

## Payment of Fees

All fees are due and payable to the University on January 10, 2020. A minimum payment option is available to students that are unable to pay their account in full by the due date.

### Minimum Payment Option

All charges incurred by a student will be consolidated into one account. The student will be billed and must make a payment by the due date indicated on the bill. An option will be provided on the monthly bill for the minimum payment. Students that elect to make the minimum payment will incur a finance charge of 1% per month on the unpaid billed balance after the due date. Students will not be allowed to register for future terms until their account balance is paid to \$200 or less and their account is in good standing.

### Spring 2020 Due Dates

Due Date	Minimum Amount Due
1/10/2020	25% Adjusted Amt. Due
2/10/2020	33% Adjusted Amt. Due
3/10/2020	50% Adjusted Amt. Due
4/10/2020	Full Remaining Balance

The minimum payment amount is calculated by taking the total charges on your account and subtracting any anticipated financial aid or third party credits currently showing on the student account. This gives you the Adjusted Amount Due. The Adjusted Amount Due is multiplied by the appropriate Minimum Amount Due percentage. **Unless your financial aid and/or third party credit is greater than or equal to the total amount due, you owe a payment.**

### Cancellation

A payment of the minimum due or greater by the first payment due date will secure your courses. Students who register on or before 1/17/2020 may choose to pay their minimum payment by 2/10/2020 to prevent cancellation. However, late payment fees and finance charges will be applied if a payment was due on 1/10/2020. If your classes are canceled for nonpayment and you wish to be reinstated, the minimum payment will be required plus a \$250 late registration fee. When payment is received, you will be charged for all classes that were canceled.

### Past Due Accounts

Students who are past due on their monthly minimum payments will not be permitted to receive transcripts and/or diplomas, or be allowed to charge at the bookstore. E-check/check payments are subject to a fourteen (14) day hold to ensure the payment clears the bank. This hold prevents the release of documents during that period. For immediate release, payment must be made by cash, certified check, or pin-based debit card in the Cashier's Office, or online by credit card. Students with small balances of \$200 or less may have their financial hold preventing enrollment removed if their account is in good financial standing.

## Bookstore Charging Privileges

Only students with student accounts in good financial standing will be allowed to use their student ID at the bookstore to charge items to their student account. Those students that fail to make their required minimum payments will not be allowed to use their student charge in the bookstore until the account is no longer past due.

### Late Payment Fees and Finance Charges

A \$25.00 late payment fee is assessed to student accounts if a payment is not received and processed by the due date. The University will assess a 1% per month finance charge on any billed amount that remains unpaid after the payment due date. To avoid finance charges, the student would need to pay the Adjusted Amount Due in full by the due date.

### Financial Aid and Refunds

The first step to receiving financial aid is filling out the Free Application for Federal Student Aid (FAFSA). Please make sure to use the Federal School Code 002519 on the FAFSA to make sure that UMSL gets your information. Once the Financial Aid Office receives your FAFSA, which takes about 3-5 business days, it can take an additional 1-2 weeks for the application to be processed.

Once your application has been processed, you would need to accept or decline your awards. Once accepted, the aid will show up as anticipated and can be taken into account during billing.

Aid can disburse as early as 10 days prior to the start of the semester. The Financial Aid Office will verify that you are in the required number of credit hours and then request the funds. The University will receive the funds and apply them to your student account. If there is a credit balance, the account would be eligible for a refund. **Charges that are added to a student account after a refund has been processed will become the student's responsibility.**

The refund process does not start until you see a refund line item in TouchNet. From that date, if you have direct deposit, your refund will take 3-5 business days to reach you. For students that do not have direct deposit set up, a check will be mailed to your local mailing address. This takes 7-10 business days from when your refund is processed. Refunds of Parent Loans are refunded to the parent in the form of a check and mailed to the address on file for that parent.

If a credit card payment has been made within 120 days, any refund must be returned to that credit card.

