Welcome!
New Teacher Orientation
August 2022
Definition

Dual Credit - in the state of MO is defined as any course that is offered in a high school by a qualified high school teacher for both high school credit and college credit.

Dual Enrollment – student attends both schools and may or may not get credit in both the college and the high school,
Brief History

• 1986-87: six districts and 919 students

• 2020-2021:
  – 90+ high schools
  – 500+ instructors
  – More than 6,000 students
  – 41,057 credit hours awarded
Guidelines

• Two separate entities
  – Missouri Department of Higher Education (MDHE or CBHE)
  – National Alliance of Concurrent Enrollment Partnerships (NACEP)
  – Higher Learning Commission (HLC) – accredits colleges and universities in the Midwestern region
Student Status

Once students are in the system they are full-fledged college students

• SSO ID/temporary password
• Access to MyGateway
• Libraries/database
• Student discounts – Touhill/events
• May obtain Student ID
Adjunct Status

- Basic requirements: Master’s with at least 18 grad hours
- Once you are in the system
  - SSO ID
  - Access to MyGateway and MyView
  - Libraries/database
  - Faculty discounts – Touhill/events
  - Parking (must register your vehicle)
ACP Adjunct Expectations/Paperwork

• **Assessments**
  – What is an assessment?
    • A paper, project, rubric OR a quiz/test
  – Does it need to be graded?
    • NO
  – One assessment is needed per course taught for UMSL credit
    • Example:
      – An adjunct is teaching a year-long course at the high school called “English IV College Credit.” This course is available for 2 semesters of UMSL credit: English 1100 in the Fall, English 1120 in the Spring
      – The ACP office needs TWO assessments:
        » Engl 1100 (from the Fall semester)
        » Engl 1120 (from the Spring semester)
ACP Adjunct Expectations/Paperwork

• Syllabi
  – Should contain (Observation Report check list):
    • Reference to UMSL or University of Missouri – St. Louis in the course title
    • UMSL Course # and Course title (ex. ENGL 1100: First-Year Writing)
    • Current academic year (ex. 2019-2020)
    • Etc.....
  – One syllabus needed per course taught for UMSL credit
    • Examples:
      – An adjunct teaches Spanish 1001, 1002, and 2101. The ACP office needs three syllabi from that adjunct, one for each level taught.
      – An adjunct teaches a year-long “English IV College Credit” high school course that is available for UMSL Fall Engl 1100 and UMSL Spring Engl 1120 credit:
        » The adjunct should turn in ONE syllabus for each course, separate the courses as much as possible.
        » Sample


ACP Adjunct Expectations/Paperwork

• **Professional Development Workshops**
  
  — Adjuncts are *required* to attend ONE Professional Development workshop per year (stipend (if you attend on campus) and student scholarship)
  
  — If an adjunct does not attend a PD workshop offered through the ACP, there are two options:
    
    • Liaison must provide proof of adjunct’s off-campus PD attendance
    
    • The liaison can bring the PD *to the adjunct* at his/her high school during their observation visit. The Liaison must provide the ACP office with material covered in the one-on-one PD, such as a power point
ACP Adjunct Expectations/Paperwork

• **Observation Reports (completed by the liaison)**
  – Please respond to your liaison to set up observations as quickly as possible. This is a must!

• **Verify Course Rosters - Online**
  – Please check this periodically – this will be through MyView and Canvas (see handout)
  – So important to make sure students are in the course, in the right course, etc
FERPA

The Family Educational Rights and Privacy Act requires that anyone with access to student/educational records must understand and abide by the law concerning how information is released and to whom. Faculty and staff, including temporary employees, who need to have access to student information (including MyView), must pass a FERPA exam to verify that they have a working knowledge of the law.

http://www.umsl.edu/registration/Faculty-Staff/ferpa-course.html
Grades, Grading & FERPA

• Grades will be entered online in MyView. (see handout)

• **Please do not enter grades of D or F**
  – Encourage students to drop first
  – Contact us if they are still on the roster and we will drop

• PAF form and FERPA must be completed to grade

• Keep your account active....log in every few months, please. 😊

• **Course Evaluations** –
  – Student should complete – can use their phones
Non-Compliance

Non-compliance with any ACP adjunct expectation may result in the ACP instructor forfeiting their approval status. A first offense may require a meeting with the ACP director, ACP liaison, and/or the high school representative to discuss the issue and to provide necessary support or resources to meet the required expectations. If non-compliance continues, the adjunct will lose their approved status to offer dual credit courses.
Important Points

• Eligibility – 2.5 GPA average for juniors and seniors, 3.0 for sophomores
• Tuition - $70 v $379 per credit hour
• Time Savings
• Grading Policy – work with your liaison
• Exams – work with your liaison
Question from Parents: Dual Credit or AP??

• Dual Credit v AP
  • DATA on ACP scores in Missouri in 2013
    – 60,432 total number of high school students in MO
    – 9,541 students took at least one AP Exam
    – 15.8% of all MO students
    – Only 5,767 scored a 3 or higher
  • Of the nearly 10,000 students who took one only 6,000 students scored a 3 or better.
  • Many universities only accept 4s and 5s/growing # that won’t accept any AP.
  • More than 99% of the students who registered for dual credit at UMSL earned college credit
  • MO policy is that colleges/universities must accept all courses in transfer from recognized programs
  • Chart on AP v Dual Credit
Credit is Widely Accepted

<table>
<thead>
<tr>
<th>Public Institutions</th>
<th>Private Institutions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Advanced Placement</td>
<td>91%</td>
</tr>
<tr>
<td>Dual/Concurrent Enrollment</td>
<td>92%</td>
</tr>
<tr>
<td>International Baccalaureate</td>
<td>40%</td>
</tr>
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<tr>
<td>International Baccalaureate</td>
<td>63%</td>
</tr>
</tbody>
</table>

Liaisons

• Liaison –
  – On-campus instructor who will be talking with you, visiting your class, providing PD, communicating on MyGateway, etc.
  – Annual observation report, which will require a site visit, copies of your syllabus and an assessment tool (e-copies are great).
  – Provide Professional Development
    • A Student scholarship for ACP courses is awarded to each instructor who attends along with a $100 stipend.
High School Contacts

• Principals/counselors
• Handout materials
  – They will verify/approve student enrolments according to MDHE policy
  – Vitally important, but hard to quantify
  – May start here if you have any issues, or contact us directly
Scholarships

• Student – every school that has a minimum of 5 students receives 1.

• Professional Development Scholarship – awarded to schools for staff or faculty **not** working with ACP

• Adjunct Scholarships – teachers earn, may **transfer** to colleagues working toward approval

• UMSL Bound Scholarship - $2,000 per year or $8,000 over 4 yrs
Other Items

• Set High Standards
• Campus Visits
• Dual Enrollment
Registration

• Prezi on registration process

Grading

• PDF on grading process