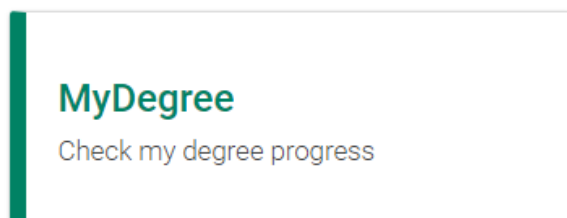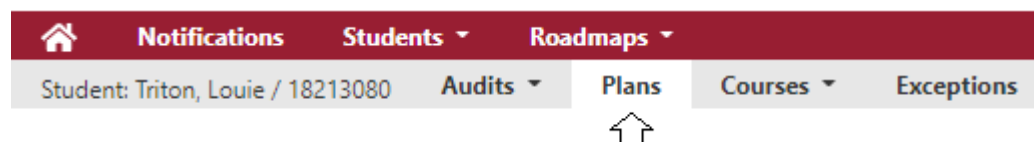# MyDegree Plan

My Planner (Plan) is a tool within MyDegree that can help you and your advisor map the courses you should take as you work toward your degree. You can use this tool with the help of an advisor or by yourself if you want to create your own plan. You can locate the MyDegree Plan through MyGateway (https://www.umsl.edu/current/index.html) by clicking on the MyDegree tile.

Once you have logged into MyDegree using your SSO ID and password you will be able to navigate to the Plan tool.

Note for Students: After logging into MyDegree and before you use the Plan tool you will need to run an audit for your program. If you are not sure about your program/catalog year, please contact your advisor for further assistance.

- If you have not picked a major (program) yet, the Plan tool will not work as intended. However, if you like to look at different programs, the Plan tool may also benefit you.

Step by Step Guide for Using the Plan

1. Run an audit
   a. You can check historical audits by navigating to the Manage link under the Audits drop down menu option.
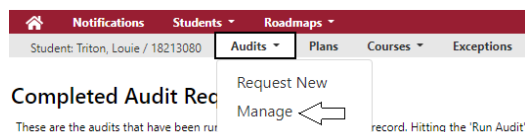
Completed Audit Requests

These are the audits that have been run in the past for this student's record. Hitting the 'Run Audit' button will run a new audit report. Deleting audits removes them from this list.

[Run Audit]

Program	Catalog Year	▾ Created
CRIMINOLOGY & CRIMINAL JUSTICE	Spring 2023	10/03/2022 1:04 PM

Legend
---- In Progress Course
🗐 Planned Course

b. If the last audit run is the correct program you can skip to **Step 2.**

    i. If you need to run a new audit click the Run Audit button.

    ii. If you do not have a declared degree drogram you will need to click Select a Different Program and select the correct program and catalog year.

        1. If you need help figuring out what program and catalog year, please contact your advisor.

Run Declared Programs:

Degree Program

No default programs found

Run Declared Programs:

Select a Different Program:

Choosing a degree program here will not change your declared degree program.

Program: PSYCHOLOGY BA - BA Psychology - 70600003

Catalog Year: Spring 2021   [Clear Selections]

    iii. Click Run Program

        1. If Declared Program:

[Run Declared Programs] [Cancel]

        2. If you had to enter a Different Program:

[Run Different Program] [Cancel]

2. Once the audit has been processed or the correct audit has been previously run, it is time to start using the planner.

a. Click on Create a New Plan

b. Enter Plan Information
    i. Plan Name – You can choose whatever name you want, but it may be best to use a name that is easily identified for later use.
    ii. Term/Year
        1. This is the term and year you want the plan to start, it will not show semesters previous to the one you select.
    iii. Years to Graduation
        1. How many years you want to see in the plan.
c. Click Next and the plan will run

3. Understanding the Plan Builder
    a. Within the Plan Builder there are 2 Sides
        i. Left Side – Your Audit
            1. If you have ever run an audit this will look familiar to you. Use the legend as a guide to understand the different symbols on the audit.

Legend

- 🗎 = Course List
- ⓘ = Course with Pre or Co Requisites
- ✔ = Completed Course
- ••• = In Progress Course
- ✖ = Incomplete Planned Course
- ▬ = Completed Course, No Credit
- ⛔ = Alerting possible issue with course
- ✅ = Complete
- 🗓 = Planned
- ••• = In Progress
- ❎ = Unfulfilled

        ii. Right Side – Plan
            1. The plan shows all the semesters based on the years you chose when setting up the plan

Plan Builder

Step 1:	Step 2:	Step 3:
Click or tap a course to view more details about that course.	Drag course into appropriate Term on your Plan.	Use the "check" Plan button to check your Plan against the audit to ensure requirements are fulfilled as needed.

