

**Memorandum of Understanding
Between
St. Louis Community College
And
University of Missouri Board of Curators on Behalf
Of the University of Missouri- St. Louis**

Test Proctoring Available for UMSL and STLCC Online Students

This Memorandum of Understanding between the University of Missouri-St. Louis (hereinafter referred to as "UMSL") and St. Louis Community College (hereinafter referred to as "STLCC") is intended to benefit UMSL and STLCC online students who require test proctoring in their own communities in and around St. Louis City and County.

Terms of Agreement:

This agreement is made and entered into in the academic year 2016 and remains in force unless revised or terminated in writing by mutual agreement of both parties and is subject to regular review to assure accuracy of current policy and procedures/ should either party desire to discontinue this agreement, advance notification of two years will be required.

UMSL and STLCC agree that UMSL online students will follow the procedures for use of STLCC Assessment Centers located at STLCC- Forest Park, Florissant Valley, Meramec, and the Corporate College. STLCC online students will follow the procedures for use of UMSL Campus Testing Center (CTC).

UMSL and STLCC agree that direct communication regarding student requests for test proctoring will be between the STLCC Assessment Centers, UMSL Campus Testing Center and the student.

UMSL and STLCC agree that UMSL students testing at STLCC will be subject to UMSL academic and student policies and procedures as well as to STLCC non-academic policies and procedures. UMSL is required to duly inform students of this requirement.

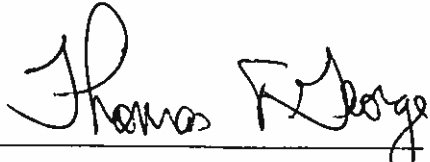
Reciprocal Terms of Agreement:

UMSL and STLCC agree that there will be no fees charged for test proctoring at UMSL/STLCC for STLCC/UMSL online courses taken by STLCC/UMSL students .


UMSL and STLCC agree that UMSL /STLCC will provide a STLCC/ UMSL webpage on the UMSL Office of Online Administration (OOA) and STLCC websites. This webpage will house all needed documentation including procedures for accessing STLCC/UMSL as a proctored testing site, any STLCC/UMSL policies, forms required, site contact information and UMSL/STLCC student conduct expectations.

UMSL and STLCC agree that UMSL OOA and STLCC will coordinate with STLCC/UMSL personnel and will pay the approved cost(s) of any services for UMSL /STLCC students who have special needs as covered by the Americans with Disabilities Act (ADA) and wish to receive accommodations during testing.

St. Louis Community College (STLCC) and the University of Missouri- St. Louis (UMSL) hereby enter into this agreement to provide test proctoring to online UMSL and STLCC students who live in St. Louis City and County regions by affixing the signatures of the chief executive officers of both institutions.

 7/11/16

Thomas F. George, Chancellor Date
University of Missouri- St. Louis

 7/8/16

Jeff Pittman , Chancellor Date
St. Louis Community College

