

## College of Arts and Sciences Travel Grant Program

*For Travel July 1st, 2025 through June 30th, 2026*

Funding Available: Both TT & NTT faculty are eligible. Coverage of conference registration fees is allowable. A full or partial department funding match is required. Only one (1) trip request per person. Forms submitted with more than one trip requested will not be considered. **Changes to awardee's travel must be approved by the Dean at least 14 days before travel.**

**All faculty with a travel need are eligible for up to \$750** (pending availability of funds). *A departmental match, full or partial, is expected.*

**THIS FORM MUST BE SUBMITTED TO YOUR DEPARTMENT OFFICE FOR RANKING AND SIGNATURE OF CHAIR.**

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Faculty Name: \_\_\_\_\_

Department: \_\_\_\_\_

Name of Conference: \_\_\_\_\_

Location of Conference: \_\_\_\_\_

Date of Conference: \_\_\_\_\_

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Description of Role in the Conference. Benefits of attending, links to pedagogy, research agenda, etc.:

Itemized Breakdown & Description of Costs:

Total Amount Needed:

Request from CAS:

Dept. Match:

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**Department Chair:** Please collect all requests and submit as a singular .pdf in order of ranking from highest to lowest

**COMPLETED FORMS DUE BY: September 5, 2025 by 5 pm.** Email to: [casdean@umsl.edu](mailto:casdean@umsl.edu)

Departmental Evaluation and Ranking:

Chair Signature: \_\_\_\_\_ Date: \_\_\_\_\_