

University of Missouri System
Columbia Kansas City Rolla St. Louis

Petition for Missouri Resident Status

Please sign and date this petition, the Petition for Missouri Residency Check List and submit it with your supporting documents.

Date of Petition: _____ Term/Year petition is filed: _____

Student ID: _____ Student Name (First, Middle, Last): _____

Local Address (Street, City, State, Zip): _____

Parents Address (Street, City, State, Zip): _____

University Email Address: _____ Telephone Number: _____

Age: _____ Date of Birth: _____ U.S. Citizen: Yes No

Non-U.S citizen but have U.S. Permanent Resident Card, provide copy of your card in place of Voter's Registration Card.

Visa Type: _____ Provide a copy of your approval notice from the U.S. Citizenship and Immigration Services (USCIS) Office.

Why did you move to Missouri: Attend College Work/Retire Parents/Guardian moved to Missouri
 Other-Explain? _____

Previous Home address for the last 3 years

1. _____

2. _____

3. _____

<input type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate <input type="checkbox"/> Professional	Are you a veteran of U.S. military service? <input type="checkbox"/> Yes <input type="checkbox"/> No Are you active duty military? <input type="checkbox"/> Yes <input type="checkbox"/> No If you are military and you were required to move here please attach a copy of your current orders. Please mark the orders showing the required dates and destination of the move.
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Presence in Missouri – List the EXACT DATES and locations that you were out of Missouri during the summer of your qualifying 12 months. You may not submit this petition without listing these dates. Failure to do so may result in the denial of your petition. _____

Did you live in Missouri for the past 12 consecutive months? Yes No

Did you attach a copy of your lease(s) or property deed? Yes No

Did you attach your bank statements? Yes No

Did you attach a copy of your Permanent Missouri Driver's license? Yes No

Did you attach a copy of your Missouri Voter id? Yes No

Were you enrolled in summer courses? Yes No Where? _____ Online or On-Campus

Are you listed as the only owner of your car? If yes, attach a copy of your Missouri registration. Yes No

Did you pay property taxes in Missouri? Yes No

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Federal Income Tax Information (Please black out all SSN data prior to submitting)

If you were under 21 during the qualifying 12 month period, did your parents claim you as a dependent on their Federal Tax return? Yes No Submit copies of both parent's tax returns if your parents are divorced.

Did you attach a copy of page 1 & 2 of their Federal 1040? Yes No

If you were claimed, did you attach a copy of page 1 & 2 of your parents Federal 1040X showing you were removed as a dependent? Yes No

If you are over 21, did you file Missouri income taxes? Yes No If yes, attach a copy.

Taxable Earned Missouri Income

Did you earn \$2,000.00 of taxable, earned income in Missouri during the previous 12 month? Yes No

Did you attach your paycheck stubs that document your earnings? Yes No

Please indicate name, city, state and dates of employment.

Company	City	State	Dates
Company	City	State	Dates
Company	City	State	Dates

I certify that all information given on the Petition for Missouri Resident Status is correct and complete. I understand that any omission, falsification or misinformation on the petition or supporting documents may result in denial of my petition for Missouri residency status as well as my file being submitted to the Student Conduct Committee for possible disciplinary action. I also understand that it may impact my ability to apply for Missouri residency for a future term.

 Signature of Student

 Date

Office Use Only	Approve	Deny	Effective Term	Signature	Date



PROCESSING FEE FOR MISSOURI RESIDENT PETITION AUTHORIZATION FORM

I hereby authorize the University to charge a \$250.00 nonrefundable residency petition processing fee to my University of Missouri student account. This fee covers the cost of processing my residency petition and supporting documents submitted in the semester identified below. If my petition is not completed or approved in the current semester, I understand I will need to reapply in a subsequent semester and pay another processing fee.

Student Name: (Please Print): _____

Student ID: _____

Student Signature: _____

Date: _____

The semester and year in which I am applying is:

Fall _____ Spring _____ Summer _____

Submit your completed petition and supporting documents to:

Residency Office
UMSL Office of the Registrar
269 MSC - 1 University Blvd
St. Louis, MO 63121
residency@umsl.edu 314-516-5545 FAX: 314-516-7096
<http://www.umsl.edu/registration/Residency.html>



Petition for Missouri Resident Status Checklist

Please complete and *submit this checklist* when you submit your residency petition and supporting documents. You must submit all documents by the deadline. This includes the residency petition, supporting documents, fee authorization, and checklist. You must submit copies of the supporting documentation listed below in order for your petition to be reviewed. Incomplete petitions cannot be evaluated, which will cause a delay in determining your residency status. After the initial review, additional documents may be required. Please monitor your UMSL email account for updates.

Student's Name: _____ Student ID: _____

- Completed Residency Petition form **in ink, signed and dated** with the date you submit your residency petition. Petition forms completed in pencil will not be processed.
- Completed Residency Processing Fee Authorization form, signed and dated with the date you submit the form.
- Documentation of where you lived the last twelve months. Must prove continuous residency for the 12 months prior to the academic term for which residency is being requested.
 - Do not exceed 14 days out of Missouri during this time period
 - Copy of lease (may need multiple years) or,
 - Copy of quick claim deed/closing mortgage documents, or
 - If you live with a family member or friend, submit a notarized letter from them indicated dates. Must also include a copy of their lease or warranty deed for that time period
- Official payroll records/paystubs and work schedules for each pay period showing at least \$2000.00 of Missouri taxable income.
 - Income must be earned in Missouri during the qualifying period.
 - Students may NOT work for or with a relative, for a family member or family business, or online.
 - All payroll records/paystubs to support the minimum \$2,000 total gross Missouri earnings.
 - Total gross (before taxes) amount shown on payroll records/paystubs you are submitting: \$ _____
- Official bank records showing regular transactions in Missouri over the course of the last 12 months.
 - OFFICIAL bank statements will include the name of the bank, the students name, the transaction dates (note the post dates), the location of the transactions, and the last four of the account number. The student must be the ONLY person using this account. Regular transactions is define as 2-3 transactions per week on different days of the week.
 - In lieu of bank statements, please provide 2 documents of evidence of domicile. For example, utility or phone bill. These items must be dated twelve months prior to the academic term for which you are petitioning. Documents cannot be from the same source (i.e., two utility bills from the same company). Your name, address, and a date must appear on the document.
- Copy of your permanent Missouri driver's license. The temporary copy will not be accepted.
- Copy of your Missouri voter's registration verification.
- Copy of page 1 and 2 of the Federal 1040 income tax form showing your dependency status. **Please redact/mark-out all social security numbers.**
 - If you were under 21 during any of the qualifying 12 months, a copy of page 1 and 2 of your parent's most recent federal 1040 income tax form showing you were NOT claimed as a dependent. If you parents are divorced, please submit a copy of page 1 and 2 of the tax return for each parent.
 - If you were 21 or older for the entire qualifying 12 months, a copy of page 1 and 2 of your federal and Missouri 1040 income tax form.
- Copy of your Missouri vehicle registration if you are listed as the only owner of the car.

Submit your completed petition and supporting documents to:

Residency Department - Office of the Registrar – 269 MSC

Email: residency@umsl.edu

Phone: 314-516-5545

FAX: 314-516-7096