

Pierre Laclède Honors College Course Proposal Form

Spring 2021 – Due Date: May 29, 2020

Please return this completed form to Associate Dean Dan Gerth at gerthd@umsl.edu or C111 Provincial House.

For questions about course proposals or form completion, please also contact Dan at gerthd@umsl.edu or X7197.

FAQ:

- What are Honors classes like? Honors classes are taught seminar style, with an emphasis on written and oral communication skill development. Students from all majors on campus are pursuing the Honors certificate, and we encourage innovative, interdisciplinary proposals for both General Education courses and advanced level courses. Most classes have enrollment caps of 17 students. For more information about our educational philosophy, please see our [mission statement](#) or contact [Dan Gerth](#). To see some of our past course offerings, please see our [course descriptions](#).
- Who teaches Honors classes? In addition to our full-time faculty members, we have courses taught by tenure-track, non-tenure track, and adjunct faculty from diverse disciplines at UMSL, including but not limited to philosophy, English, history, political science, business administration, art history, communications, psychology, gender studies, media studies, anthropology, and biology.
- How does teaching Honors affect my teaching load? How does teaching Honors impact my teaching load? Honors classes count in teaching load, and most Honors classes enroll 15 students (or 45 total student credit hours). Academic units for full-time UMSL faculty, both tenure track and non-tenure track, may be eligible for transfer funds, either directly from Honors or from existing agreements, in order to support your teaching in Honors. Arrangements are made between the faculty member, the faculty member's home department, and the Honors College. Please contact us and your department chair for more information.

Name:

Department:

Email address:

Department chairperson:

Phone:

I prefer to offer my courses:

One day per week, 2.5 hours on Monday Tuesday Wednesday Thursday Friday
Beginning at 9:30 AM (Friday only) 2:00 PM (all days available)

Twice per week, 1.25 hours on M/W T/R W/F or three times per week, 50 minutes on M/W/F
Beginning at 9:30 AM 11:00 AM 12:30 PM 2:00 PM 3:30 PM

NOTE: 1.25 hours on MW is **only** an option for 3000 level classes or 1000/2000 level classes that meet at 3:30pm or later. All 1000/2000 level courses before 3:30pm must be M/W/F (strongly preferred) or T/R.

As an evening class on Monday Tuesday Wednesday Thursday
Beginning at:

Please note that we offer a very limited number of evening courses.

Descriptive title of course (e.g. Native American Literature)

Honors course level and discipline:

1000 level (freshmen) Humanities/Fine Arts Social/Behavioral Sciences Natural Sciences/Mathematics

2000 level (sophomores through seniors) Humanities/Fine Arts Social/Behavioral Sciences Natural Sciences/Mathematics

3000 level (juniors and seniors) Humanities/Fine Arts Social/Behavioral Sciences Natural Sciences/Mathematics

I would like assistance in determining at what level to offer my course.

Brief course description (you are free to give us as much information as you feel is necessary to accurately describe your course. But please note that final descriptions in our course catalog should not exceed 200 words)

Please indicate briefly the main form(s) of assessment to be used in the proposed course, e.g. number, length, and type of essays or term paper; seminar participation; oral reports; projects; presentations; etc.

Would you propose that your seminar be cross-listed with another course in your department/area or otherwise be counted for major credit in your department/area? Cross-listed courses do allow for a select number of seats to be reserved for qualified non-Honors students.

Yes No

If you know the appropriate course number and title, please provide it:

If you answered yes, please note that cross-listing Honors courses and/or allowing them to be taken for departmental major or minor credit normally *requires formal departmental approval*. Please indicate whether you have discussed approval with your department chair and/or indicate below the person in your department who should be contacted by the Honors College.

Chairperson name:

I have discussed this with my department chair already.

Yes No

Honors College classrooms are equipped with instructor computer station (including DVD) and projection, as well as either chalk board or dry-erase board. *Some* additional resources, such as overhead projectors and VCRs, are available upon request. If you anticipate technology needs beyond what our “stick classrooms” offer, please indicate those needs and the degree of frequency. Please note that we may not be able to fulfill all requests and will notify you during our course scheduling process if we anticipate any problems.

THANK YOU FOR PROPOSING A COURSE FOR THE PIERRE LACLEDE HONORS COLLEGE!

A member of the Honors College administration will be in contact with you. If you have any questions, please do not hesitate to contact us.