



Faculty Senate
University Assembly

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**UNIVERSITY ASSEMBLY
SPECIAL MEETING ON BYLAWS CHANGE TO RESTRUCTURE
THE PHYSICAL FACILITIES AND GENERAL SERVICES COMMITTEE**

**UM-St. Louis
December 9, 2003
3:00 p.m.
J.C. Penney 126**

Agenda

- I. Call to order—Dr. Van Reidhead
- II. Bylaws and Rules (action item)—Dr. Timothy Farmer
- III. Adjourn

PROPOSED AMENDMENT
December 2, 2003

(Added text is underlined. Text to be deleted is lined-through)

300.040.D.4.f (Committee on Physical Facilities, Space, and General Services)

~~The Committee shall consist of the Vice Chancellor for Administrative Services (non-voting), six faculty members including at least one from the north and one from the south campus, three students, and one representative selected by the Staff Association.~~

The voting members of the Committee shall consist of the Vice Chancellor for Academic Affairs (or designee), Vice Chancellor for Administrative Services, one regular faculty member from Humanities, Natural Sciences/Mathematics, Social Sciences, Business Administration, Education, Nursing, Optometry, Fine Arts and Communication, and such parallel units that may be created from time to time, three students, and one representative selected by the Staff Association.

The Committee shall have the general responsibility for recommending to the Assembly policies and procedures in the areas of campus facilities and general services. It shall act in an advisory and fact-finding capacity for the planning of physical facilities, review and report priority matters relating to maintenance, construction, and support services to the Assembly, and review and process complaints and suggestions regarding physical facilities and services.

The Committee shall be responsible for formulating long-range space recommendations including the type and amount of space needed, and priorities. Proposals of a long-term or campus-wide nature will be brought to the Assembly for discussion, debate, and ultimate recommendation to the Chancellor.

Allocation of existing unused space will be recommended to the Chancellor by the Committee and reported to the Assembly.

(1)

UNIVERSITY SENATE MINUTES

December 9, 2003

3:15 p.m.

JC Penney Bldg. – Room 126

The meeting was called to order at 3:18. Chair, Van Reidhead, presented Joan Arban with 2 gifts, a necklace and ring for her work for the Senate and Assembly over the years.

The minutes of the previous meeting were approved as distributed.

There was no report from the Academic Advising Committee.

Chair, Peter Stevens, presented the C& I Committee Report. Program changes for the following programs were approved:

Master of Arts in Criminology and Criminal Justice

Graduate Studies/Mathematics Program

Physics and Astronomy

BS in Education: Elementary Education (Middle School Certification)

MA in Communication

Minor in Literacy

Minor in Mathematics Education K-5

Dr. Stevens proposed a change in the residency requirements written in a memo to the C & I Committee by Dr. Connie Koch, Interim Dean of the School of Nursing. The proposed change would allow the dean to make exceptions to the current policy in "unusual circumstances".

Dr. Zarucchi expressed her concern about the need for the proposal. Dr. Martinich supported her comments. Dr. Durham explained the need for the proposal using nursing students as an example.

Dr. Long moved to postpone action until Dr. Koch is present to discuss the proposal. There was unanimous approval for Dr. Long's motion.

There was discussion of a suggestion that graduation dates be moved earlier (before Christmas). Dr. Durham spoke about possible changes that might occur: changing the January 05 date to December 04, splitting the commencement into 2 sessions at Mark Twain or 4 sessions at the Performing Arts Center to accommodate unlimited numbers of guests.

Dr. Barton pointed out that graduation would coincide with final exams. Dr. Zarucchi expressed concern about no prior notification or printed proposal. Concern was also expressed about the domino effect of the proposal. She suggested that a written proposal be made and distributed before any action is taken by the Senate.

Dr. Thiel pointed out that the issue is the same in May. She didn't see the proximity of finals to graduation as a problem.

Dr. Eisle stressed the importance of using the PAC for commencement.

