Student initiates & submits all forms through portal

Form approval travels through advisor, GPD & chair, depending on form

All D forms are required for every doctoral student, in order to complete the program.

Forms are not considered fully accepted, until they are approved by the Graduate School [GS].

Forms will be accessible within the portal when the form prerequisites have been met. You may not yet be ready to submit. That's OK, every student submission timeframe is different.

You'll be able to track form status in the portal, by clicking on View Form

ACCESS PORTAL HERE

https://apps.umsl.edu/webapps/ITS/gradportal

1. D1, Part A
   - Appoints the comprehensive/threshold examination committee

2. D4
   - Appoints the dissertation committee
   - Can be submitted after the D1, PtA has been approved by the GS
   - Any changes to your committee, require a resubmission of this form

3. D1, Part B
   - D1, PtB reports the results of the comp/threshold exam

4. D5
   - Dissertation proposal + IRB + TurnItIn report
   - Must be approved by the GS by the end of the semester prior to intended graduation
     - Ex: If intention to graduate is Summer, D5 must have approval from GS by the last day of Spring semester.

5. D3
   - Lists all required coursework for degree
   - Enrolled [and approved transfer] courses feed from MyView
   - Submit after enrolled in final courses for your degree
     - Unable to submit early, since coursework cannot be added to form until enrolled
     - Work with advisor and GPD to ensure that all transfer courses or courses from previously awarded degrees; GS has a blank worksheet, to assist in planning
   - Must submit prior to D6/D9

6. D6 + D9
   - D6 - Date/Time/Location of Oral Defense
   - D9 - OD Announcement
   - Submit as soon as date/time/location approved by committee - will need full zoom link/password, if remote
   - Must be submitted at least 2 weeks prior to defense date.

7. D7
   - D7 reports results of defense; initiated by the student after D6/D9 date

After successful submission of the D7, you'll be contacted via UMSL email to upload your final dissertation.
If you are unable to access your UMSL email, please contact the HelpDesk - helpdesk@umsl.edu or 314.516.6034

Questions about access to forms, troubleshooting, or any other issues, should be directed to gradschool@umsl.edu - include your student number and send from your UMSL email address.