1. **Subcommittee members in attendance:**

   Angela Tate, Rufus DeShay, Thomas Ousley, Mary Davies, Janice Miller, John Gall

2. **Identify Additional Stakeholders:**

3. **Identify what is currently being done in the region (new or additional Information):**

4. **Identify any gaps for identified needs:**
   - Getting information to parents about other school/career options
   - Not being able to have access to parents of certain school districts to talk about career options

Submit copy of meeting notes to Jim Duane at the RCEW
5. **Develop action plans to address needs:**

   - Presentations to Parent Organizations about career options
   - Using networks to get into School Districts

6. **Identify resources or help you need from other Subcommittees**

7. **Identify information and data needs:**

8. **Identify primary agenda items and assignments for next meeting:**

   - Mr. DeShay to contact Parkway for John Gall
   - Each committee person to develop 2-3 action plans to be discussed at next meeting

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