

# FACULTY SENATE/UNIVERSITY ASSEMBLY COMMITTEES LISTING:

## SENATE STEERING COMMITTEE:

**Length of Term:** One year

**Eligibility Requirements:** Senators

**Committee Makeup:** Faculty Senate Chair, Senate Secretary, Chancellor, and three senators

**Committee Duties:** The steering committee is the executive advisory committee for the faculty Senate. It meets before each monthly Senate meeting to discuss potential topics or concerns that should be addressed at the upcoming Senate meetings. It also serves as a “first responder” to emerging issues that affect the welfare of faculty.

## ACADEMIC ADVISORY COMMITTEE:

**Length of Term:** Two years

**Eligibility Requirements:** Tenured or non-tenured faculty

**Committee Makeup:** One faculty member from each of the parallel units and two students.

**Committee Duties:** Making recommendations to the Provost on academic issues affecting the University, including general policies and procedures governing the evaluation of academic instruction and advising, and assessment of educational outcomes and other related academic and educational assessment matters. The Committee shall also regularly review and advise on policies and procedures in this area and recommend changes when appropriate.

## APPOINTMENTS, TENURE & PROMOTION (ATP) COMMITTEE:

**Length of Term:** Two years

**Eligibility Requirements:** Tenured “full” professors

**Committee Makeup:** One faculty representative from each parallel unit & two at large representatives

**Committee Duties:** Reviews and makes recommendations regarding tenure track faculty coming up for tenure/promotion and associate professors coming up for promotion to professor. They review these dossiers after they have been reviewed and voted upon by the candidate’s college and submit their recommendations to the chancellor. Dossiers are usually submitted to the committee in mid-December and its recommendations are sent to the chancellor.

## CURRICULUM & INSTRUCTION COMMITTEE:

**Length of Term:** Two years

**Eligibility Requirements:** ¾ of the faculty representatives (7 of the 9 reps) must hold tenured/tenure-track appointments.

**Committee Makeup:** One faculty representative from each parallel unit. two students

**Committee Duties:** Makes recommendations to the Senate on policies and procedures in the area of curriculum and instruction. Also recommends policies regarding graduation requirements, special honors programs, and academic publications such as catalogs and schedules of courses. New degree and program proposals, course proposals, and academic calendars are also reviewed by this committee.

## FACULTY TEACHING & SERVICE AWARDS COMMITTEE:

**Length of Term:** Two years

**Eligibility Requirements:** Tenured or non-tenure track faculty

**Committee Makeup:** Five faculty members from Arts & Sciences and one faculty representative from each of the other parallel units; two students

**Committee Duties:** Formulate and publish guidelines for campus wide teaching and service awards; review award nominations and recommend candidates to Chancellor

## FALL RESEARCH PANEL:

**Length of Term:** Two years

**Eligibility Requirements:** Tenured or non-tenured faculty

**Committee Makeup:** Six eligible faculty members from Arts & Sciences and one eligible faculty member from each of the parallel units

**Committee Duties:** Reviews deadlines and guidelines for research proposals and awards. Panel members are ineligible to receive funding and awards under the jurisdiction of the panel on which they serve during the period of their service on the panel

## GENERAL EDUCATION COMMITTEE (AD-HOC):

**Length of Term:** Two years

**Eligibility Requirements:** Tenured and non-tenure track faculty with the rank of Associate or higher.

**Committee Makeup:** Three faculty members from the College of Arts & Sciences representing the parallel units of the Social Sciences, Natural Sciences/Math, and the Humanities and Fine and Performing Arts (combined), and one eligible faculty member from Business Administration, Social Work, Education and Nursing

**Committee Duties:** Approving changes and proposals for courses meeting UMSL's "Core and Explore" general education curriculum or other campus-wide undergraduate graduation requirements to establish that they meet outcomes specified by the accreditor and state requirements as well as those approved by the Faculty Senate. It will review and approve proposed changes to the structure of the general education curriculum. Also responsible for ensuring that UMSL's processes for developing and assessing the campus-wide undergraduate education curriculum are grounded in a data-informed perspective that is consistent with accreditation requirements and standards.

## ISSUES OF TENURE REMOVAL COMMITTEE:

**Length of Term:** Two years

**Eligibility Requirements:** Tenured "full" professors

**Committee Makeup:** Six faculty members broadly represented across colleges

**Committee Duties:** Conduct hearings and removal cases or in disputed cases involving tenure rights and status as provided for in the academic tenure regulations of the University of Missouri.

