

**Minutes of the Meeting of the  
University of Missouri-St. Louis  
Faculty Senate  
September 10, 2019  
402 JCPenney**

Following the University Assembly meeting, the Faculty Senate meeting was called to order at 4:35 p.m. by Senate Chair Alice Hall. Dr. Hall asked for approval of the Senate minutes from the meeting on April 30, 2019. The minutes were approved as written.

**Report of the Chairperson (Dr. Alice Hall):**

- Student Absence Policy: Dr. Hall stated that the Faculty Athletic Representative, Dr. Matt Taylor, asked that the faculty be reminded of the student absence policy which requires that students be given the chance to make up points lost due to class absence linked to university-sanctioned activities. Dr. Hall also informed the Senate that there are federal laws regarding accommodating students who are pregnant. Missing class for medical appointments, for example, is not something that is supposed to count against the student. Dr. Hall suggested that if faculty have a pregnant student in one of their classes who needs accommodations, please contact Ms. Dana Daniels for additional information.
- Mandatory Training: Dr. Hall reminded the Senate that the UM System deadline for completing the mandatory training for Title IX, Safety, and IT training is Sept. 30, 2019.
- MyVita: The Faculty Senate was reminded that the document that promotion candidates prepare to describe their accomplishments (which tenure track candidates call the factual record, and non-tenure track candidates call either the factual record or portfolio) is going to be formatted and distributed via MyVita this year. As faculty transition to the use of MyVita for dealing with promotion documents, training will be available for those who are involved with promotion committees to help them access the dossiers to make thorough and objective evaluations regarding the candidates.
- Senate Snapshot: Dr. Hall explained that in order to help senators share information, last year we created the Senate Snapshot. It will be distributed to senators, department chairs, and deans the Friday following the Senate meeting. Dr. Hall stated that one of the responsibilities of senators is to share information with their department. She asked the senators to please remember to talk to their departments about the topics the Senate discusses. Additionally, if there is information you would like to share from your department, please let the Senate know.

Dr. Hall asked the Interim Chancellor if she had any additional information to report to the Faculty Senate. She had no additional report.

**Report of the Committee on Committees (Dr. Linda Marks):**

Dr. Marks reported that there were some changes in members of three of the Senate/Assembly committees which occurred over the summer. She presented the following replacements for the Senate's approval.

- Promotion of Non-Tenure Track Faculty Committee:
  - Clark McMillion (Communication & Media) has retired.  
**Michael Allison (Economics) is willing to serve.**
- Information Technology Committee:
  - Bill Klein (English) has retired.  
**Amy Michael (Language & Cultural Studies) is willing to serve.**
  - Melissa Ehmke (Nursing) is now an adjunct and is ineligible.  
**Judith Reeves (Nursing) is willing to serve.**
- Physical Facilities Committee:
  - Allison Brauch (Nursing) has left UMSL.  
**Roxanne Vandermause (Nursing) is willing to serve.**

**The Faculty Senate approved all of the above changes to the committee members.**

Dr. Hall asked if there was any other business. Hearing none, the meeting adjourned at 4:50 p.m.

Respectfully submitted,

Erika Gibb  
Senate/Assembly Secretary

(Minutes written by Loyola Harvey, Faculty Senate/University Assembly Office)