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JUST ONE DAY—UMSL’S EMPLOYEE VOLUNTEER PROGRAM

What if you had an opportunity to do good for a day….and be paid for it? Sometimes it seems difficult to find time to do good deeds even when we are not paid for it. That is about to change at UMSL.

In January it was announced that the University of Missouri–St. Louis had earned a 2010 Community Engagement Classification from the prestigious Carnegie Foundation for the Advancement of Teaching in recognition for its commitment to and engagement with the greater community. To give our employees an opportunity to share in this important recognition and to further engage in the strategic priorities of UMSL’s Gateway for Greatness initiative (http://www.umsl.edu/services/academic/assets/PDFs/G4G-revised-August-2009.pdf) an Employee Volunteer Program is being established. Employee volunteer programs allow employees to use paid working time to assist organizations that provide valuable community services. It is our hope that the UMSL Employee Volunteer Program not only will enhance UMSL’s perception in the community, but also will give employees an opportunity to broaden their skills, expand their relationships, and experience a greater sense of pride in themselves, their community, and UMSL.

Under the UMSL Employee Volunteer Program, regular staff employees will receive up to eight hours of non-accruing paid time per calendar year to volunteer for qualifying volunteer organizations in the Greater St. Louis area. This time may be taken in half day or whole day increments during scheduled Monday to Friday working hours subject to pre-approval by the employee’s supervisor and the volunteer organization to which the time is being donated. Hours will be reported, tracked, and approved utilizing the Time and Labor system.

The Employee Volunteer Program will be administered by Volunteer Services. A Focus on the Future informational session about the program is planned for March 30, 2011, a Campus Volunteer Fair for eligible organizations is scheduled for May 19, 2011, and full implementation is scheduled for July 1, 2011. During National Volunteer Week, April 10-16, 2011, employees will be asked to complete an interest assessment, including an opportunity for early registration as an employee volunteer. For more information go to http://www.umsl.edu/services/volunteer/evp.html or contact Volunteer Services at Ext 4106.

We are pleased to be the first campus in the UM System to offer an Employee Volunteer Program. We look forward to your interest and participation.

On another subject, the search committee for a new University President will host a public forum on March 7th, from 11:00-12:30 in the MSC Century Room. Recent experience shows that the President of Missouri University can have a large impact on all of us in a short time. We encourage you to attend the forum to learn about the Presidential search process and to provide your valuable input.

Peter Heithaus, Associate Vice Chancellor, Human Resources
### SIGNIFICANT SERVICE MILESTONES FOR DECEMBER 2010 AND JANUARY 2011

<table>
<thead>
<tr>
<th>Name/Department</th>
<th>Years</th>
<th>Name/Department</th>
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<tr>
<td>James Brady, Athletics</td>
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<td>Arthur Sutton, Custodial Services</td>
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<td>Susan Godfrey, Custodial Services</td>
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<td>Lenard Howard, Custodial Services</td>
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<td>William Warren, Facilities Services</td>
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<td>Erica Marks, TJ Library</td>
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<td>Debra Granger, Custodial Services</td>
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<td>Marie Therese Mueller, Univ Health Svcs</td>
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<td>Patrick Dollard, Graphic Services</td>
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<td>Jeffrey Perkins, MIMH</td>
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<td>Laura Diel, Mercantile Library</td>
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<td>Carol Sholy, Institutional Research</td>
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<td>Rufus Dyle, Coll of Optometry</td>
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<td>Stephanie Sibey, MIMH</td>
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<td>Lisa Beth Ellerbusch, Coll of Optometry</td>
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<td>Lisa Taylor, Alumni Activities</td>
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<td>Diane Goodwin, Dean Coll of Education</td>
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<td>Kathleen Thompson, UA Administration</td>
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<td>Shanta Kyles, Social Work</td>
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<td>Chrisann Boyer, Telephone Services</td>
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<td>Sandra Crawshaw, Cntr Internat’l Studies</td>
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<td>Diane Mongillo, Dean Coll of Business</td>
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<td>Marybeth Creason, Registration</td>
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<td>David Vogler, Residential Life</td>
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<td>Kelly Halbert, Biology</td>
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<td>Sharon Biegen, Counseling Services</td>
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### WELCOME NEW EMPLOYEES

