Post-Doctoral Hiring Process

Fully grant funded:
- Approval from Dept. Head and Dean
- Unit completes the Job Posting Requisition form
- Business Manager approves and sends to employment@umsl.edu
- Search
- Offered made, and Unit generates the letter, letter reviewed by Business Manager and Dean
- *If there is no search – The unit will need to follow the ODEI search waiver process

Not fully grant funded:
- Approval from Dept. Head and Dean
- Justification will be needed
- Unit completes the Job Posting Requisition form
- Business Manager approves and sends to employment@umsl.edu
- Search
- Offered made, Unit generates the letter, letter reviewed by Business Manager and Dean
- *If there is no search – The unit will need to follow the ODEI search waiver process