UMSL’s Certificate in University Teaching (CUT) will be of value to your career, whether in academia, industry, business, education, public service, or healthcare. This program, jointly sponsored by the Center for Teaching & Learning (CTL) and the Graduate School, is open to UMSL graduate students, both Master’s and PhD candidates.

**Your CUT commitment:**
- Attend an annual Teaching Assistant Academy in August (separate registration at [https://tinyurl.com/taa2020](https://tinyurl.com/taa2020))
- Complete all of the activities included in each unit *
- Submit your teaching portfolio to the CTL after completing all other CUT requirements
- To register for CUT units, go to [https://tinyurl.com/CUTregistration](https://tinyurl.com/CUTregistration)

*NOTE: Unit F is a prerequisite for Unit C. All other units are non-linear, meaning they may be taken in any order and/or simultaneously*
**Teaching Assistant Academy**
Day-long professional development conference held on **Wednesday, August 19, 2020**
Register at [https://tinyurl.com/taa2020](https://tinyurl.com/taa2020)

**Higher Education Foundations (Unit F)**
*Prerequisite for Unit C*
Teaching & Learning in the University
- Grading (Aug 28)
- Course Design (Sept 4)
- Active Learning (Sept 11)
- Inclusive Teaching (Sept 18)
- Designing Assessments (Oct 2)

Preparing for University Teaching
- Service-Learning and Civic Engagement (Oct 9)
- Theories of Learning & Motivation (Oct 16)
- Teaching Resources Portfolio (Oct 30)
- Understanding How Implicit Bias Shapes Expectations (Nov 6)
- Philosophy of Teaching (Nov 13)

Offered in **Fall**
Cost for Unit F $50

**Teaching with Technology (Unit T)**
- Complete the CTL’s Online Modules: Teaching with Technology in a 4-week blended format (2 Zoom meetings, 4 weeks of online modules)
- Attend Focus on Teaching & Technology Conference (FTTC) on **Sept 24-25, 2020** or make arrangements for Spring conference
- Fall modules begin with Zoom meeting **Oct 23**, end with Zoom meeting **Nov 20**
- Spring modules begin with Zoom meeting **March 12** and end with Zoom meeting **April 16**

Offered in **Fall** and **Spring**
Cost for Unit T $50
FTTC Registration is free this year

**Professional Development (Unit D)**
Attend at least 4 of the following workshops
- University Jobs 101 (TBD)
- Writing in Graduate School (TBD)
- Developing Your Academic CV and Application Materials (TBD)
- Finding and Getting Grants (TBD) + Salary Negotiation (TBD)
- Preparing for Campus Visits (TBD)

On your own
- Attend a CTL colloquium or seminar, submit 1-page summary & reflection (include in Unit P)
- Shadow a mentor in your discipline; write a 2-3 page paper describing your experience (to be included in Unit P)

Offered in **Spring**
Cost for Unit F $50

**Teaching Practicum Capstone (Unit C)**
**Must complete Unit F first**
One semester prior to enrollment
- Arrange to teach a course
- Contact CTL to schedule teaching observations 3 times in the semester (roughly one a month)

During Practicum
- Email weekly teaching logs to CTL
- Meet with your observer after each observation.
- If you are teaching an online course, the CTL will request access to your course modules to offer feedback on assignments and activities; your Practicum Supervisor will conference with you at least 3 times during the semester

Offered in **Fall** and **Spring**
Cost for Unit F $100

**Final Project: Teaching Portfolio (Unit P)**
After completing all unit requirements, you will submit a teaching portfolio to the CTL that includes materials developed during CUT that showcase your teaching experience and expertise.
- A 2-page reflection on how CUT has informed your teaching
- Your philosophy of teaching
- Professional Curriculum Vitae (CV)
- Syllabi, handouts, active learning activities, assignments, and rubrics you’ve created
- Relevant artifacts such as summaries or midterm and final course evaluation, letter from students, graded papers
- Your Teaching Resources Portfolio
- Other evidence of professional development,

Due **August 1** after all units completed
No cost

**TO REGISTER FOR CUT UNITS, GO TO** [HTTPS://TINYURL.COM/CUTREGISTRATION](HTTPS://TINYURL.COM/CUTREGISTRATION)
**FOR THE 2020-2021 YEAR ALL SESSIONS WILL BE HELD VIA ZOOM**