	Graded	Recitation/Seminar/Discussion	Class Info

[Return](#)

Service Indicators


Service Indicators identify important information. Negative Service Indicators are viewable by the student where Positive Indicators are only viewable to Staff.

The departments with the most common Service Indicators include:

- Cxx – Cashier’s Office
- Fxx – Financial Aid Office
- Gxx – Graduate School
- Rxx – Registration

Notes

Customer Accounts

Business Unit STLOU
 Name ID [Academic Information](#) 
 Total 1,497.14 Anticipated Aid 0.00

Account Type	Account Number	Term	Balance	Currency Code	Open Date	Status	
SAR	SAR001	2019 Spring Semester	1,497.14	USD	01/23/2019	Active	Account Details

Display Effect Institution [Refresh](#)

[+ Add Service Indicator](#)

Code	Code Description	Reason Description	Institution	Start Term	End Term	End Term Description	Start Date
C02	Past Due Student Acct Balance	PSTDU	STLOU				08/16/2019
C11	Past Due-No Future Term Reg	Past Due	STLOU				08/16/2019
C77	Prior Balance Worksheet	Allowed	STLOU	4827	SP2020	4827 SP2020	10/30/2019
CD1	Direct Deposit Update Needed	Direct Deposit Not Setup	STLOU				06/03/2019
CPE	Permits Available	Parking Permit	STLOU	4743	FS2019		07/08/2019
R04	Advising	Advising Required	STLOU	4835	SS2020	4835 SS2020	11/26/2019
R95	Lawful Presence HB 390	ISIR record loaded in FA	STLOU				05/09/2019
TBR	TB Risk Assessment	Proof of TB vaccination	STLOU				08/19/2019
TL9	Not Anymore Training	Title IX Training Needed	STLOU				12/09/2015

Training Guide Student Financials

Notes

Account Details

The Account Details page displays assessments, payments, grants, scholarships, etc.

On the Account Details page, click View All so that you can see all of the transactions for a specific account.

Customer Accounts

Business Unit STLOU

Name [Redacted]

ID [Redacted]

[Academic Information](#)



Total 2,616.60

Anticipated Aid 1,549.00

Account Details							Find View All First 1-7 of 11 Last
Account Type	Account Number	Term	Balance	Currency Code	Open Date	Status	
SAR	SAR001	2020 Spring Semester	2,616.60	USD	11/19/2019	Active	Account Details
SAR	SAR001	2019 Fall Semester	0.00		05/22/2019	Active	Account Details
SAR	SAR001	2019 Summer Semester	0.00		03/14/2019	Active	Account Details
SAR	SAR001	2019 Spring Semester	0.00		11/11/2018	Active	Account Details
SAR	SAR001	2018 Fall Semester	0.00		06/19/2018	Active	Account Details
SAR	SAR001	2018 Summer Semester	0.00		03/19/2018	Active	Account Details
SAR	SAR001	2018 Spring Semester	0.00		11/21/2017	Active	Account Details

Additional Information

[Detail Transactions](#)

[Item Summary](#)

[Items by Term](#)

[Items by Date](#)

[Due Charges](#)

[Payment Plans](#)

[View Anticipated Aid](#)

Account Details

ID [Redacted]

Business Unit STLOU

Account Number SAR001 SP2019

Account Balance 0.00

Debits 3,455.20

Credits -3,455.20

Applied 3,455.20

Unapplied 0.00

Details							Find View 3 Filter
Item	Term	Class	Taxes	Amount Incl Tax	Balance	Installment ID	Last Activity Date
Federal Pell Grant	SP2019			-1,524.00	0.00		01/14/2019 Item Details
University Bookstore	SP2019			73.20	0.00		01/09/2019 Item Details
Arts and Sciences Supp Fee	SP2019			83.20	0.00		11/11/2018 Item Details
Online Supp Fee-100-A&S	SP2019			498.40	0.00		11/11/2018 Item Details
Tuition-Undergraduate-Metro	SP2019			2,797.60	0.00		11/11/2018 Item Details

The **Amount Inc. Tax** column is the full amount of the charge or payment. To determine what is still owed for any term, view the **Balance** column.

Amount Charged	Amount Incl Tax	Balance
	54.95	0.00
Balance	-1,881.45	0.00
	240.00	0.00
	2,055.00	0.00

Notes

While still on the **Account Details** page, you can click on **Item Details** to see the charge details in the middle of the page and the payments made to that charge at the bottom. See below.

