

## College of Arts and Sciences Travel Grant Program

*For Travel July 1st, 2023 through June 30th, 2024*

Funding Available: Both TT & NTT faculty are eligible. Coverage of conference registration fees is allowable. A full or partial department funding match is required. Only one (1) trip request per person. Forms submitted with more than one trip requested will not be considered. **Changes to awardee's travel must be approved by the Dean at least 14 days before travel.**

**All faculty with a travel need are eligible for up to \$750. A departmental match, full or partial, is expected.**

**THIS FORM MUST BE SUBMITTED TO YOUR DEPARTMENT OFFICE FOR RANKING AND SIGNATURE OF CHAIR.**

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Faculty Name: \_\_\_\_\_

Department: \_\_\_\_\_

Name of Conference: \_\_\_\_\_

Location of Conference: \_\_\_\_\_

Date of Conference: \_\_\_\_\_

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Description of Role in the Conference. Benefits of attending, links to pedagogy, research agenda, etc.:

Itemized Breakdown & Description of Costs:

Total Amount Requested:

Departmental Match:

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**Department Chair: Please collect all requests and submit as a group, ranked.**

**COMPLETED FORM DUE TO MATT TAYLOR (taylormatt@umsl.edu) IN THE DEAN'S OFFICE**

**BY: September 8, 2023 by 5 pm.**

Departmental Evaluation and Ranking:

Chair Signature: \_\_\_\_\_ Date: \_\_\_\_\_