

# *Bellerive*

## Submission Form

### **General Guidelines:**

*Bellerive* is a literary publication produced by students in Pierre Laclède Honors College and offered to a campus wide audience. All University of Missouri--St. Louis students, faculty and staff are invited to submit previously unpublished original creative works of poetry, prose, photography, and art for possible publication.

Multiple submissions are welcomed, but because *Bellerive* is a collection of creative works, some submissions limits apply:

- Poems (up to 10)
- Prose (up to 4—individual pieces must be 4000 words or less),
- Art (up to 10 digital images with titles)

Photography should not include copyright or other identification/alterations/additions. Original works of art should be scanned (rather than photographed) to reduce complications that will affect the quality of the image.

Photographs of persons will not be published in *Bellerive* without a signed consent and release form.

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**Submissions will be accepted through June 30, 2012.**

**Please include a completed Submissions Form with your submission.**

This information is essential to our editorial and production processes. Submitters' names will not be revealed during the selections process.

### **1. Contact Information:**

(Include your name exactly as you would like to appear in the publication)

**Name:**

**Email:**

**Telephone number:**

**form)**

(See also #4 *Author/Artist Biography* on the reverse side of this

### **2. Title(s) of Submitted Work(s):**

### **3. Submission Checklist:**

\_\_\_ Your name is printed exactly as you would want it to appear in the publication

\_\_\_ An original title is included for each item submitted

\_\_\_ Titles are consistent on electronic files and printed copies

\_\_\_ Works are submitted in the exact format in which they are intended for print

\_\_\_ Copies submitted are "blind" (author's name does not appear on the pages of creative works)

\_\_\_ Each prose submission is within the limit (4,000 words)

\_\_\_ A brief biography is included (see #4 on the reverse side of this form)

Submit electronically to [bellerivesubmit@umsl.edu](mailto:bellerivesubmit@umsl.edu)

Electronic submissions are preferred. But you may also submit in person to Geri Friedline, C-206 Provincial House (South Campus). Or you may submit by placing your work (with digital media) in one of the red submissions boxes located 1) in the entry of Provincial House and 2) near the English Department offices, 4<sup>th</sup> floor Lucas Hall). For additional information, call 314-516-7874.

#### **4. Author/Artist Biography:**

**Each issue of *Bellerive* includes a brief biography of all featured authors and artists. Please include responses or a brief autobiography (approximately one paragraph in length) that considers the following:**

- 1. What is your affiliation with UM-St. Louis? (undergraduate student, graduate student, faculty, staff)**
- 2. What are your major(s) and your career plans?**
- 3. Please share any details about your writing (inspiration, methods, favorite places...)**
- 4. Please share any experiences/anecdotes related to your published work?**
- 5. Which hobbies or interests would you like to share with your readers?**
- 6. Additional information you might want in your short biography.**

***Your biography:***

Selections for Issue 13 will be finalized during the Fall 2012 semester. All submitters will receive notification when the selection process is complete (usually in mid to late November).

The *Bellerive* staff, with the guidance of a faculty advisor, reserves the right to make editing suggestions to preserve the literary integrity of the publication. As is customary with all publications, an editorial staff will review each item selected for publication. In addition, an art staff will review each art item to determine format and parameters to maximize quality reproduction.

**Thank you for your interest in *Bellerive*!**