APDA’s Mission

Every day, the American Parkinson Disease Association (APDA) provides the support, education, and research that will help everyone impacted by Parkinson’s disease (PD) live life to the fullest. The Greater St. Louis Chapter is one of APDA’s most well-established chapters that provides an array of dynamic programs and services throughout Missouri and Southern Illinois. We are currently seeking an energetic, community organizer and communicator for the full-time position of Program Manager. A key member of the administrative team, this position reports to the Executive Director and will be responsible for:

- Day to day delivery of health and wellness programming;
- Representing APDA in the community;
- Expanding our reach by identifying and cultivating new partners throughout the Chapter’s region;
- Oversight of volunteer support group leaders and wellness instructors;
- Collecting data and reporting outcomes for programs and services;
- Performing as primary staff for our Community Outreach Committee and liaison with graduate education sites;
- Supporting collaborative and grass root fundraising efforts.

Qualifications:
The successful candidate will have a commitment to a team-oriented approach to expanding health and wellness programs in the community. Experience and/or strong interest in Parkinson Disease, community outreach, organization and community capacity building in addition to:

- Proficiency with data management and outcome reporting;
- An ability to work evening and weekend hours at key times during the year;
- Flexibility to travel within the Chapter’s region when necessary;
- Excellent written and verbal communication skills and attention to detail;
- Master’s degree in social work or public health preferred.

Compensation & Benefits
Compensation for this position is commensurate with the relevant professional experience and/or advanced degrees that a candidate has. APDA offers a competitive benefits package which includes professional development opportunities.

Background Checks
This position requires background checks to be completed. Findings may disqualify an individual for this position.

How to Apply
Please e-mail a letter of interest, resume and contact information for two references to:
Cathy Krane, CFRE, CAE
Executive Director, Greater St. Louis Chapter, American Parkinson Disease Association
ckrane@apdaparkinson.org