

**Minutes of the Meeting of the
University of Missouri-St. Louis
Faculty Senate
January 23, 2018
202 JCPenney**

The Faculty Senate meeting was called to order at 3:00 p.m. by Senate Chair, Dr. Pamela Stuerke. Dr. Stuerke asked for approval of the Senate minutes from the meeting on Dec. 5, 2017. The minutes were approved as written.

Report of the Chairperson, Dr. Pamela Stuerke:

- Dr. Stuerke updated the Senate on issues that occurred at the November Assembly meeting. Because there had been an issue with video recording at the November Assembly meeting, Dr. Stuerke had asked two Senate/Assembly committees to review the policy on video recording. Three points came out of that review:
 - a policy involving video and audio recordings already exists (CRR 200.015) but only covers classroom settings;
 - the Missouri Sunshine Law permits all types of electronic recordings of a public body in an open meeting; and
 - there are precedents that demonstrate that the Student Standard of Conduct does cover inappropriate behavior through electronic means.

- Dr. Stuerke reported that she has met with the SGA President several times about addressing the problem with the resolution at the November meeting. Dr. Stuerke told the Senate she would update them on the progress. The SGA President requested that the following message be given to the Senate:

“I want to thank you for your patience with this matter. After meeting with Pamela, Loy, my Senators, and other key members of the campus, I have a better picture of what occurred at the November 14th University Assembly Meeting. I am going to take some more time to continue my meetings and gather more information and perspectives on the entire situation to help form my conclusion on the matter. I will have my official statement ready by the next University Assembly Meeting on February 20th. Again, thank you all for your patience and I look forward to meeting with you all in February.”

- Dr. Stuerke reported that the Chancellor’s Awards for Excellence are due on March 1. The date for the Research Award is pending. She encouraged the Senate to consider nominating their colleagues.

- President Choi has informed us that he will be attending our Feb. 20 Assembly meeting.

- As the Senate is a co-sponsor of the Homecoming Chili Cook-off on Feb. 22, Dr. Stuerke asked the senators to sign up to serve chili at the event and ask their colleagues to participate.

- Dr. Stuerke reported that this is the time of year when the Senate conducts elections for colleges/units that have senators with expiring terms. The Senate was informed of the departments/units who would be receiving e-mail election ballots in the coming weeks.

Report of the Chancellor, Dr. Tom George:

Chancellor George reported on recent online rankings as follows:

- UMSL's online bachelor's programs were 23rd in the nation and 1st in Missouri according to *US News and World Report*.
- UMSL's online Criminology & Criminal Justice program is 8th nationally according to *College Choice*.
- UMSL's online education program is ranked 8th nationally according to *Affordable Colleges Online* (50 Best Online Education and Teaching Degrees list).

Chancellor George announced that the winter commencement was a great success with nearly 1,000 graduates (733 undergraduate degrees and 265 graduate degrees). UMSL will reach 100,000 graduates during spring commencement. Chancellor George reported that the Spring semester enrollment looks very promising with almost 10,000 students on campus.

Chancellor George provided information about the budget and discussed the governor's recent announcement to cut higher education. He will be participating in a conference call this afternoon where he will receive more detailed information on the status of the UM System budget.

Bylaws and Rules Committee, Dr. Sanjiv Bhatia and Dr. Alice Hall:

Dr. Stuerke explained that the proposed bylaw changes are a result of recommendations that came from last year's Senate 5-year review. She reminded the Senate that they had voted to create an ad-hoc committee to review the current bylaws and recommend changes. In order for the Senate to have time to thoroughly review the proposed changes, Dr. Stuerke sent the document by e-mail to the Senate a week before the meeting. Dr. Stuerke introduced Dr. Sanjiv Bhatia, Chair of the Bylaws and Rules Committee, who explained the charge of the Ad-hoc Committee on Shared Governance as follows:

The committee charge was to review the Collected Rules and Regulations (CRR) and Bylaws to meet two goals:

- Codify the current relationship between the Senate and the Administration, specifically the shared governance practices that have been developed at UMSL.
- Designate or develop a committee to review proposed changes to the CRR or to the bylaws that could affect faculty's academic freedom or working conditions.

