

University of Missouri-St. Louis  
Conference & Event Services  
N105 Provincial House  
One University Blvd.  
St. Louis, Missouri 63121-4499  
Phone: 314.516.4399  
Fax: 314.516.6878

# Wedding Application

*Please complete dates and times to the best of your knowledge.*

**Bride's Name (req.)** \_\_\_\_\_  
**Groom's Name (req.)** \_\_\_\_\_  
**Mailing Address** \_\_\_\_\_  
**City, State, Zip** \_\_\_\_\_  
**Phone (Home)** \_\_\_\_\_  
**Phone (Work)** \_\_\_\_\_  
**Phone (Mobile)** \_\_\_\_\_  
**E-Mail** \_\_\_\_\_

**Wedding Date** \_\_\_\_\_  
**Wedding Time** \_\_\_\_\_  
**Rehearsal Date** \_\_\_\_\_  
**Rehearsal Time** \_\_\_\_\_  
**Number of Guests** \_\_\_\_\_

Select either of the following who are University of Missouri-St. Louis alumni, faculty, staff or currently enrolled students:

BRIDE       GROOM

If you have checked either of the above, please complete the information below: (you need only complete for one person)

**Name:** \_\_\_\_\_

Student \_\_\_\_\_  
(Semester/year enrolled)

Faculty or Staff \_\_\_\_\_  
(College, School, Department)

Alumni \_\_\_\_\_  
(Year Graduated)

**Are you planning on having a wedding coordinator?**

YES       NO

**Name:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Are you planning on having your rehearsal dinner on the UM-St. Louis campus?**  
**If yes, please check the appropriate box below.**

Museum       Multi-Purpose       Millennium Center

Off Campus at: \_\_\_\_\_

**Rehearsal Dinner Time** \_\_\_\_\_

**Are you purchasing insurance from the University?**

YES       NO       UNSURE

**How did you hear or find out about the Chapel?**

Internet or Website: \_\_\_\_\_

UMSL Affiliate: \_\_\_\_\_

Recommendation of: \_\_\_\_\_

Attended wedding of: \_\_\_\_\_

## For Office Use Only

Application Date Received \_\_\_\_\_  
Confirmation & Agreement Sent \_\_\_\_\_  
Agreement Received & Sent to Business \_\_\_\_\_  
Insurance Received & Sent to Business \_\_\_\_\_

Email Details \_\_\_\_\_  
Reply due by \_\_\_\_\_  
Replied & Confirmed \_\_\_\_\_