Account Details

ID	Business Unit	STLOU
Account Number SAR001 SP2019	Account Balance	0.00
Debits 3,455.20	Credits -3,455.20	Applied 3,455.20
		Unapplied 0.00

Item	Term	Class	Taxes	Amount Incl Tax	Balance	Installment ID	Last Activity Date	Item Details
University Bookstore	SP2019			73.20	0.00		01/09/2019	Item Details
Employee Tuition Assist Pgm	SP2019			-1,900.80	0.00		12/05/2018	Item Details
Tuition-Undergraduate-Metro	SP2019			2,797.60	0.00		11/11/2018	Item Details

Item Details

ID	Business Unit	STLOU
Item Number 000000000000072	University Bookstore	
Item Amount 73.20	Applied Amount 73.20	Balance 0.00
Reference Number BK8.1.837.0520.18636	Item Type 040600000201	

Line Num	Posted	Effective	Billed	Due	GL Posted	Reference Number	Amount
1	01/09/2019	01/09/2019	01/09/2019	02/01/2019	01/09/2019 11:55:04PM	BK8.1.837.0520.18636	73.20

Payments paying this Charge

Item Type	Account Number	Item Term	Date	Amount
Federal Pell Grant	SAR001 SP2019	2019 Spring Semester	01/14/2019	73.20

[Return](#)

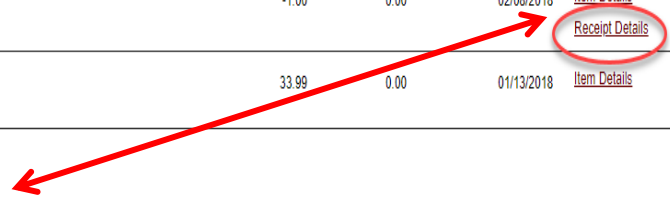
Notes

Receipt Details will show the date, payment type and amount of the chosen receipt.

Account Details

ID			Business Unit	STLOU			
Account Number	SAR001	SP2018	Account Balance	0.00			
Debits	3,395.44	Credits	-3,395.44	Applied	3,395.44	Unapplied	0.00

Details							
Item	Term	Class	Taxes	Amount Incl Tax	Balance	Installation ID	Last Activity Date
eCheck Payment	SP2018			-32.99	0.00		03/02/2018 Item Details
Payment -In Office - Debit	SP2018			-1.00	0.00		02/08/2018 Item Details Receipt Details
University Bookstore	SP2018			33.99	0.00		01/13/2018 Item Details



Student Receipt Details

ID			Business Unit	STLOU	
Receipt Status	Posted		Receipt Number	312647	
Cashier's Office	MAIN	Cashier's Office	Cashier	CHILIPWELIG	
Business Date	06/20/2019	Seq Num	7	Register	REG1
Transaction Date	06/20/2019	Time	2:04:39PM	Total Amount	3.22
Reference Nbr			Including Tax	0.00	
Invoice Number					

Target Details			
Target Key	Refund check as Payment	Amount	Authority
		3.22 USD	

Tender Details		
Tender Key	Check	Amount
		3.22 USD
Deposit ID	Tender Details	

[Return](#)

Notes

Additional Details

At the bottom of the Customer Accounts page there are several links that display the student's term information in various ways.

The **Items by Date** page displays the information in chronological order.

Additional Information

[Detail Transactions](#) [Item Summary](#) [Items by Term](#) [Items by Date](#)
[Due Charges](#) [Payment Plans](#) [View Automated Aid](#)

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Items By Date

Business Unit STLOU

ID

Sort Detail By

Posted Date Effective Date Bill Date Due Date

From Date To Date

Items by Date Personalize | Find | First 1-148 of 148 Last

Date Posted	Item Effective Date	Billing Date	Due Date	Item Type	Item Term	Amount	Total
11/19/2019	11/19/2019			Tuition-Undergraduate-Metro	2020 Spring Semester	2,215.80	2,215.80
11/19/2019	11/19/2019			Arts and Sciences Supp Fee	2020 Spring Semester	63.600	2,279.40
11/19/2019	11/19/2019			UMSL Illinois Waiver	2020 Spring Semester	-36.600	2,242.80
11/19/2019	11/19/2019			Online Supp Fee-100-A&S	2020 Spring Semester	373.800	2,616.60
08/16/2019	08/16/2019	08/16/2019	09/10/2019	Refund-Credit Balance	2019 Summer Semester	9.010	2,625.61
08/16/2019	08/16/2019			Federal Pell Grant	2019 Fall Semester	-1,549.000	1,076.61
08/16/2019	08/16/2019	08/16/2019	09/10/2019	Refund-Credit Balance	2019 Fall Semester	879.130	1,955.74
08/15/2019	08/15/2019	08/16/2019	09/10/2019	University Bookstore	2019 Fall Semester	-125.800	1,829.94
08/09/2019	08/09/2019	08/16/2019	09/10/2019	University Bookstore	2019 Fall Semester	35.920	1,865.86
08/06/2019	08/06/2019	08/16/2019	09/10/2019	University Bookstore	2019 Fall Semester	125.800	1,991.66
06/20/2019	06/20/2019			Payment - Returned Refund	2019 Summer Semester	-3.220	1,988.44
06/18/2019	06/18/2019	06/18/2019	07/10/2019	Refund-Send to Cashiers	2019 Summer Semester	2.220	1,990.66
06/13/2019	06/13/2019	07/17/2019	08/10/2019	E-Credit Card Refund	2019 Fall Semester	6.250	1,996.91
06/13/2019	06/13/2019	07/17/2019	08/10/2019	Refund-Credit Balance	2019 Fall Semester	1.000	1,997.91

