



College of Arts and Sciences

School of Social Work

One University Boulevard  
St. Louis, Missouri 63121-4400

Telephone: 314-516-6385

Fax: 314-516-6416

Dear Pre Social Work Major:

Attached is an application for admission to the Social Work program at UM-St. Louis. In order to be accepted into the program you must have:

1. Completed Social Work 2000/2200/2201 or have an AAS in Human Services from a Community College.
2. Have a B- or better in 2 of the 3 courses: SW2000, SW2200 and SW2201.
3. Have a C- or better in Psych 1003 and Soc 1010
4. Have a G.P.A of 2.5 or higher in both the overall and social work related areas.
5. Be currently enrolled in SW 3100 or have completed it.
6. Complete the attached admission application.
7. **Provide two completed reference forms: one from a college or university professor whom you have had as an instructor and one other from a work or volunteer experience supervisor.**

Applicants may be asked to meet with the Social Work Admissions Committee.

**COMPLETED APPLICATIONS ARE DUE BY February 20, 2009. REMEMBER THAT IT MAY TAKE TIME TO SECURE LETTERS OF REFERENCE SO START THE PROCESS NOW.**

Completed applications are to be returned to:

Undergraduate Social Work Program  
Attn: Shanta Kyles  
University of Missouri-St. Louis  
One University Boulevard  
121 Bellerive Hall  
St. Louis, MO 63121

Application for Admission  
Undergraduate Social Work Program  
University of Missouri-St. Louis

First and Last Name: \_\_\_\_\_ ID # \_\_\_\_\_

Home Address: \_\_\_\_\_  
Street
City/State
Zip code

Home Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_ E-mail address: \_\_\_\_\_

Emergency Contact: Name \_\_\_\_\_ Phone \_\_\_\_\_

Academic Standing (check one): SO.: \_\_\_\_\_ Jr.: \_\_\_\_\_ Sr.: \_\_\_\_\_

BSW GPA / OVERALL GPA: \_\_\_\_\_ Credit Hours Completed \_\_\_\_\_

Expected date of graduation \_\_\_\_\_ full or part-time student \_\_\_\_\_

I have completed the following courses or their equivalents, or I have an AAS in Human Services from a community college.

Sem /Year of AAS Degree \_\_\_\_\_ Name of Comm. College \_\_\_\_\_

**Required for Admission**

Intro to Social Work SW 2000 Sem. _____ Yr. _____ Grade _____	Social Welfare SW 2200 Sem. _____ Yr. _____ Grade _____	Social Welfare Lab SW 2201 Sem. _____ Yr. _____ Grade _____
Psychology 1003 Sem. _____ Yr. _____ Grade _____	Sociology 1010 Sem. _____ Yr. _____ Grade _____	Inter. Strategies in SW Prac. SW 3100 In Process _____ Completed _____ Sem _____ yr Grade _____
HMS 100 Sem. _____ Yr. _____ Grade _____	HMS 101 Sem. _____ Yr. _____ Grade _____	HMS 102 Sem. _____ Yr. _____ Grade _____

**Prerequisites for SW 3510/SW 3210**

Biology 1012 Sem. _____ Yr. _____ Grade _____	Economics 1000 Sem. _____ Yr. _____ Grade _____	Political Science 1100 Sem. _____ Yr. _____ Grade _____
Social Psychology 2160 Sem. _____ Yr. _____ Grade _____		

**Deadline for receipt of application for WS09 is February 20, 2009.**

Letters of Reference can be submitted by faculty members (college professors), employers, or volunteer supervisors. Please provide name, address, telephone number, nature and length of relationship. **NO FAMILY MEMBERS OR FRIENDS**

1. \_\_\_\_\_

2. \_\_\_\_\_

The following is a copy of the National Association of Social Workers' Code of Ethics.

**NASW Code of Ethics-Summary of Principles**

NASW Website: <http://www.socialworkers.org/>

- I. The Social Worker's Conduct and Comportment as a Social Worker
  - A. *Propriety*- The social worker should maintain high standards of personal conduct in the capacity or identity of social worker
  - B. *Competence and Professional Development*-The social worker should strive to become and remain proficient in professional practice and the performance of professional functions.
  - C. *Service*-The social worker should regard as primary the service obligation of the social work profession.
  - D. *Integrity*-the social worker should act in accordance with the highest standards of professional integrity.
  - E. *Scholarship and Research*-The social worker engaged in study and research should be guided by the conventions of scholarly inquiry.
- II. The Social worker's Ethical Responsibility to Clients
  - F. *Primacy of Client's Interest*- The social workers primary responsibility is to clients.
  - G. *Rights and Prerogatives of Clients*- The social worker should make every effort to foster maximum self-determination on the part of the clients.
  - H. *Confidentiality and Privacy*- The social worker should respect the privacy of clients and hold in confidence all information obtained in the course of professional services.
  - I. *Fees*- When setting fees, the social worker should ensure that they are fair, reasonable, considerate, and commensurate with the service performed and with due regard for the client's ability to pay.
- III. The Social Worker's Ethical Responsibility to Colleagues
  - J. *Respect, Fairness, and Courtesy*- The social worker should treat colleagues with respect, courtesy, fairness and good faith.
  - K. *Dealing with Colleague's Clients*- The social worker has the responsibility to relate to the clients of colleagues with full professional consideration.
- IV. The Social Worker's Ethical Responsibility to Employers and Employing Organizations
  - L. *Commitments to Employing Organizations*- The social worker should adhere to commitments made to the employing organizations.
- V. The Social Worker's Ethical Responsibility to the Social Work Profession
  - M. *Maintaining the Integrity of the Professional* - The social worker should uphold and advance the values, ethics, knowledge, and mission of the profession.
  - N. *Community Service* - The social worker should assist the professional in making social services available to the general public.
  - O. *Development of Knowledge*- The social worker should take responsibility for identifying, developing, and fully utilizing knowledge for professional practice.
- VI. The Social Worker's Ethical Responsibility to Society
  - P. *Promoting the General Welfare* - The social worker should promote the general welfare of society.

