



2021 - 2022 Special Circumstances Appeal – Dependent (F22SCF)

Last Name	First Name	M.I.
UMSL Student ID	Date of Birth	Phone Number (include area code)

Student Financial Aid understands family situations can change. In order to review your appeal, we need specific details regarding your special circumstance and the appropriate supporting documentation.

These items are required documentation for all appeal types:

- A typed-detailed, signed letter describing your/Parent(s) situation, including dates & amounts of changes to income
- Parent(s) most recently filed Federal 1040 Tax Return and W-2s *likely 2020 tax return*
- Student’s most recently filed Federal 1040 Tax Return and W-2s (if applicable) *likely 2020 tax return*

Special Circumstance	Documents Needed
<input type="checkbox"/> Reduction of income as a result of unemployment, reduced wages, or a change in untaxed income and benefits (i.e. disability, child support, etc.)	<ul style="list-style-type: none"> • Letter of separation from employer • Most recent Unemployment Benefits Statement • Most recent pay stubs
<input type="checkbox"/> Change in parental marital status as a result of separation, divorce, or death after completing the FAFSA	<ul style="list-style-type: none"> • Proof of separate households (i.e. utility bills, cell phone bills, housing, lease) • Copy of Divorce Decree • Copy of death certificate or obituary
<input type="checkbox"/> Medical and/or dental expenses that are NOT covered by insurance and EXCEED 11% of your adjusted gross income (AGI)	<ul style="list-style-type: none"> • Paid receipts or cancelled checks • Schedule A of the most recent Tax Return
<input type="checkbox"/> Elementary and/or secondary private school (K-12) tuition	<ul style="list-style-type: none"> • Payment Summary from the school stating tuition paid or to be paid for the 2021-2022 academic year minus any waiver, discounts or financial aid.
<input type="checkbox"/> Child care/day care expenses	<ul style="list-style-type: none"> • Payment Summary from the school stating tuition paid or to be paid for the 2021-2022 academic year minus any waiver, discounts or financial aid.
<input type="checkbox"/> Other: If none of the above circumstances apply to you, attach a signed statement explaining your circumstances.	<ul style="list-style-type: none"> • Any other relevant documentation

Did you submit a Special Circumstance Appeal for the 2020-2021 academic year? Yes or No

<p>If additional documents or clarification is needed and you would like us to contact your parent, please list their name and contact information:</p> <p>Parent name: _____</p> <p>Parent phone number: _____</p> <p>Parent email: _____</p>
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Household Information

Full Name	Age	Relationship to Student	List the name of the college/university where this household member will attend at least half-time during 2021-2022. To be listed, student must be in a program leading to a degree or certificate at an institution which awards Title IV aid. DO NOT INCLUDE PARENT(S) THAT ARE ENROLLED IN COLLEGE
		Self/student	University of Missouri – St Louis
		Parent/step-parent	
		Parent/step-parent	

If necessary, attach a separate sheet of paper with additional household members.

Projected Monthly Income for 2021	Student	Parent 1	Parent 2
Monthly wages/salary before taxes (including severance pay and any other income from work)			
Other monthly taxable income before taxes (disability payments, unemployment compensation, interest/dividend income, etc.) List types of income in attached detailed letter.			
Other monthly untaxed income (payments to tax deferred pension/savings plans, workers compensation, etc.) List types of income in attached detailed letter.			
Social Security or SSI (monthly)			
Monthly child support received			
Total			

*I agree to provide any additional documents as requested by the financial aid office. **If this form is incomplete or missing documents, I understand that no action will be taken.** Please allow 7-14 business days for processing. Materials must be submitted no later than two weeks prior to the last date of half-time enrollment. No aid will be processed for the paperwork received after these deadlines. . Please submit this form to the Student Financial Services office by using **Secure Document/File Upload** feature in MyView Student Center!*

Student Signature

Date

Parent Signature

Date

PRINT NAME IN LIEU OF SIGNATURE