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Sample PHI Statements

Please modify the following statements as appropriate to your study. This is not an exhaustive list. It is essential that you include all possible sources of PHI.

1. The research team will look at your [see below for options] and record information needed for the study in your research file.

[Choose one of the following additional sentences.]

Your research file will be coded and the investigator will keep a master list separate from your file. This way, only the research team will be able to identify you.

Your research file will contain identifiable information such as your name, patient ID#, and birth date.

2. A copy of your [see below for options] will be made and placed in your research record.
3. Only information you provide (such as responses to a questionnaire) will be recorded for the study.
4. PHI will be created by the study.

[Choose one of the following additional sentences.]

Study PHI will be kept in your research record and only the research team will have access to the information.

Study PHI will be included in your medical record. Therefore, anyone with access to your medical record also will have access to the PHI created by this study.

Possible Sources of PHI (this is not an exhaustive list)

PHI = Health Information + Identifiers

- Billing records
- Hospital/medical records (in and out patient)
- Lab, pathology and/or radiology samples/results
- Mental health records
- Physician/clinic records
- PHI previously collected for research purposes

- Questionnaires/interviews
- MRI scans, X-rays, etc.