

**Use this form only if you did not receive your initial printed diploma and are requesting it to be mailed internationally.**

☐ I understand there is a \$85.00 fee to have my diploma mailed internationally.

Name: \_\_\_\_\_

Student ID number: \_\_\_\_\_

Approximate Date Degree Awarded: \_\_\_\_\_

Telephone Number: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

E-Mail: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

**Please allow at least 14 working days for processing. All financial and administrative holds must be cleared on your student account before your request can be processed. Please indicate your payment method:**

\_\_\_\_\_ Check    Make check payable to University of MO - St. Louis.

\_\_\_\_\_ Cash    In Person Only (please do not mail cash).

\_\_\_\_\_ Charge    Please make payment at the link below, or select the QR code at the bottom

[https://secure.touchnet.net:443/C20067\\_ustores/web/product\\_detail.jsp?PRODUCTID=1107&FROMQRCODE=true&SINGLESTO RE=true](https://secure.touchnet.net:443/C20067_ustores/web/product_detail.jsp?PRODUCTID=1107&FROMQRCODE=true&SINGLESTO RE=true)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(required)

Submit completed form to:

Office of the Registrar Attention: Lynetta McAllum One University Blvd., 269 MSC, St. Louis, MO 63121-4400.

You may also submit via our secure drop box at <https://apps.umsi.edu/webapps/ITS/dropbox/index.cfm>

