

Recreation and Wellness Center

U-Create Summer Camp Intern

Department Mission:

Campus Recreation's mission is to enhance lives by providing outstanding recreational opportunities and experiences for the diverse UMSL community.

Position Responsibilities include but are not limited to:

- Assist the Camp Director in overseeing the daily activities, general camp operations, and programs to ensure a quality camp
- Supervise and interact with youth camp members
- Insure the safety, well-being, and enjoyment of youth camp members
- Enforce rules and procedures as they relate to the camp, and other areas as needed
- Follow directions given by Camp Coordinator/Supervisor
- Help the Camp Coordinator in scheduling Camp Counselors
- Track attendance, file camp paperwork, take inventory of supplies, and other administrative tasks
- Perform other duties as assigned

Experience & Competencies:

- Excellent customer service skills
- Strong leadership skills
- Strong interpersonal communication, time management, and conflict resolution skills
- Willingness and ability to enforce policies and resolve conflicts
- Ability to work both independently and as part of a team, as necessary
- Completion of First Aid, CPR, and AED training, as required

Work Hours & Environment:

- Summer Camp Day is 7:30am to 5:30pm
- Intern will work 15-25 depending on week
- Moderate to loud noise
- Indoor and Outdoor elements
- Standing, walking, bending, stooping and sitting

Requirements:

- Must be in good standing with the University.
- Displays a positive and friendly attitude.
- Willingness to learn, follow, and enforce rules and regulation.
- Excellent communication skills, especially using email.
- Minimum GPA: 2.0

Compensation:

Academic Credit