Notes

View Anticipated Aid

The aid the student has accepted for the term you are viewing will be shown here:

Additional Information			
Detail Transactions	Item Summary	Items by Term	Items by Date
Due Charges	Payment Plans	View Anticipated Aid	

Anticipated Aid Details

Find						First	1 of 1	Last
Term:	2020 Spring Semester				Term Total	3,472.00		
Find View All						First	1 of 3	Last
Item Type	Career	Date	Apply Dt	Expire Dt	Net Award			
Direct Subsidized Loan 14D	UGRD	09/30/2019 4:31:09PM	01/13/2020	03/13/2020	1,732.00			
Direct Unsubsidized Loan 14D	UGRD	09/30/2019 4:31:09PM	01/13/2020	03/13/2020	990.00			
Access Missouri Award	UGRD	09/30/2019 2:14:41PM	01/10/2020	04/09/2020	750.00			

Training Guide Student Financials

Related Content

Under the related content link in the upper right hand corner of the Customer Accounts page, there are several short cuts that you should become familiar with as they provide a quick way to get to various helpful queries.

The screenshot shows the MyView@UMSL interface. At the top, there is a red header with the University of Missouri-St. Louis logo and navigation links like Home and Add. Below the header, there is a breadcrumb trail: Favorites > Main Menu > Student Financials > View Customer Accounts. The main content area is titled "Customer Accounts" and displays account information for Business Unit STLOU. It shows fields for Name, ID, Academic Information, Total (2,616.60), and Anticipated Aid (1,549.00). Below this is a table of Account Details with columns for Account Type, Account Number, Term, Balance, Currency Code, Open Date, Status, and a link to Account Details. The table lists four accounts with varying terms and balances. On the right side, a "Related Content" dropdown menu is open, listing various links such as AAA Access, FERPA for SF, Prom Note, MyView WriteOffs Only, Comm, UM Message, Grades, Photo, Student Financial History, and Bookstore Details. The "Related Content" link in the top right is circled in red.

University of Missouri-St. Louis
MyView@UMSL Home | Add

About MyView | Admissions | Registration & Records | Cashier's Office | F

Favorites | Main Menu > Student Financials > View Customer Accounts

Customer Accounts

Business Unit STLOU

Name ID Academic Information

Total 2,616.60 Anticipated Aid 1,549.00

Account Details Find | View All | Fil


Account Type	Account Number	Term	Balance	Currency Code	Open Date	Status	
SAR	SAR001	2020 Spring Semester	2,616.60	USD	11/19/2019	Active	Account Details
SAR	SAR001	2019 Fall Semester	0.00		05/22/2019	Active	Account Details
SAR	SAR001	2019 Summer Semester	0.00		03/14/2019	Active	Account Details
SAR	SAR001	2019 Spring Semester	0.00		11/11/2018	Active	Account Details


Related Content New Window | Hel

- AAA Access
- FERPA for SF
- Prom Note
- MyView WriteOffs Only
- Comm
- UM Message
- Grades
- Photo
- Student Financial History
- Bookstore Details






Training Guide Student Financials

This is what the students see when they log into TouchNet. There are many things they can do such as make a payment, view account activity, authorize users, set up a payment profile, and view refunds.

 Save time when paying. Set up a preferred payment profile in the [Payment Profile](#) page.

 To sign up for direct deposit of your refunds, complete your setup in the [Refund Account Setup](#) page.

My Profile Setup

-  Authorized Users
-  Personal Profile
-  Payment Profile
-  Security Settings
-  Electronic Refunds

Student Account	ID: xxxx8700
Balance	\$0.00
<input type="button" value="View Activity"/> <input type="button" value="Make Payment"/>	

Notes

This is the student's view of their Account Activity:

Student Account Balance \$2,616.60

▼ **Spring 2020** \$2,616.60

Account Activity

Description	Date	Due Date	Amount (\$)
▶ Arts and Sciences Supp Fee	11/19/19		\$63.60
▶ Tuition-Undergraduate-Metro	11/19/19		\$2,215.80
▶ Online Supp Fee-100-A&S	11/19/19		\$373.80
▶ UMSL Illinois Waiver	11/19/19		-\$36.60
Term Balance:			\$2,616.60

▶ **Fall 2019** \$0.00