Hide Help

Audit: 15100004

Program: CRIMINOLOGY & CRIMINAL JUSTICE
Effective: Spring 2023
Expand All / Collapse All

There are Term by Term Roadmaps available for this program.
Criminology and Criminal Justice - BS, 4 Year Roadmap, Fall 2019
Criminology and Criminal Justice - BS, 4 Year Roadmap,

===

----->AT LEAST ONE REQUIREMENT HAS NOT BEEN SATISFIED <-----

**NOTE: ALL PRE-REQUISITE COURSES REQUIRE A MINIMUM GRADE OF 'C-'. IF A GRADE OF 'D' IS RECEIVED, THE COURSE WILL NOT BE COUNTED AS SATISFYING THE REQUIREMENT ON THE DEGREE AUDIT, BUT MAY APPEAR AS ELECTIVE CREDIT UNTIL THE COURSE IS REPEATED.

EFFORTS HAVE BEEN MADE TO INSURE THE ACCURACY OF THIS DEGREE AUDIT. HOWEVER IT MUST BE APPROVED AND SIGNED BY YOUR DEAN'S OFFICE ADVISOR BEFORE IT CONSTITUTES AN OFFICIAL RECORD OF YOUR DEGREE REQUIREMENTS. QUESTIONS CONCERNING REQUIREMENTS & TRANSFER COURSES SHOULD BE DIRECTED TO YOUR DEAN'S OFFICE ADVISOR.

❎ CIVICS EXAM

Plan: CRIM Fall 2023

Graduation Goal GPA: 0.000
Projected Cumulative GPA: 0.000
Expand All / Collapse All

0 Hours

Fall 2023	0 Hours
Spring 2024	0 Hours
Summer 2024	0 Hours
Fall 2024	0 Hours
Spring 2025	0 Hours
Summer 2025	0 Hours

4. Using the Plan Builder
    a. You can drag courses from the audit and place them in the plan

Hide Help

Audit: 15100004

Program: CRIMINOLOGY & CRIMINAL JUSTICE
Effective: Spring 2023
Expand All / Collapse All

There are Term by Term Roadmaps available for this program.
Criminology and Criminal Justice - BS, 4 Year Roadmap, Fall 2019
Criminology and Criminal Justice - BS, 4 Year Roadmap,

❎ ** CULTURAL DIVERSITY **

ONE COURSE REQUIRED

❎ SELECT FROM:
ANTHRO 1011,1019,1021,1025,1033,1034,1041,1051,1052(WS17-SP17),1091,
ANTHRO 1271(SS18 OR AFTER),2101,2104,2110,2111,2113,2114,2120,2121,2123,2124,
ANTHRO 2131,2132,2134,2135,2136,2137,2138,2139,2150,2173,2191,2425,2430,3214,
ANTHRO 3218,3235,3238,3237 ART HS 1102,1103,1104,1105,1108,1109,1110,1120,1140,
ART HS 1150,1160,4405,4408 CHINESE 2150 ECH ED 4989 EDUC 4000 ENGL 1710
FGN LANG 1100,1200,2100 GEOG 2001 GS 2066 HIST 1034,1040,1041,1042,1043,1051,
HIST 1052,1061,1062,1063,1064,3032,3065,2002,2030,2031,2032,2033,3201,2051,2052,
HIST 3301,2062,3303,2064,2067,2068,2425,2430 JAPAN 1011,2150,2191,3210,3211
MEDIA ST 2500 M H L T 1090,1100,1150,1160,1170,1180,1190 MVS 2200 NURSE 1000
PHIL 1120,1125 POL SCI 1500,1550,2520,2530,2540,2550,2580,2590,2850,3500,3800,
POL SCI 3880 SCMA 4381 INTL BUS 4381 SOC 1051,3237,3245 SOC WK 2330
THEATR 1850,3274,4000

Plan: CRIM Fall 2023

Graduation Goal GPA: 0.000
Projected Cumulative GPA: 0.000
Expand All / Collapse All

0 Hours

Fall 2023	0 Hours
Add Course	
Spring 2024	0 Hours
Summer 2024	0 Hours
Fall 2024	0 Hours
Spring 2025	0 Hours
Summer 2025	0 Hours

Audit: 15100004

Program: CRIMINOLOGY & CRIMINAL JUSTICE
Effective: Spring 2023
Expand All / Collapse All

There are Term by Term Roadmaps available for this program.
Criminology and Criminal Justice - BS, 4 Year Roadmap, Fall 2019
Criminology and Criminal Justice - BS, 4 Year Roadmap

