Counselor II

Job Focus:

* Provide mental health and addiction counseling for clients in intensive inpatient and extended stay residential environment and Intensive Outpatient Program. Hours include days, some evenings and every Saturday.

Responsibilities:

* Run education and process groups for 10-25 clients
  * Plan ahead to prepare for groups and use strategic intervention
  * Be sensitive to the state of development of the group and meet the clients where they are
  * Set and enforce group norms to keep groups on task and in line with the agenda
  * Utilize appropriate counseling skills to help groups develop fully such as CBT, DBT, motivational interviewing, etc.

* Carry a caseload of 15-20 clients
  * Evaluate client’s mental health status, conducting psychosocial assessments, obtaining personal information and medical history, utilizing electronic medical records; consulting with other professionals as needed.
  * Assess client willingness to change and utilize mental health skill building exercises.

* Keep a personalized treatment plan for each client and hold the client accountable for his/her actions throughout their treatment
  * Modify treatment and rehabilitation programs by maintaining case history and progress notes; consulting with other professionals; observing clients.

* Utilize appropriate evidence based counseling techniques

* Educate family members by counseling them on the most appropriate and helpful roles they can fulfill in the recovery process.

* Educate clients about available community-based organizations, and social and employment services.

* Design treatment and rehabilitation programs by utilizing knowledge of alcohol and drug dependency, counseling, and treatment methods; tailoring approach to patient needs.

* Update job knowledge by participating in educational opportunities; reading professional publications; maintaining personal networks; participating in professional organizations.

* Serve and protect agency’s community by adhering to professional standards, policies and procedures, federal, state, and local requirements, and credentialing board standards.

* Enhance organization’s reputation by accepting ownership for accomplishing new and different requests; exploring opportunities to add value to job accomplishments.
Counselor II

* Competitive salary and benefits, dynamic clinical staff with teamwork approach and family atmosphere.

* Conduct preauthorizations and reauthorizations for new clients using insurance

* Rotate on call phones with other Staff Members for Clinical questions and emergency questions from Monitors after hours

* Train New Counselors and Practicum Students

Skills/Qualifications:

* Flexibility —flexible in dealing with noise, frequent interruptions, and constant changes in schedule

* Service Orientation — Actively seeks ways to help people

* Critical Thinking —Uses logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions, or approaches to problems

* Time Management — Manages one's own time and the time of others

* Judgment and Decision Making — demonstrates good decision making in dealing with safety issues and with aggressive and/or intoxicated clients, if required

* Mental health treatment experience preferred, addiction treatment experience required

* Mental Health Counseling, Psychosocial Therapy, Substance Abuse Counseling, Health Promotion and Maintenance, Resolving Conflict, People Skills, Professionalism, Flexibility.

* Direct experience or familiarity with CBT, motivational interviewing, DBT, brief interventions, and process group dynamics helpful.

* LCSW or LPC in process or under supervision. Harris House provides free LCSW or LPC Supervision.

* Master's degree in social work, counseling psychology, clinical psychology, school psychology, counseling, or guidance.

Signature__________________________________________Date___________________

Printed Name___________________________________________