Dr. Ganz clarified the issue by pointing out that exams do end before commencement. Students are only "candidates", not graduates, at the time of commencement. Nothing in the process is really impacted by having the graduation date and commencement at the same time or in close proximity to each other.

Dr. Burkholder expressed the belief that an earlier graduation date is better for the students.

Dr. Zarucchi moved the postponement of this item for discussion until it is in written form and given to the Senators in advance of a Senate meeting. The motion was unanimously approved.

The Chair's Report (See Attachment A)

Coming issues were pointed out by the Chair for Senators to begin considering:

- Latin Honors Proposal and how grade inflation affects the number of students receiving Latin honors.
- The mothballing of course proposals.
- Steering Committee Report (See attachment) to be addressed by the Chancellor.
- Electronic elections. ITC advises that it can be done securely. Referendums and elections are both deemed to be do-able. There appears to be no by-laws conflicts with electronic elections.

The Honorary Awards Committee brought forward a proposal for action. (See Attachment)

Dr. Martinich asked for clarification of the proposal. Dr. Long expressed concern about the the exclusion of contributions of individuals in the Arts and Sciences. After considerable discussion it was determined that the process will not change. The proposal was unanimously approved.

The Chancellor has decided to implement a national search for a new Provost. The Senate Steering Committee has been asked to make recommendations to the Chancellor and the Academic Advisory Committee will probably advise the Chancellor on defining the position.

Chancellor's Report (See Attachment B)

The Chancellor reported on his action plan and indicated that this plan would serve as grist for a series of discussions. The process will go to groups and committees. He encouraged the use of My Gateway and private e-mails for input.

The inauguration of the Chancellor will be held on March 11th at the time of the Chancellor's Report to the Community.

The Chancellor pointed out the following about a model for a Provost on the campus.

- No new layers would be added
- The Provost would be the chief academic officer
- No single model for Provost exists
- The role of Provost has changed over the years.

The Chancellor requested input for the appropriate model for our campus. He indicated that he would solicit input from the Council of Deans, individual faculty members and the Academic Advising Committee.

The other 3 campuses of the UM System have Provost models. Academic Affairs is central to a Provost model and should serve to strengthen Academic Affairs on campus. The Provost is usually the #2 person on campus.

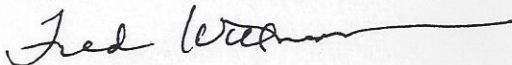
Discussion followed the Chancellor's remarks about the Provost position. Dr. Bliss contributed an English Military Provost definition. The question was asked, "Does Provost mean positions will be eliminated?" The Chancellor's response was "that could happen". Dr. Thiel asked about the Chancellor's preferences. He indicated that his preference is an evolving model.

IFC Report (See Attachment C)

Dr. Cottone reported on the November IFC meeting.

The meeting was adjourned.

Respectfully submitted,



Fred Willman
University Senate Secretary

ACTION ITEMS ARISING FROM 12/9/03 MEETINGS OF UNIVERSITY
ASSEMBLY AND FACULTY SENATE

1. Moved by Farmer (NOT BY COMMITTEE) that elected members with continuing terms would serve out their membership on the Physical Facilities Committee, but that a special meeting of the Assembly be held in 2004 to fill vacancies. Motion passes with one dissenting vote.
2. Martinich moved to amend Baccalaureate Degree Core Requirements so that exceptions would be decided by a committee of faculty in the unit -- not by the deans. Motion to amend passes without dissent. Long moved to postpone the amended motion until Dean of Nursing can be present.
3. Zarucchi moved to postpone discussion of the proposal to move commencement from January to the preceding December until a future meeting when this issue can be presented as a regular action item in written form. Zarucchi motion approved.
4. Martinich clarified that the Steering Committee recommends the Action Plan go through a further vetting process
5. Electronic elections for campus referendum/spring elections
6. Honorary Awards Committee action item approved. Committee on Committees would put together a list of nominees and the Chancellor would select candidates from that list.
7. It is likely that the Steering Committee will recommend that the Academic Advisory Committee take up the issue of defining the Provost's job, advise the Chancellor, and report to the Senate.