Dr. Bhatia explained that in reviewing the documents, the ad-hoc committee considered the other campuses' bylaws to examine what procedures/policies were already in place within the system that might work at UMSL. He noted that UMSL's University Assembly is unique in the system: no other campus has a similar body.

Dr. Bhatia introduced Dr. Alice Hall, Chair of the Ad-Hoc Committee on Shared Governance, to present the proposed changes to Faculty Bylaws CRR 300.040. The changes were recommended by the ad-hoc committee and approved by the Senate's Bylaws and Rules Committee. The proposed changes are as follows (**proposed changes are in red**):

➤ **A. Bylaws**

Purpose of Governing Practices: The purpose of these Bylaws is to establish a body that represents the voice of the Faculty and to establish an effective vehicle for the needs and concerns of the Faculty to be presented for discussion and debate. These Bylaws assume that Faculty may participate in academic decision processes. The right of the Faculty to organize and to carry out the responsibilities and functions delegated to them by the Board of Curators (Board) is recognized in Section 10.030.D.2 of UM System Bylaws.

➤ **B. Faculty**

1. Membership

The Faculty of the University of Missouri-St. Louis shall consist of the President, the Chancellor, ~~tenured and tenure-track faculty, and all full-time, ranked, non-tenure track (NTT) faculty with professorial designation,~~ and others elected by the Faculty. Elected members so designated by the Faculty shall be non-voting members of the Faculty.

~~Campus-wide faculty votes on issues specific to tenure or tenured/tenure track (T/TT) faculty will be restricted to T/TT faculty.~~

2. Faculty Rights

Academic Rights -- Each faculty member has the right to freedom of inquiry, discourse, teaching, research and publication, as well as the responsibilities correlative with this right.

Civil Rights -- The constitutional rights of the Faculty members shall be preserved.

Employment Rights -- Faculty members shall have rights consistent with their continuous appointment or term appointment (during the term), except for cause, retirement or financial exigencies.

Notification of Appointment or Changes Thereto -- Faculty members shall be notified of their appointments and workload, or any changes thereto, as much in advance of the beginning of institutional responsibilities as possible (as stated in the Board's Rules and Regulations).

Right to be Kept Informed -- The Faculty shall be kept informed of actions and activities of committees and executive officers, and of other occurrences that pertain to the University of Missouri -St. Louis. When possible, such information shall be made available to the Faculty before being made available to the general public.

3. Responsibilities

The Faculty of the University of Missouri-St. Louis, ~~together with appropriate administrative officers,~~ shall bear **primary** responsibility for recommending and implementing educational policy, particularly in areas of curriculum, degree requirements, methods of instruction, research, requirements for admission, student affairs, and faculty status. The Faculty may also make recommendations to the Chancellor and other persons or offices concerning general policy matters affecting the University. ~~Where appropriate, the Faculty may delegate its responsibility to separate schools, colleges, or such other parallel units as may be created from time to time, to the Faculty Senate, and the University Assembly within the University of Missouri-St. Louis.~~

4. Authority

The faculty's authority, as delegated by the Board of Curators, is of three types: primary and direct, in which the Faculty has essential decision-making authority; shared, in which the Faculty participates with others; and advisory, in which the Faculty counsels with the person or offices with ultimate decision-making authority. (On those matters requiring multi-campus coordination, the Faculty shall act through its appropriate bodies, UM System 300.040.B.5.)

a. Primary and Direct Authority

The UMSL faculty has essential decision-making authority in matters directly affecting the educational program of UMSL, including but not limited to:

(1) Articulation and maintenance of standards of academic performance -- this includes but is not limited to guidelines for appropriate research, service, and scholarships; requirements for graduation; and related matters.

(2) Development and approval of courses of instruction and of curricula.

(3) Development and approval of procedures governing educational support programs on the UMSL campus.

(4) Formulation of criteria determining professional standing of faculty -- including but not limited to such matters as tenure, promotion, termination, guidelines for responsibility, faculty standing with regard to graduate faculty membership and doctoral dissertation supervision.