- Bonnie Anderson, Instruc Designer, Continuing Education
- Mary Louise Bono, Admin Asst, Teaching & Learning
- Evy Sophia Clark, Research Specialist, MIMH
- Lori Corzine, Exec Staff Asst, Dean Fine Arts & Comm
- Kelsey Cunningham, Research Specialist, MIMH
- Daniel Doerr, Internat’l Admis Off, International Studies
- Jon Hinderliter, Mgr Web & Elec Comm, Univ Comm
- Steven Holland, Manuscript Specialist, History
- Leah James, Academic Advisor, International Studies
- James Jordan, Sr. Cont Ed Coord, Continuing Educ
- Jeffrey Lovell, Bus Tech Anal Expert, ITS Operations
- Donna Marie McNamara, OSSII, MIMH
- Katherine Neville, OSSI, Continuing Education
- Katie Noble, OSSII, Cashier’s Office
- Trudi Rae Pieper, Acad Advisor, Coll of Business Admin
- Shelley Watkins-Parker, Mental Health Prof, Psychology
- Robin Rooney, Research Specialist, MIMH
- Quinten Smith, OSSII, Cashier’s Office
- Stephanie Soleta, Cashier/Ticket Sales, PAC
- Linda Thomas, Research Specialist, MIMH
- Kimberly Zang, OSSIII, Development

### PROMOTIONS/TRANSFERS

- Rachel Boehlow, Coor Car Plan/Plac to Asst Dir, Career Svcs
- Thomas Helton O’Connell, Conf Ast to Cont Ed Coor, Cont Ed
- Susan Lee, Devel Officer to Assoc Dir of Devel, Advancement
- Madalyn Painter, I-Net Admin Spec to Mgr Web Elec, KWMU
- Nichole Pfeifer, Sys Supp Analy to Syst Admin Entry, ITS
- Emily Rapko, Asst Dir Car Svcs to Assoc Dir Career Svcs
- Stephen Scott Smith, OSSII to Sr Cont Ed Coor, Cont Ed

### MILEAGE REIMBURSEMENT

As of January 1, 2011, the mileage reimbursement rate for business transportation expenses increased from 47 cents to 48 cents per mile. Previously the University moved to the State of Missouri’s practice of reimbursement for business transportation expenses at a mileage rate that is three cents less than the IRS standard mileage rate.
EMPLOYEE OF THE MONTH WINNERS

The UMSL Riverstars Employee of the Month winner for December was Annette Burris. Annette is an International Admissions Officer in the Center for International Studies. Annette was chosen for the “Loyalty and Commitment” award. Comments made about Annette included, “Annette has worked both her old job and her current position. She does this without complaining. Her focus is on helping the students.” “While students may get frustrated at the time it takes to get coursework evaluated (much of which is outside her control), students always know that Annette is concerned about them. They know the person initiating this process wants what is best for them and is doing her utmost to make it happen.”

The UMSL Riverstars Employee of the Month winner for January was Karen Pierre. Karen is Manager, Public Affairs in Alumni Activities. Karen was chosen for the “Works Well Under Pressure” award. Comments made about Karen included, “When Vice President Biden came to UMSL for a town hall visit, Karen was the point person and the organizer of this event. With less than 10 days to prepare for the event, Karen was the liaison between the needs of the Vice President’s staff, the Governor’s staff and UMSL. At the end of the event, our campus was positively highlighted in the national spotlight as a result of her efforts.” “Whenever Karen’s assistance is requested she looks at this as a challenge. Always with an air of professionalism and never complaining.”

Annette and Karen received $125 gift certificates, commemorative plaques, and automatic nominations for the Chancellor’s Award for Staff Excellence.

PAY ADVICES GO PAPERLESS

Beginning with April 2011 paychecks, employees will no longer receive paper pay advices but will have access to view and print their pay advices through myHR. In addition, pay advices for previous pay periods will be available to view and print.

Please visit myHR in the coming weeks to review your pay advice and prepare for the pay advice going paperless. MyHR can be accessed from the UMSL home page: http://www.umsl.edu as well as the HR Website: http://www.umsl.edu/services/hrs. Once logged on, the navigation to view and print your pay advice is: Self Service > Payroll and Compensation > View Paycheck. Your most recent pay advice will display. Internet Explorer is the recommended internet browser. However, if Internet Explorer does not work, we recommend that you use Firefox.

Accessing myHR is a fast, secure, and cost effective way for employees to receive their pay advices. If you have any questions, please contact the HR Payroll Office at 5237, 5238 or 5803.