

**UNIVERSITY OF MISSOURI – ST. LOUIS
RETIREES ASSOCIATION
BYLAWS**

PURPOSE: Details of the activities of the Retirees Association will be regulated by the Bylaws.

Article I – Meetings

- A. There will be an annual business meeting of the Association each spring. The election to fill vacancies of officers and board members and other business brought by the board of directors will be conducted at this meeting. The treasurer will report on the financial condition of the Association at this meeting and the secretary will present the minutes of the last annual meeting and any special meetings, which have taken place since the last annual meeting. Any other committees of the Association may report on their activities during the previous year. Individuals and groups will be given an opportunity to express concerns to the membership.
- B. The Association will meet in the late fall. This will be a social gathering and a business meeting to elect four RA members to the Nominating Committee. If there is other business that needs to be conducted, the board may convene a special meeting to take place during this fall meeting. (See section C)
- C. Special meetings may be called by the Board of Directors, or by a petition signed by at least ten percent of the regular membership of the Association to consider business that is stated in the petition.

Article II – Quorum

A quorum for conducting business of the Association shall consist of the smaller: either 20% of the regular membership or 35 regular members.

Article III – Dues

The board of directors shall determine dues for the Association with approval of the regular membership.

Article IV – Membership Year

The membership year shall begin on June 1 and end on May 31.

Article V – Committees

- A. There shall be two standing committees chaired by the RA immediate past president (Constitution: Article V, Section E): the RA Board Nominating Committee and the Retiree of the Year (ROTY) Award Selection Committee. The two committees are charged with performing functions related to RA elections and selections. The nominating committee's charge is to prepare a nomination slate of candidates for the open RA Board positions. The selection committee's charge is to conduct a review of retiree applications for the Chancellor's annual ROTY Award and selection of the next awardees.

Adopted revision December 16, 2022

1. For the purpose of satisfying the charge to the Nominating Committee, a committee shall be formed consisting of the RA immediate past president and four regular RA members elected at a special meeting. This special meeting shall take place in the late fall to coincide with the RA holiday luncheon. Regarding the charge to this committee, it shall identify and verify the willingness of regular RA members to be nominated to the RA Board. The committee will assemble and present a slate of candidates for all open board positions to be filled at the next annual meeting in the late spring. No member of the Committee may be listed as a candidate on the slate.
 2. For the purpose of satisfying the charge to the Selection Committee, a committee shall be formed consisting of the RA immediate past president and four new members, two appointed by campus associations and two selected by the Committee chair from past ROTY awardees. The two campus associations that will appoint a representative are the UMSL Staff Association and the UMSL Faculty Senate. The two chair selected members shall be selected from the pool of past Retiree of the Year awardees. One selection shall be a past Staff Awardee and the other selection shall be a past Faculty Awardee. In the event that a past awardee cannot serve, a member serving on the RA Board in their first year of their 2-year term will be appointed by the current RA president. Regarding the charge to this committee, it shall review the applications for ROTY, select a deserving staff retiree and a deserving faculty retiree, then report the selections to the UMSL Chancellor. This award is presented by the Chancellor at one of the chancellor's sponsored events in the fall.
- B. There shall be three standing committees to perform the functions of membership services: the Planning and Events Committee, the Membership Committee, and the Communications Committee. Each committee shall be staffed with two regular board members and as many Association members as the regular board members deem necessary to perform the committee's functions. One of the regular board members shall serve as the committee chair [see Article VI, section E of the Constitution]. The current RA president and RA president-elect shall be an ex-officio member of each committee (Constitution: Article V, Sections A and B).
1. The Planning and Events Committee shall develop, design, plan, and schedule events that foster the educational and social needs of the membership. This committee, among other activities, shall be responsible for the planning and scheduling of the Association luncheons.
 2. The Membership Committee shall recruit and maintain Association memberships. The committee shall coordinate information with the treasurer to identify the paid status of Association members.
 3. The Communications Committee shall compose, develop, and distribute newsletters and other communications for the Association members. Distribution of communications shall be coordinated with the Membership Committee and the treasurer and may utilize any Board approved form (e.g., digital/electronic, United States Postal Service).
- C. Other committees may be formed as needed. See Article V, section A of the Constitution.

Article VI – Amendments

The bylaws may be amended by a majority of those regular members attending a duly called meeting, provided all regular members have been provided a written notice (digital or paper document) of the proposed amendment(s) at least 21 days in advance of the vote.