** CULTURAL DIVERSITY **

ONE COURSE REQUIRED

SELECT FROM:
ANTHRO 1011,1019,1021,1025,1033,1034,1041,1051,1052(WS17-SP17),1091,
ANTHRO 1271(SS18 OR AFTER),2101,2104,2110,2111,2113,2114,2120,2121,2123,2124,
ANTHRO 2131,2132,2134,2135,2136,2137,2138,2139,2150,2173,2191,2425,2430,3214,
ANTHRO 3218,3235,3238,3237 ART HS 1102,1103,1104,1105,1108,1109,1110,1120,1140,
ART HS 1150,1160,4405,4408 CHINESE 2150 ECH ED 4989 EDUC 4000 ENGL 1710
FGN LANG 1100,1200,2100 GEOG 2001 GS 2066 HIST 1034,1040,1041,1042,1043,1051,
HIST 1052,1061,1062,1063,1064,3032,3065,2002,2030,2031,2032,2033,3201,2051,2052,
HIST 3301,2062,3303,2064,2067,2068,2425,2430 JAPAN 1011,2150,2191,3210,3211
MEDIA ST 2500 M H L T 1090,1100,1150,1160,1170,1180,1190 MVS 2200 NURSE 1000
PHIL 1120,1125 POL SCI 1500,1550,2520,2530,2540,2550,2580,2590,2850,3500,3800,
POL SCI 3880 SCMA 4381 INTL BUS 4381 SOC 1051,3237,3245 SOC WK 2330
THEATR 1850,3274,4000

Plan: CRIM Fall 2023

3 Hours

Graduation Goal GPA: 0.000
Projected Cumulative GPA: 0.000

Expand All / Collapse All

| Fall 2023 | 3 Hours |
| Add Course | |

Planned GPA: 0.000
ANTHRO 1025 (3 Hours)   PLN
World Cultures

Spring 2024	0 Hours
Summer 2024	0 Hours
Fall 2024	0 Hours
Spring 2025	0 Hours
Summer 2025	0 Hours

b. What if the course turns red?

Fall 2023 — 6 Hours

Add Course

Planned GPA: 0.000
ANTHRO 1025 (3 Hours)   PLN
World Cultures
ANTHRO 1011 (3 Hours)   PLN
Intro Cultrl Anthropolgy

i. This means the course is not being offered in the semester you chose, (if it's the upcoming semester). If you put the course in a later semester and it turns red, it means the course is not *typically* offered in that semester. Click on the course in the plan and Course Catalog Details will open.

Course Catalog Details

Course details for ANTHRO 1011.
To move this course to a different term on your plan, select the term and press the "Move Course" button below.

Select Term
[Spring 2024 ▼]   **Move Course**

ANTHRO 1011 (3 Hours)

Intro Cultrl Anthropolgy

Cultural anthropology is the study of human beings as creatures and creators of society. This course is an introduction to that study which aims to demonstrate how the basic concepts and techniques developed by cultural anthropologists help us to understand societies of various degrees of complexity, including our own. We will consider topics such as language, kinship, gender, ethnicity, economics, politics, religion, and social change in a broad comparative framework. Major goals are an increased awareness of the social and cultural dimensions of human experience, the diversity and flexibility of human cultures, and processes of intercultural communication and conflict. This course satisfies the Cultural Diversity requirement.

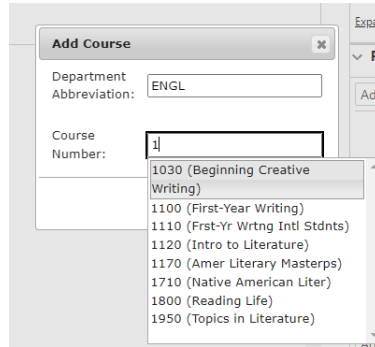| Full Title: | Introduction to Cultural Anthropology (MOTR ANTH 201) |
Grading Basis:	Graded
Course Component(s):	Internet; Lecture
Course Attribute(s):	Freshman or Sophomore Level; College of Arts & Sciences; Cultural Diversity; Arts and Sciences Supp Fee; EXPLORE: Social Sciences; Soc & Behavioral Sciences Know; Valuing Skill; Cultural Anthropology

Course Typically Offered

Fall 2022	Spring 2023	Summer 2023	Fall 2023	Spring 2024	Summer 2024	Fall 2024	Spring 2025	Summer 2025
❌	❌	✅	❌	❌	❌	❌	❌	❌

ii. From the Course Details you can move the course to a different term

c. If don't want to drag a course from the audit to the plan you can click Add Course instead.

Fall 2023

Add Course ⟵

    i. Entering the first letter of a department into the Department Abbreviation field will populate a list of options, just like the Course Number field after entering the first number.

5. Once you have added some or all of the courses you wanted to your plan and the courses are all offered in the semesters you chose, you can now check to make sure it works with your audit. Click on the check mark

    a. After clicking, the plan will run to check your chosen courses against the audit. The audit will change to show the courses that are "Planned".

6. After checking to make sure your requirements are being met, you can now send the plan to your advisor for approval.
7. Once your plan is approved you can register for those courses using My Planner in MyView once you are able to register. Be sure to check your registration date. A similar message to the one below will be displayed in MyView.