(5) Determination of an appropriate faculty committee structure.

(6) Determination of minimum admission requirements.

(7) Selection of awardees for academic scholarships.

b. Shared Authority -- The UMSL faculty has shared authority by which it participates cooperatively with other persons or offices in matters such as:

(1) Development and articulation of students' rights and responsibilities.

(2) Determination of an appropriate academic calendar.

(3) Selection of awardees for honorary degrees.

(4) Application of criteria affecting professional standing of faculty, such as required professional licensure.

c. Advisory Authority

The UMSL faculty has advisory authority and responsibility with other persons or offices in matters such as:

(1) Budget and resource allocation.

(2) Planning, including capital expenditures and physical facilities.

(3) Selection of departmental, divisional, campus, and university-level administrators.

(4) Determination of the campus standing committee structure.

(5) Development and implementation of general business procedures that facilitate academic program excellence.

(6) Use of facilities for program activities.

(7) Application of criteria affecting promotion, tenure and termination.

(8) Structure of academic departments and units.

d. Faculty Delegation of Authority

The Faculty, recognizing that handling matters through meetings of the Faculty is cumbersome, that attendance at such meetings varies, and that it is often difficult to have complete discussion of issues at such meetings, may delegate its authority to separate schools, colleges, or such other parallel units as may be created from time to time, to the Faculty Senate within the University of Missouri-St. Louis. The actions of the Senate, in those areas in which they have delegated authority, shall be deemed final unless challenged within 10 days. Such challenge shall require a petition signed by at least twenty-five (25) faculty members from at least two parallel units calling for a review by the Faculty of a particular Senate action.

5. Meetings

The Faculty of the University of Missouri-St. Louis shall meet at least twice each year and at such additional times as the President, Chancellor, or the Faculty itself may determine. Upon written request of **at least** twenty-five (25) members of the Faculty, the Chancellor shall call a meeting within two weeks.

a. The President, or in the President's absence, the Chancellor, or in the Chancellor's absence, a member of the Faculty designated by the Chancellor shall preside at each faculty meeting.

b. A quorum shall consist of **at least** ten (10) percent of the voting members of the Faculty **representing at least two parallel units when business described in the published agenda is being considered. When other items of business not described in the published agenda are being considered, a quorum shall consist of at least fifty (50) percent of the voting members representing at least two parallel units.**

c. Notice of all meetings of the Faculty shall be sent to each member of the Faculty at least five school days prior to the meeting. Such notice includes the agenda for the meeting.

d. Proceedings in Faculty meetings shall be in accordance with the rules set forth in the most recent edition of Robert's Rules of Order except where otherwise provided for in these Bylaws or the regulations of the University of Missouri-St. Louis.

e. **Official minutes shall be kept and made available to each member of the Faculty within a week of the meeting.**

~~e. The Chancellor shall appoint each year a Secretary of the Faculty who shall keep an official record of the proceedings of each meeting and shall transmit copies of the minutes to each member of the Faculty.~~

~~f. A copy of the official minutes shall be kept on file in the offices of the Registrar and the Vice Chancellor for Academic Affairs and shall be available to each member of the Faculty.~~

E. Faculty Senate of the University of Missouri-St. Louis (Hereinafter referred to as Senate)

1. Functions Responsibilities - The Faculty Senate is the legislative and policy-making body of the Faculty. ~~It shall be the responsibility of the Senate to exercise. It carries out the responsibilities those functions~~ of the Faculty (see ~~Section UM System 300.040 A B.3 2~~) not reserved by the Faculty as a body or specifically delegated to the University Assembly (Section 300.040 E). The Senate, as a representative faculty voice, shall advise the chancellor and the UMSL faculty on questions of UMSL policy submitted by either to the

Senate. It may also initiate recommendations concerning changes in UMSL policy for consideration and appropriate action by the chancellor or UMSL faculty.

2. **Delegation of Authority**

(1) Since the authority of the Senate is delegated to it by the Faculty, it is subject to over-rule by the Faculty.