There are times that you could be eligible for a refund and have a balance on your student account. If this occurs, the refund will be sent back to the Cashier's Office, which may cause a delay in the refund process. No refund of a departmental credit is given if there is a balance due on a student account. A refund takes up to four (4) weeks processing time after withdrawal, dropped classes, receipt of excess financial aid, or overpayment made on the student's account. To receive a refund of less than \$25, a specific request must be made to the Cashier's Office.

## Metropolitan / Illinois Students

Undergraduate and Graduate students who reside in Illinois qualify for the Metropolitan Tuition rate.

### Payments

Online payments may be made at <http://ebill.umsl.edu>. You may make a payment from your savings or checking account with no service fee, or by all major credit cards with a 2.85% service fee (minimum \$3 fee).

You can make payment in office at 285 Millennium Student Center. We accept cash, check and pin based debit cards. You may mail in a check or money order paid to the order of the University of Missouri. Checks will only be accepted when the amount of the check does not exceed the amount due.

There is a drop box located outside the Cashier's Office, 285 Millennium Student Center. You can pay by check or money order. All payments received are final; no changes or adjustments are allowed to the payment amount once the payment has been processed.

Payments made with YOUR online banking service may result in a significant delay in the processing. Please have your bank mail checks to the address on the cover of this brochure.

We make no guarantees that your payment can be received and processed by the due date.

Any communications concerning disputed debts, including instruments tendered as full satisfaction of a debt must be sent to: Account Disputes, One University Blvd, 289 MSC, St. Louis, MO 63121-4400

### Delinquent Indebtedness

The University will pursue any and all collection efforts and practices including referring accounts to collection agencies and reporting to the credit bureaus. Accounts may be assessed additional collection charges of 30% of the balance when it is referred to a collection agency. Your Missouri state income tax refund may also be intercepted to partially or fully satisfy a past due debt to the University.

### Returned Checks

Any check not honored by your bank will result in a \$20 returned check fee. If the returned check, including e-check payments was attempting to pay a prior term balance, your classes may be canceled.

### Electronic billing

The University no longer sends paper bills to students that have e-consented and are enrolled in the current term. **A billing notification will be sent to your campus e-mail** monthly notifying you that your current bill is available online. The bill is usually created around the 17<sup>th</sup> of the month with a due date of the 10<sup>th</sup> of the following month. You can view your bill anytime from MyView.

### Spring 2020 Due Dates

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1/10/2020	25% Adjusted Amt. Due
2/10/2020	33% Adjusted Amt. Due
3/10/2020	50% Adjusted Amt. Due
4/10/2020	Full Remaining Balance

Failure to make payment on 1/10/2020 will not result in cancellation, but a \$25.00 late payment fee and a 1% finance charge will be assessed. Payment due date is based on a student's original registration date for the term. Subsequent add/drop activity will not alter the payment due date. Full payment of any past term balance and appropriate Spring minimum payment is due on 2/10/2020 to avoid the cancellation of your Spring classes.

### Withdrawal

Fees will be reassessed for students who officially withdraw from the University or drop classes. Fees included in this reassessment are Tuition and Course or Supplemental Fees. If the meeting dates for your courses are different from the regular session meeting dates, please contact the Cashier's Office as your fee reassessment for withdrawal or dropping may differ from the regular reassessment.

It is the student's responsibility to formally notify the Registrar's Office and to follow proper procedures when withdrawing from the University. **Failure to pay fees, failure to receive financial aid, failure to attend class or refusing financial aid does NOT constitute an official withdrawal from the University of Missouri – St. Louis.**

### Spring 2020 Reassessment Schedule

Withdrawal/Drop Date	Fee % Due University
Through Jan. 27, 2020	0%
Through Feb. 17, 2020	50%
Through Mar. 16, 2020	75%
Mar. 17, 2020 and beyond	100%

If your classes do not start on 1/21/2020 and end on 5/16/2020 please contact the Cashier's Office as your fee reassessment for withdrawal or dropping may differ from the regular reassessment.

### Right to Modify

The University reserves the right to modify by increase or decrease the fees charged for attendance and other services at the University, including but not limited to tuition or educational fees, at any time when in the discretion of the governing board the same is in the best interest of the University with all modification of fees to be effective irrespective as to whether fees have or have not been paid by or on behalf of a student prior to the effective date of the modification.

