Step One: Identification and Notification

Office of Financial Aid runs process to identify students who are either below 67% or 2.0 cumgpa or are over 180 credits hours or have not completed any courses (zero hours).

Students are given a semester of Warning to regain SAP except for zero hours. This warning semester is the next semester in which they enroll in classes. Zero hours are suspended.

Students who have already had one semester of Warning and have NOT regained SAP have their aid suspended and may choose to appeal.

Step Two: SAP Appeals

Student submits appeal, which is then reviewed, provided all required information has been included (explanation & documentation).

If student can regain SAP in one semester, appeal is approved for the next semester in which the student takes courses. If not, student is directed to an advisor, who then develops an Academic Plan.

Student is placed on an Academic Plan which outlines all courses (including subject, number, and credit value). Student may also be required to achieve a minimum GPA for the semester, depending on the circumstances.

Step Three: Academic Plans

Plans are reviewed every semester to ensure students are passing all attempted courses and registering according to plan for future semesters.

Students who are adhering to their plans are kept on plan until they regain SAP or graduate.

Students who have deviated from their plan have their aid terminated and may re-appeal.

Effective Fall 2011