

Log into MyView

Navigate to Self Service>Degree Progress/Graduation

Select the Apply for Graduation Link



Verify your major including emphasis areas and anticipated certificates.

If your major is not correct, *do not proceed*. Contact your advisor. Once the correction is made to your program, please remember to revisit this page and apply to graduate.

Some undergraduate UMSL certificates will not be listed on this page. If your undergraduate certificate is missing, please proceed, but contact your advisor to verify it will be listed on your transcript.

To proceed, select the “Apply for Graduation” hyperlink

University of Missouri-St. Louis  
**MyView@UMSL**

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### Apply for Graduation

#### Submit an Application for Graduation

Congratulations on your impending graduation from the University of Missouri-St. Louis!

**Before completing this process, please meet with your academic advisor.**

Verify the program information listed below is correct including all majors, minors, emphasis areas, and certificates. If a correction is needed, please do not proceed. Contact your academic advisor to complete a program plan change request. If your program is correct below, click on the Apply for Graduation link to proceed.

**Please Note: Some undergraduate certificates will not be listed here. If you do not see your certificate listed in your programs, please proceed with the application. However, contact your advisor to verify the certificate is on their list.**


All students are required to submit an application for graduation for each degree to be awarded.

Program: Ugrad College Arts & Sciences	
Univ of Missouri - St. Louis   Undergraduate	
Degree: Minor	<a href="#">Apply for Graduation</a>
Minor: Logistics & Operations M Minor	

Select the term you expect to graduate at the end of. Be sure you have discussed this with your advisor and are on target to graduate at the end of the designated semester.

Select the Continue button.

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**Apply for Graduation**

**Select Graduation Term**

You have selected the degree and major below as your expected graduation program.


**Select a valid term to apply for graduation by selecting a value from the dropdown. Only terms in which we are accepting applications for graduation will be displayed.**

Program: Ugrad College Arts & Sciences	
Univ of Missouri - St. Louis   Undergraduate	
Degree: Bachelor of Arts Major: Political Science BA	
Expected Graduation Term	<input type="text" value="2017 Summer Semester"/>

[SELECT DIFFERENT PROGRAM](#) [CONTINUE](#)

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Select the “Change Name for Your Diploma” link. Enter the name you would like displayed on your diploma. Note: this must be either the primary name on file (with minor corrections) or the preferred name on file. If a different name is added, we will default to your primary name on record. This is the name that will print on your diploma and in the commencement book. If you wish to have your name excluded from the commencement program, select the box accordingly.

Select the “Edit Address to Send Diploma” link. Enter the address you wish to have your diploma mailed to. Remember diplomas are mailed 6-8 weeks after the semester is over. Please enter an address that will be valid at that time. Failure to do so could result in your diploma being returned to our office and delay the mailing indefinitely.

Select the Submit Application button.

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**Apply for Graduation**

**Verify Graduation Data**

Program: Ugrad College Arts & Sciences	
Univ of Missouri - St. Louis   Undergraduate	
Degree: Bachelor of Arts Major: Political Science BA	
<b>Expected Graduation Term</b>	2017 Summer Semester

Please enter the information below to complete your Application for Graduation. You must enter a diploma name and a diploma address.

Your diploma name can be either your primary name or preferred name which is already on record with the University Registrar. You can make minor corrections here such as removing a middle name and using only a middle initial. However, other changes may require an official name change. Please note, this is the name that will print on your diploma and in the commencement book.

Your diploma will be mailed 6-8 weeks following the commencement ceremony to the address indicated below. Please enter a valid address based on your diploma being mailed in the timeframe above. All financial obligations to the university must be paid before your diploma will be released.

**If you wish to exclude your name from the graduation commencement program, please check the box below.**

<p><b>Name As It Will Display On Diploma</b></p> <p><a href="#">Change Name for Your Diploma</a> Please Add A Diploma Name</p> <p><input type="checkbox"/> Do NOT list my name in commencement program</p>
<p><b>Address Diploma Will Be Mailed To</b></p> <p><a href="#">Edit Address to Send Diploma</a> Please Add A Diploma Address</p>

[SELECT DIFFERENT PROGRAM](#) [SUBMIT APPLICATION](#)

If you have successfully applied, you will receive the confirmation message below.

If you are a graduate level student you are required to complete the M4 application process.

Register to walk in the commencement ceremony by selecting the appropriate link.

To make changes to your degree name or degree address, please visit the Self-Service>Student Center Page.

If you need to make changes to your graduation term or program, please contact your advising office.

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**Apply for Graduation**

**Submit Confirmation**

**You have successfully applied for graduation!**

If you are a graduate level student, you must also complete the M4 graduation application. To complete that application, visit:

 <http://www.ums.edu/M4G10/>

If you need to make changes to your name, go to Self-Service>Student Center>Personal Information>Names. Select the edit option next to the Degree Name Type to update the name for your diploma and commencement book. If you are having difficulty, please contact Debra Meyers in the Registrar's Office at 314-516-5548 or email Debra [here](#).

Register to walk in the commencement ceremony and order your cap and gown at the same time by visiting: <http://www.umsltritonstore.com/c-437-ums-caps-gowns.aspx>

For important information about commencement, visit:

<http://www.ums.edu/commencement/>

Once you have applied for graduation, any changes such as degree program, or expected graduation term will need to be submitted to your advising office who will then notify the University Registrar.