

## **Enrollment Roster Verification Policy**

*Enrollment roster verifications are to be conducted on all credit bearing class sections each semester including summer sessions. Mandatory roster verification is a valuable process that assists with Financial Aid compliance, retention, accurate census reporting, and a reduction in both financial and academic penalties for students. Faculty participation in the roster verification process for class sections is mandatory and subject to the same penalties used to govern grade roster submission.*

*To view the Collected Rules and Regulations for grade submission, please go to:*

[http://www.umsystem.edu/ums/rules/collected\\_rules/programs/ch210/210.050\\_report\\_of\\_grades](http://www.umsystem.edu/ums/rules/collected_rules/programs/ch210/210.050_report_of_grades)