

**Minutes of the Joint Meeting of the  
University of Missouri-St. Louis  
University Assembly and Faculty Senate  
April 23, 2013 - 3 p.m.  
MSC Century Room A**

The meeting of the University Assembly was called to order at 3:00 p.m. by the Senate Chair, Dr. Chris Spilling. Dr. Spilling asked for approval of the minutes from the meeting on March 19, 2013. Hearing no objections, the minutes were approved as written.

**Report of the Chairperson, Dr. Chris Spilling:**

Chair Spilling welcomed everyone to the final University Assembly meeting for 2012-2013. He commented that since there was a very full agenda, he would keep his remarks brief. Dr. Spilling asked that the University Assembly take a moment to acknowledge Dr. Fred Willman. Dr. Willman died on April 16 following a long battle with cancer. Dr. Spilling explained that Dr. Willman was a long-time member of the Senate. He served as Senate Secretary for years and chaired many committees, most recently the Appointments, Tenure, and Promotion Committee and Administrator Evaluation Committee. He gave countless hours of service to the Senate and the university. Dr. Spilling stated that Dr. Willman will be greatly missed.

Speaking of committee service, Dr. Spilling also wanted to thank all of those who served on this year's senate and assembly committees. In particular, he thanked those who served as chairs. He said the Senate appreciates their service and invited them to the reception following the meeting where they will be recognized for their work.

**Report of the Chancellor, Dr. Tom George:**

Chancellor George reported that the Missouri State Senate has now approved the operating budget. Dr. George commented that if approved, it will keep our current budget intact and then provide another \$34 million to higher education with performance measures. After going to the House and the conference committee, it is expected that the Senate's version of the budget will be passed.

Chancellor George then introduced Dr. Chris Weisbrook, UM System Director of Academic Programs, to make an announcement. Dr. Weisbrook arrived from Columbia, MO to present a UM System award. Dr. Vicki Sauter, Professor in the College of Business Administration, was called to the podium. On behalf of the UM System, Dr. Weisbrook surprised Dr. Vicki Sauter with the UM President's Award for University Citizenship.

Dr. Keith Womer, Dean of the College of Business Administration, praised Dr. Sauter for her outstanding contributions and record of service. The members of the University Assembly acknowledged Dr. Sauter with a warm round of applause. Dr. Sauter will be formally presented with the award at the Board of Curators dinner on June 13.

**Report of the Staff Association, Mr. Robert Peterson:**

Mr. Peterson reported on the outcome of the Staff Association's golf tournament. Though they played on a very wet golf course, Mr. Peterson reported that approximately \$502 was raised for the John Perry Scholarship fund. The Staff Association hopes to increase that total in the future. He also reported that elections for next year's staff officers will be held in early May.

**Report of the Student Government Association (SGA), Mr. Steven Brockman:**

Mr. Brockman reported that the Student Government Association has held elections for next year's officers. The newly elected are as follows: President – Bennett Felton; Vice President – Gustavo Perez; and Comptroller – Daniel Armistead. Newly-elected SGA President Bennett Felton was in attendance and was introduced to the Assembly. Mr. Brockman thanked the Senate and Assembly for their help during his term as SGA President. The Assembly thanked Mr. Brockman for his good work and wished him well as he graduates in May.

**Budget and Planning Committee Report, Dr. Terry Jones:**

Dr. Jones reported the following information to the University Assembly including two action items:

The University Assembly Budget and Planning Committee met March 11, March 18, April 15, and April 22.

The March 11 agenda item was the most likely scenario for the Fiscal Year 2014 (FY 2014) budget. At that time, the scenario indicated that \$3,726,000 would need to be reallocated. That scenario had the following premises: (1) no additional State funds independent of strategic initiatives for which matching would be required; (2) a tuition increase of \$2,060,000; (3) a compensation (salaries plus benefits) increase of \$3,244,000 (2.5% raise pool and 0.5% for promotions/counteroffers/classification changes/minimum wage increase); (4) an increase of \$1,170,000 for staff benefits; (5) \$170,000 for shifting FY 2013 retention commitments from cost to rate; (6) \$300,000 for utility cost hikes; (7) \$412,000 for scholarships; (8) \$300,000 increase for maintenance and repair; and (9) \$210,000 for other costs to continue.

At the March 18 meeting, Provost Cope briefed the committee on the strategic planning process including some preliminary materials on possible plan contents.

At the April 15 meeting, the Administration proposed changing the FY 2014 budget scenario by lowering the compensation increase from \$3,244,000 to \$1,980,000 (1.5% raise pool and 0.5% for promotions/counteroffers/classification changes/minimum wage increase). This would lower the reallocation amount from \$3,726,000 to \$2,600,000.

After discussion, the Budget and Planning Committee voted to recommend that the University Assembly endorse this change.

A motion was made to endorse the Budget and Planning Committee's recommendation of the FY 2014 budget change.

**The motion passed. All were in favor of the recommendation.**

Dr. Jones further stated that also at the April 15 meeting, the Administration reported that the tentative major overall goal for the strategic plan was increasing the number of degrees produced by 20% over the next five years (i.e., the number of degrees granted in 2018 would be 20% higher than the number of degrees granted in 2013).

Dr. Jones explained that at the April 22 meeting, the Committee was briefed on a proposed merger between KWMU (St. Louis Public Radio) and the St. Louis Beacon, an on-line news organization. Participating in the briefing were Vice Chancellor for University Advancement Martin Leifeld, KWMU General Manager Tim Eby, Friends of KWMU Board President Albert Rose, St. Louis Beacon Board Chair Richard Weil, and St. Louis Beacon co-founder Bobby Duffe. After questions and discussion, the Budget and Planning Committee voted to recommend that the University Assembly endorse this change with the proviso that no additional past, current, or future UMSL general operating budget funds would be required to support the merged entities.

