

## **UMSL Retirees Association**

### **Board of Directors Meeting**

**August 19, 2020**

#### **Minutes**

Attending: Sue Baber, Lol Barton, Dave Ganz, Dave Garin, Melissa Hattman, Kathie Haywood (President-elect), Clark Hickman (President), Debbie Kettler, Mike Murray (Past-President), Brenda Shannon-Simms, Helene Sherman (Secretary), Steve Spaner (Treasurer).

- I. **Minutes:** July 15, 2020 minutes were approved as amended. Follow – up information on pervious minutes was discussed. The April and July, 2020, minutes were approved. December 4, 2019 minutes will be considered for approval at next general meeting, which will be the holiday meeting.

II. **Treasurer's Report** (Steve Spaner)

Steve Spaner, Treasurer, submitted the treasurer report with the July agenda. The RA account balance is \$12,591.76 as of 8/19/2020.

III. **Committee Reports:**

- A. **Communications Committee (Sue Baber)** – (See written report, also). Sue suggested that a power point presentation be developed for the welcome folder. She also described methods for presenting the newsletter effectively on the website. Steve suggested that Lol Barton post the brochure, the new application and any other related material on the website.
- B. **Membership Committee (Melissa Hattman)** – (See written report, also.) Melissa reported that the brochure was not yet printed. She discussed a photo release for those members whose pictures are included in the brochure. Melissa moved that the RA accept the newly revised membership application. The motion was unanimously approved.
- C. **Planning & Events Committee (Debbie Kettler)**— (Also see written report.)

Debbie reported that the RA could present a webinar on pensions, administrative changes such as who is charged which specific responsibilities, contact information, investments and related topics. Debbie will inform the board when she knows if the December holiday luncheon will be held in person. There is a possibility of a spring Missouri History Museum tour.

D. President's Report (Clark Hickman)— (See written report, also.)

Clark reported that he and Debbie Kettler met with Jim Hertel from UMSL's Human Resources department. The meeting focused on methods of informing the RA of faculty retirements in order to facilitate recruiting RA members. Information on retirement procedures is located in the Columbia HR office. Jim Hertel is developing communication procedures regarding faculty close to retirement in order to give the RA permission to contact them. Clark showed a sample of a welcome packet he designed for retirees. The packet costs approximately \$1.00 to produce. Steve suggested we speak to Jim Hertel about hosting a meeting for new retirees and those considering retirement. Typical retirement dates were discussed. HR communicates with UMSL's Communication Department to inform those members of those who have passed away.

E. Retirees of the Year Award Winners: Clark Hickman

The 2020 RA awardees were:

Faculty: Dr. Sandy Maclean

Staff: Debbie Kettler

The awardees will be recognized at the State of the University event on September 10, 2020.

**IV. New Business:**

Upcoming Meetings:

1. Monday, October 5, Board meeting: 1:00 – 3:00.
2. Tuesday, October 13, Four Campus Meeting: 1:00 – 3:00; Board Officers are asked to attend; all board members are also welcome to attend.
3. Friday, December 11, Board Meeting preceding the Holiday Luncheon
4. Friday, December 11, Holiday Luncheon

Meeting adjourned at 1:13 p.m.

Respectfully submitted,

Helene J. Sherman

Secretary