

Nonresident Alien Honoraria/Business Expense Supporting Statement University of Missouri

Supporting Statement for Honoraria and/or Reasonable, Business Expenses Provided to a Nonresident Alien Admitted to the U.S. with B-1, B-2, WB, or WT Immigration Status.

Purpose of this form: The Omnibus Appropriations Act of 1998 allows payment of honoraria and associated incidental expenses, under limited circumstances, to individuals admitted to the U.S. under section 101 (a)(1 5)(b) of the Immigration and Nationality Act. The University of Missouri must obtain certain information from an individual admitted to the U.S. with B-1, B-2, WB, or WT immigration status before payment can be made.

Instructions for honoraria payments: An individual admitted to the U.S. with a B-1, B-2, WB, or WT immigration status must complete and attach this form to the University of Missouri Travel Expense Voucher (UM 11). Payment of honoraria is subject to a tax withholding rate of 30% and requires completion of additional forms. Contact your campus nonresident alien tax specialist for more information.

Instructions for reimbursement of reasonable business expenses: An individual admitted to the U.S. with a B-2 or WT immigration status must complete and attach this form to the University of Missouri Travel Expense Voucher (UM 11).

Payee's Name (please print or type)	Payee's Social Security Number or ITIN
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<p>Check All That Apply</p> <p><input type="checkbox"/> I was engaged in academic activities at the University of Missouri.</p> <p><input type="checkbox"/> These academic activities were not more than nine days in duration.</p> <p><input type="checkbox"/> I have not accepted an honorarium or expense reimbursement from more than five institutions within the previous six months.</p>
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I certify that the information contained on this form is to the best of my knowledge and belief, true and complete.

Payee's Signature	Date
Departmental Representative's Signature	Telephone Number
Approved (Fiscal)	Amount of Honorarium Payment

Instructions for Accounting Office. Review this form and the Travel Expense Voucher (UM 11) to determine that payment to the payee adheres to University policies. Indicate your approval on the Travel Expense Voucher and initial above. Process reimbursement of travel and incidental expenses in accounts payable. Forward a copy of this form and a numbered copy of the Travel Expense Voucher to the Payroll Office to complete the payment of honoraria to the payee.