A motion was made to endorse the Budget and Planning Committee's recommendation on the proposed merger.

**The motion passed. All were in favor of the recommendation.**

Dr. Jones continued with his report stating that also at the April 22 meeting, Vice Chancellor Leifeld updated the Committee on the Office of University Advancement's accomplishments during the current fiscal year. These include establishing UMSL at Grand Center, substantial audience growth for St. Louis Public Radio, the "I Chose UMSL" campaign, the increased number of students applying to UMSL, the improved UMSL web site, the Jubilee celebration, and the (to date) \$14,000,000 raised during FY 2013. Associate Vice Chancellor Linda Carter briefed the Committee on her conceptual plan for moving the campus alumni practices from transactional to relational.

The Budget and Planning Committee has meetings scheduled for May 2 and May 9. Remaining agenda items are the FY 2014 budget and the review of the IT Enterprises initiative.

Dr. Spilling thanked Dr. Jones and asked if there was any other business. Hearing none, the University Assembly portion of the meeting adjourned at 3:20 p.m.

### **Faculty Senate Meeting**

The Faculty Senate meeting was called to order at 3:30 by Senate Chair, Dr. Chris Spilling.

Dr. Spilling did not have any additional comments for the Chair's Report.

Dr. George did not have additional information for the Chancellor's Report.

### **Committee Reports:**

#### **Committee on Committees Report by Dr. Alice Hall:**

Dr. Hall reported a change in a member of the Budget & Planning Committee:

Dr. Beth Landers (Humanities) has resigned from this committee. The Committee on Committees recommends Eric Wiland as the Humanities replacement. If approved, he would begin serving immediately and complete Dr. Landers' term ending July 31, 2014.

**All were in favor of Eric Wiland's nomination as a Budget and Planning Committee member.**

#### **Bylaws and Rules Committee Report by Dr. Matthew Keefer:**

Dr. Keefer reported that the Research Dishonesty Committee suggested that the following name change would be a more accurate description of the charge of their committee. The change would be as follows:

Current Committee Name: Research Dishonesty Committee  
Proposed Committee Name: Committee on Research Misconduct

**All were in favor of this change in committee name.**

#### **Administrator Evaluation Committee Report by Dr. Therese Macan:**

Dr. Therese Macan reported that faculty and staff were asked to complete evaluations on the following administrators in March:

- Nasser Arshadi
- Peggy Cohen
- Curt Coonrod
- Larry Frederick
- Joel Glassman
- Forrest Van Ness
- Judith Walker de Felix

Dr. Macan explained that Provost Cope will receive the evaluation results. Provost Cope uses the evaluations as part of the individual's annual evaluation. The evaluations help to provide feedback and ideas for how the administrators can improve.

#### **Curriculum and Instruction Committee Report by Mr. Michael Allison:**

Mr. Allison informed the Senate that the university will be using a new system called CourseLeaf for making edits to the Bulletin. Training for those who make updates or changes to the Bulletin is being held today and tomorrow. He reported that this new system will also manage the process for curriculum and instruction proposals. The transition into the new system should occur during the summer and he will update the Senate in the Fall.

Mr. Allison presented the following program proposals:

- Addition of the English for Academic Purposes Policy – held for next academic year
- Addition of the Declaring a Major Policy and change in the Change of Major Policy
- Changes to the Repeating Courses and Grade Modification Policies

- Changes to the Adding/Dropping Courses Policy
- Change in the Bachelor of Interdisciplinary Studies
- Change in the B.A. in Anthropology
- Change in the M.A. in Biochemistry and Biotechnology
- Change in the Undergraduate Program in Biology
- Change in the B.A. in Biology
- Change in the B.S. in Biology
- Change in the Graduate Certificate in Tropical Biology and Conservation
- Addition of the Certificate in Applied Econometrics and Data Analysis
- Change in the M.A. in History
- Addition of the Graduate Certificate in Public History and Cultural Heritage
- Change in the B.A. in Modern Languages, Concentration in Spanish
- Change in the Undergraduate Program in Sociology
- Change in the B.A. in Sociology
- Change in the B.S. in Sociology
- Change in the Minor in Sociology
- Change in the Bachelor of Social Work
- Change in the Bachelor of Music, Emphasis in Performance
- Change in the Certificate in Advertising
- Change in the B.S. in Early Childhood Education
- Change in the B.S. in Elementary Education
- Change in the B.S. in Elementary Education, Middle School Certification
- Change in the B.S. in Secondary Education
- Change in the B.F.A. in Studio Art, Art Education Emphasis
- Change in the B.M. in Music Education
- Change in the Degrees with Certification to Teach Chemistry in Secondary Schools
- Change in the Degrees with Certification to Teach Physics in Secondary Schools
- Change in the M.Ed. in Secondary Education
- Change in the Graduate Certificate in Secondary School Teaching
- Change in the B.S. in Physical Education
- Change in the Ph.D. in Nursing

Mr. Allison also provided the Senate with a list of courses archived in 2007-2008 that are to be dropped.

All of the above program proposals were approved except the addition of the English for Academic Purposes Policy. The proposal will be held for the next academic year in order for Graduate Council to review it.

There being no further business, the meeting adjourned at 4:05 p.m.

Respectfully submitted,

Joseph Martinich  
Assembly/Senate Secretary

(Minutes written by Loyola Harvey, Faculty Senate/University Assembly Office)