

**Minutes of the Meeting of the
University of Missouri-St. Louis
Faculty Senate
November 14, 2017
202 JCPenney**

Senate Chair Pamela Stuerke called the Faculty Senate meeting to order at 4:25 p.m. immediately following the University Assembly meeting.

Dr. Stuerke asked for approval of the Senate minutes from the meeting on Oct. 24, 2017. The minutes were approved as written.

The Senate Chair reported that there would not be a report from the Intercampus Faculty Council because the IFC does not meet until Nov. 28.

Chancellor George did not have any additional information to report.

Appointments, Tenure, and Promotion Committee Report, Dr. Wolfgang Althof:

Committee Chair Wolfgang Althof reported that the ATP Committee met and discussed changes to the UMSL ATP guidelines regarding absentee voting. Dr. Althof reported that the ATP Committee recommended allowing “phoning-in” or “skyping-in” and suggested how members who participate by electronic means can submit their vote. He presented the Senate with the following changes to the UMSL Tenure and Promotion Procedures:

➤ Page 11, para III C (2) (b) – Unit Committee Voting

Add the following change:

Attendance at the Unit Committee meeting can occur in person or by synchronous electronic means.

➤ Page 11, para III C (2) (c) – Unit Committee Voting

Add the following change:

Any Unit Committee member who participated in the deliberations by synchronous electronic means shall submit his or her vote – including the rationale for the vote in case of negative or abstaining votes – electronically to a non-voting party, designated by the Unit Committee Chair (e.g., an administrative assistant), to be included with the in-person votes.

➤ Page 14, para 4 – Senate Committee Voting

Add the following change:

Attendance at the meeting can occur in person or by synchronous electronic means.

All voting shall be conducted by secret ballot. ATP Committee members who participated in the deliberations by synchronous electronic means will submit their votes – **including the rationale for the vote in case of negative or abstaining votes** – electronically to a non-voting party, [Faculty Senate and University Assembly Office] to be included with the in-person votes.

The Faculty Senate discussed the changes. The Senate amended the change to include the portion above in red. The Senate agreed that the electronic votes should be submitted to the Faculty Senate Office at the Senate Committee level. All were in favor of the changes as shown above.

Promotion of Non-Tenure Track Faculty Committee Report, Dr. Nigam Rath:

Committee Chair Nigam Rath reported that the committee met to discuss changes in the NTT guidelines regarding absentee voting. Dr. Rath explained that the current procedure does not allow for absentee voting. The committee recommends that absentee voting should be allowed with remote participation (via Skype or conference call). Dr. Rath reported that members of the committee feel that participation during discussion of a candidate's dossier is important, as members have changed their vote after detailed discussion of the dossier and the candidate's qualifications. Dr. Rath presented the following changes to the NTT Promotion Guidelines:

➤ Page 9, para 3b – Unit Committee Voting

Add the following change:

Attendance at the meeting can occur in person or by synchronous electronic means. Any Unit Committee member who participated in the deliberations by synchronous electronic means shall submit his or her vote – including the rationale for the vote in case of negative or abstaining votes – electronically to a non-voting party, designated by the Unit Committee Chair (e.g., an administrative assistant), to be included with the in-person votes.

➤ Page 11, para 5 – Senate Committee Voting

Add the following change:

No absentee voting shall be permitted. (This sentence was originally struck through in the document distributed, but it was decided that the statement should be retained.) Committee members who participated in the deliberations by synchronous electronic means will submit their votes – **including the rationale for the vote in case of negative or abstaining votes** – electronically to a non-voting party, designated by the Provost to be included with the in-person votes.

The Faculty Senate discussed the changes. The Senate amended the change to include the portion above in red. All were in favor of the change as shown above.

Committee on Committees Report, Dr. Linda Marks:

Dr. Marks presented the following nomination from the Committee on Committees:

➤ Appointments, Tenure, and Promotion Committee:

Beth Huebner was nominated to replace Tom Meuser as one of the at-large representatives.

The members of the Faculty Senate approved the above nomination.

The Senate did not meet in Executive Session as stated in the agenda. The nominators were not able to attend. The session will be re-scheduled for the Dec. 5 Senate meeting.

There being no further business, the meeting adjourned at 4:45 p.m.

Respectfully submitted,

Erika Gibb
Senate/Assembly Secretary

(Minutes written by Loyola Harvey, Faculty Senate/University Assembly Office)