### General Fee Information

Tuition – Spring 2020 Rates		
Undergraduate Tuition Per Credit Hour	*Missouri Resident:	\$363.20
	Non-Resident:	\$976.50
Graduate Tuition Per Credit Hour	**Metropolitan and Illinois:	\$363.20
	Missouri Resident:	\$500.30
	Non-Resident:	\$1,228.20
Optometry Tuition Per Credit Hour	Metropolitan and Illinois:	\$500.30
	Missouri Resident:	\$762.50
	(\$12,200.00 max for 16 credit hours)	
	Non-Resident:	\$1,274.60
	(\$20,393.60 max for 16 credit hours)	

\*The tuition charge is \$369.30 per credit hour, but is reduced by a limited Missouri resident undergraduate tuition Presidential waiver of 1.65% to \$363.20 per credit hour. This waiver is the result of university and state budget arrangements and may not continue in the future.

\*\*The tuition charge is \$369.30 per credit hour, however Illinois undergraduate students will receive an UMSL scholarship of 1.65% reducing the tuition charge to \$363.20 per credit hour.

Course Fees & Supplemental Fees		
Description	Rate	
Applied Music Fee	\$353.70	Flat Rate
Arts & Sciences Supplemental Fee	\$10.60	Per Credit Hour
College of Business Grad Course Fee	\$119.60	Per Credit Hour
College of Business Ugrad Course Fee	\$83.30	Per Credit Hour
College of Education Supplemental Fee	\$29.10	Per Credit Hour
Engineering Course Fee	\$180.40	Per Credit Hour
Exam Only-Graduate Examination	\$494.10	Flat Rate
Media Studies Lab Course Fee	\$33.30	Per Credit Hour
Nursing DNP Fee	\$255.30	Per Credit Hour
Nursing Undergraduate Course Fee	\$220.10	Per Credit Hour
Online Fee for 100% Online Courses	\$62.30	Per Credit Hour
Online Fee for Partially Online Courses	\$52.10	Per Credit Hour
Online Fee for Blended Online Courses	\$26.00	Per Credit Hour
Patient Care Center Supp Fee (Fall/Spring)	\$900.00	Per Term
Science Lab Fee	\$26.00	Per Credit Hour
Social Work Graduate Course Fee	\$20.80	Per Credit Hour
Social Work Undergraduate Course Fee	\$18.70	Per Credit Hour
Studio Art Course Fee	\$36.40	Per Credit Hour
Special Tuition Rates		
Advanced Credit (High School)	\$68.00	Per Credit Hour
Midwest Student Exchange Grad Tuition	\$750.45	Per Credit Hour
Midwest Student Exchange Ugrad Tuition	\$553.95	Per Credit Hour
RN-BSN Nursing Online	\$451.80	Per Credit Hour
Professional MBA Program	\$6,500	Per Session
DBA Tuition Rate	\$1,500.00	Per Credit Hour
DBA Program Fee	\$100.00	Per Credit Hour



## Spring 2020 GUIDE TO PAYING FEES

1/21/2020 – 5/16/2020

**Cashier's Office**  
**285 Millennium Student Center**  
**One University Boulevard**  
**St. Louis, MO 63121-4400**  
 Phone: (314) 516-5151  
 Fax: (314) 516-5302  
 Website: [umsl.edu/cashiers](http://umsl.edu/cashiers)  
 E-mail: [cashiers@umsl.edu](mailto:cashiers@umsl.edu)

Online Account Access:  
 Students: <http://myview.umsl.edu>  
 Parents: <http://ebill.umsl.edu>

### Cashier's Office Regular Hours of Operation:

**Monday - Tuesday** 8:00am-6:00pm  
**Wednesday - Friday** 8:00am-5:00pm  
 We are closed each Wednesday from 2:00-3:00 p.m. for Staff Development

Please check the Cashier's Office homepage for special hours of operation

**\$250 Late Registration Fee**  
 will be applied when a student registers  
**on or after the following term dates**  
**Winter Intersession: January 6, 2020**  
**Regular Spring Session: January 21, 2020**