## OVERSIGHT COMMITTEE:

**Length of Term:** Two years

**Eligibility Requirements:** Tenured faculty

**Committee Makeup:** Three tenured faculty members broadly represented; Committee Chair is a Faculty Senator

**Committee Duties:** Monitor the grievance process as neutral observers and provide feedback on the process to the Faculty Senate, the faculty, and the Provost's and Chancellor's offices.

## PROMOTION OF NON-TENURE TRACK FACULTY COMMITTEE:

**Length of Term:** Two years

**Eligibility Requirements:** Non-tenured "full" professors

**Committee Makeup:** One faculty representative from each parallel unit & two at-large representatives

**Committee Duties:** Reviews and makes recommendations regarding non tenure track faculty coming up for promotion. The committee reviews dossiers after they have been reviewed and voted upon by the candidate's college and submits their recommendations to the Provost.

## RESEARCH & LIBRARIES COMMITTEE:

**Length of Term:** Two years

**Eligibility Requirements:** Tenured or non-tenured faculty

**Committee Makeup:** One eligible faculty representative from each of the parallel units.

**Committee Duties:** Responsible for recommending and reviewing policy in the areas of research and research administration and for advising the Vice Provost for research.

## RESEARCH MISCONDUCT COMMITTEE:

**Length of Term:** Two years

**Eligibility Requirements:** Tenured “full” professors

**Committee Makeup:** Six faculty members broadly represented across colleges

**Committee Duties:** Perform responsibilities prescribed by the collected rules and regulations of the University of Missouri (420.010)

## SPRING RESEARCH PANEL COMMITTEE:

**Length of Term:** Two years

**Eligibility Requirements:** Tenured or non-tenured faculty

**Committee Makeup:** Six eligible faculty members from Arts & Sciences and one eligible faculty member from each of the parallel units

**Committee Duties:** Reviews deadlines and guidelines for research proposals and awards. Reviews proposals for internal grant funds and submits recommendations to office of research. Reviews nominations and makes recommendations for chancellor’s award for excellence for research and creativity. Recommend policy to Vice Provost for research. Panel members are ineligible to receive funding and awards under the jurisdiction of the panel on which they serve during the period of their service on the panel

# UNIVERSITY ASSEMBLY COMMITTEES:

## ADMINISTRATOR EVALUATION COMMITTEE:

**Length of Term:** Two years

**Eligibility Requirements:** Tenured or non-tenured faculty

**Committee Makeup:** Five eligible faculty who represent at least three colleges; one student; one staff member.

**Committee Duties:** Responsible for preparing and distributing an evaluation form for a select group of administrators each year. Prepares a report of the evaluation results for the Provost and Chancellor

## BUDGET AND PLANNING COMMITTEE:

**Length of Term:** Two years

**Eligibility Requirements:** Tenured or non-tenured faculty

**Committee Makeup:** One eligible faculty member from each of the parallel units; two students; two staff members

**Committee Duties:** Examines general budgetary allocations and priorities and makes recommendations on development and fiscal matters.

## INFORMATION TECHNOLOGY COMMITTEE:

**Length of Term:** Two years

**Eligibility Requirements:** Tenured or non-tenured faculty

**Committee Makeup:** One eligible faculty member from each of the parallel units; four students; two staff members

**Committee Duties:** Makes recommendations regarding information technology-based priorities and budgeting; Reviews information technology needs and productivity; develops consistent information technology policies for campus community

## PHYSICAL FACILITIES, SPACE & GENERAL SERVICES COMMITTEE:

**Length of Term:** Two years

**Eligibility Requirements:** Tenured or non-tenured faculty

**Committee Makeup:** One eligible faculty member from each of the parallel units; three students; one staff member

**Committee Duties:** Responsible for recommending policies and procedures for campus facilities and general services. Acts as advisory and fact-finding capacity for planning of physical facilities, reviews and reports priority matters relating to maintenance and construction. Reviews and processes complaints and suggestions regarding physical facilities and services

## RECRUITMENT, ADMISSIONS, RETENTION, AND STUDENT FINANCIAL AID (RARSFA) COMMITTEE:

**Length of Term:** Two years

**Eligibility Requirements:** Tenured or non-tenured faculty

**Committee Makeup:** Six eligible faculty; two students; two staff members

**Committee Duties:** Recommends policies and procedures regarding recruitment, admissions, retention, and student financial aid. Facilitates discussion with administrators and students on policies and procedures regarding scholarships, advisement, and appeals

## STUDENT AFFAIRS COMMITTEE:

**Length of Term:** Two years

**Eligibility Requirements:** Tenured or non-tenured faculty

**Committee Makeup:** Four eligible faculty; four students; one staff member

**Committee Duties:** Responsible for recommending and reviewing policy in the areas of non-academic regulations and student services, student organizations, and for advising the Vice Provost for Student Affairs.