(2) All authority delegated by the Senate to committees or individuals is subject to revocation by the Senate.

Paragraph C(2)(1)

Committee on Bylaws and Rules for the Faculty Senate and University Assembly

The Committee shall:

(1) Receive all proposals for **changes to the Bylaws and the Collected Rules and Regulations changes**, review proposed **bylaws changes to the Bylaws and the Collected Rules and Regulations**, and initiate the process of Bylaws changes as smoothly and infrequently as possible.

(2) Recommend interpretation of the Bylaws **and Collected Rules and Regulations** upon the written request of the Senate Chairperson, and report its conclusions to the Senate.

(3) Compile and maintain a current set of Senate and Assembly Operating Rules, consider changes in Operating Rules, and report recommendations regarding Operating Rules to the Senate.

The Senate discussed the changes to the bylaws. The Senate voted on the above changes. All were in favor of the changes to the Faculty Bylaws.

Dr. Hall also presented the following change to the Faculty Senate Operating Rules which proposes additional duties to the charge of the Bylaws and Rules Committee (page 8, para 9c):

c. The Faculty Senate and University Assembly Committee on Bylaws and Rules shall consist of six eligible faculty members elected by the Senate who are broadly representative of the Faculty, and two students.

(1) The Committee may initiate proposals for Bylaw changes.

(2) The Committee shall recommend approval and disapproval of each proposed Bylaw change within two Senate meetings following receipt of the proposal.

(3) **The Committee shall recommend approval and disapproval of proposed changes to the Collected Rules and Regulations in a timely manner.**

(4) **The Committee may invite faculty or staff members with expertise in the subject of the bylaws or rules under consideration to serve on the committee temporarily in an advisory capacity.**

The Senate discussed the change. All were in favor of the proposed change to the Senate Operating Rules.

Faculty Athletics Representative Report, Dr. Matthew Taylor:

Dr. Taylor explained his role as the Faculty Athletics Representative (FAR) and clarified some of the duties of an FAR. He highlighted the academic success of UMSL's student athletes (37 student-athletes had straight A's in 2016-17). He also displayed information about UMSL's athletic success. He emphasized the willingness of the student-athletes to participate in community service. In 2016-17, student-athletes had over 1005 total hours of community service.

Budget and Planning Committee Report, Dr. Pamela Stuerke:

Dr. Stuerke announced that the Budget and Planning Committee will be meeting the first week of February to discuss the budget and the strategic plan. More information will be reported after the meetings.

Intercampus Faculty Council (IFC) Report, Dr. Pamela Stuerke:

Dr. Stuerke reported that the IFC met on Jan. 19 and discussed the following topics:

- Strategic Plan for system and campus responses
 - President Choi's reviews of the first draft of strategic plan returned to campuses.
 - System review committee will include 1 IFC member + 1 more faculty member in 5 compact areas
 - IFC requested addition of one bullet about "teaching" to Compact for Student Success
- MDHE 42 Hour Core
 - All community colleges will adopt the same 42-CH Gen Ed curriculum.
 - The courses must transfer for Gen Ed to the UM campuses
- Student Medical Leave
 - New *proposed* CRR allows the university to intervene in health issues
 - Campuses will create their own policies.
- February 1-2 IFC-Board of Curators Meeting
 - Topic for discussion: teaching and research collaboration across campuses
- House Bill 1465
 - Declares the UM System as the state's only public research university.
 - Only UM can offer PhDs and graduate degrees in professional fields where the graduate degree is the first degree.

- Opens the door for other institutions to offer a professional doctorate (Occupational Therapy, Nursing Practice) only after rigorous review.
 - Engineering programs limited to the UM system
 - Community colleges may offer bachelor's degrees only under certain conditions, and when collaboration with a four-year university is not possible.
- Changes to Travel Reimbursement Policies
- Mileage will be reduced to 37 cents/mile (cost savings of \$1.5 million)

There being no further business, the meeting adjourned at 4:30 p.m.

Respectfully submitted,

Erika Gibb
Senate/Assembly Secretary

(Minutes written by Loyola Harvey, Faculty Senate/University Assembly Office)