ALIVE
Crisis Intervention Specialist/
NOS Case Manager—Every Other Weekend (Saturday and Sunday)
Evenings
Job Description

Hours: Minimum of 16 hours every other weekend (26 weekends/416 hours per year)
Provides direct client services 100% of the time
Reports to the Nights of Safety Coordinator
Hours: Saturdays and Sundays (every other), 12pm-8pm, 3pm-11pm, 4pm-12am, or as needed

Responsibilities:

• Provide immediate crisis intervention services to crisis line callers and clients
• Facilitate client access to the ALIVE Nights of Safety program
• Provide crisis intervention and case management to Nights of Safety clients
• Conduct client intake assessments
• Document client interactions
• Provide staff back-up for crisis line volunteers
• Assist with volunteer training, as needed
• Communicate to and coordinate with volunteers to provide seamless client services

Qualifications:

• BSW, BA in Psychology, or equivalent credentials
• Knowledge of community resources
• Experience in social services and/or volunteer programs
• An understanding of domestic violence and the ability to articulate the ALIVE philosophy of empowerment
• Ability to work an adjusted schedule in the office and/or periodic shifts (as crisis line back-up) from home as needed
• Strong organizational and case management skills
• Ability and the desire to work in a multicultural community and to communicate effectively with people from diverse backgrounds, lifestyles, socio-economic levels, and abilities
• Transportation and ability to travel between office, emergency sanctuary, and client resource sites required

Minimum knowledge, skills and abilities required to successfully perform major duties/responsibilities:
• Must have a valid US state issued driver’s license, car insurance, a satisfactory driving record, and use of a reliable personal vehicle
• Must be able to work occasional weekends and or/weekends as required by volunteer, community, and/or agency needs
• Must be able to lift up to 30 lbs. on a regular basis, with or without reasonable accommodations
• Must be able to use computer and/or tablet technology; including case management software, MS Office applications, e-mail, and other standard or proprietary programs