

I, _____, give permission for _____
(Third Party Name)

to pick up my _____.
(Name of Document(s) Being Picked Up)

Mandatory reference information:

Student ID number: _____ **OR** Last 4 Digits of SSN: _____

Student date of birth: _____

Student signature:

Date

A "wet" or ink signature is required;
an electronic signature will not be accepted because
it cannot be authenticated by the University.

Note: The third party will need to show a picture ID to pick up the document(s). This is a one-time authorization.