***I have read, understood, and agree to abide by the National Association of Social Workers' Code of Ethics and I understand failure to abide by this code may result in discipline and dismissal from the program.***

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## **II. Mental Health and Criminal History**

### **Mental/Emotional History\***

Are you currently receiving, or have you ever undergone, counseling/psychotherapy? (Including support/self-help programs)

Yes \_\_\_\_\_ No \_\_\_\_\_

If you answered "yes" to the above question, describe without detail, the nature of the issues/problems for which you have sought counseling/psychotherapy.

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### **Drug and Alcohol History\***

Are you currently receiving or have you ever undergone counseling for an alcohol or drug-related problem? (Including support/self-help programs such as AA or NA)

Yes \_\_\_\_\_ No \_\_\_\_\_

Have you ever been suspended from a course of study or a job because of an alcohol or drug related incident?

Yes \_\_\_\_\_ No \_\_\_\_\_

If you answered "yes" to the above question, describe without detail, the nature of the issues/problems for which you were suspended:

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### **Criminal History\***

Have you ever pled guilty to or been convicted of a crime?

Yes \_\_\_\_\_ No \_\_\_\_\_

If you answered "yes" to the above question, please list the charge and provide relevant explanation.

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I certify that the above information is correct and acknowledge that failure to answer completely and truthfully constitutes grounds for immediate dismissal from the program. I further certify that I have never been convicted of a sex offense against a child in Missouri or in any other jurisdiction outside of Missouri.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**\*NOTE:**

Acknowledgement of criminal activity, mental/emotional problems, or drug and alcohol abuse is not automatically grounds for denial of the application. The program fully realizes that many people enter fields such as social work after facing and addressing their own personal life issues. The purpose of this section is to ensure that students admitted to the program are not actively dealing with the above issues or exhibiting behaviors that would impair their abilities to (1) succeed in such a rigorous program as social work, (2) work with people as effective, helping professionals, and/or (3) conform to the standards and expectations of the profession. *The Admissions Committee may request a written appraisal or evaluative statement from an appropriate professional attesting to the current readiness and fitness of the applicant to enter the Bachelor of Social Work Program.*

The Social Work Program can more effectively meet the needs of students if the faculty has an idea of a student's motivation for selecting social work as a profession. **Please provide at least one paragraph with your reasons for wanting to be a social worker and another indicating what you visualize doing five years from now.** Attach a separate typed sheet. **Please pay attention to content, writing style, grammar and spelling.** Should be at least 1 full page, but no more than 2, typed double spaced page(s) in length.

Please return this form to:

**Undergraduate Social Work Program  
Attn: Shanta Kyles  
University of Missouri-St Louis  
One University Boulevard  
121 Bellerive Hall  
St. Louis, MO 63121-4400  
Telephone: 314-516-6385; Fax 314-516-6416**

Mr. /Ms. \_\_\_\_\_ is applying for admission to the BSW program at the University of Missouri-St. Louis. Please complete this form and return **by February 20, 2009** to the School of Social Work identified on the reverse side.

I have elected:

\_\_\_\_\_ A Confidential File: Your statement will not be subject to my inspection.

\_\_\_\_\_ A Non-Confidential File. Your statement will be subject to my inspection.

Signature of Candidate: \_\_\_\_\_ Date: \_\_\_\_\_

**NAME OF EVALUATOR:** \_\_\_\_\_

**KNOWLEDGE OF APPLICANT:**

1. Approximately how long have you known the applicant? \_\_\_\_\_ yrs. \_\_\_\_\_ mos.
2. How well do you feel you know the applicant? \_\_\_\_\_ casually \_\_\_\_\_ well \_\_\_\_\_ very well
3. What was the nature of your contacts with the applicant?
  - \_\_\_\_\_ Instructor in one class
  - \_\_\_\_\_ Instructor in more than one class
  - \_\_\_\_\_ Employer
  - \_\_\_\_\_ Volunteer Supervisor

**EVALUATION:**

1. Please rank the applicant in the following areas by using the rating scale outlined below:

Exceptional	5	Below Average	2
Above Average	4	Poor	1
Average	3	Unable to Evaluate	0

		Rating
a.	Knowledge of field of Social Work	
b.	Intellectual ability	
c.	Emotional maturity	
d.	Sensitivity to needs and feelings of others	
e.	Ability to respect and work with differences in people	
f.	Concern and commitment to work toward solving social problems	
g.	Motivation to work	
h.	Ability to initiate and follow through with tasks	
i.	Willingness to accept direction and/or supervision	
j.	Ability to communicate in writing	
k.	Ability to communicate orally	
l.	Ability to problem-solve	

2. Please explain in the space below any item that received a rating below three.

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3. Do you have any information related to the character and temperament of the applicant that should be considered by the Social Work Program Admissions Committee?

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4. What do you see as the applicant's strengths?

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5. What do you see as the applicant's limitations?

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6. In Summary, I would:

\_\_\_\_\_ strongly recommend

\_\_\_\_\_ recommend

\_\_\_\_\_ recommend with the following reservations: \_\_\_\_\_

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\_\_\_\_\_ not recommend

Additional Comments:

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Signature of the Evaluator: \_\_\_\_\_ Date: \_\_\_\_\_

Print First and Last Name: \_\_\_\_\_ Title: \_\_\_\_\_

Name of Organization: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ Daytime telephone: \_\_\_\_\_

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Additional Comments:

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