University of Missouri-St. Louis

College of Nursing

RN to BSN
Student Handbook

2015 – 2016
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Overview

Introduction

This handbook contains material specific to the College of Nursing, including policies regarding progression and retention. It is meant to supplement the information contained in the University Bulletin and the Triton Manual (aka Student Planner). You are encouraged to review all three of these manuals to obtain important information that will assist you in planning and implementing your program of study. Please feel free to contact the Office of Student Services (314-516-6066) for further clarification.

History

The University of Missouri–St. Louis (UMSL) is one of four campuses that constitute the University of Missouri, the ninth largest university system in the United States. Founded in 1839, the University of Missouri became a land-grant institution in 1862. The St. Louis campus was established in 1963, becoming the largest university serving St. Louis and third largest in the state.

History specific to the College of Nursing can be found on our website by clicking here.

Mission

The mission of the College of Nursing at University of Missouri–St. Louis is to shape the future of nursing and healthcare locally, regionally, nationally and globally through education, research, practice and policy. We develop nurses who are dedicated to the pursuit of excellence and leadership through innovative baccalaureate, masters and doctoral programs. We leverage strategic partnerships to generate, translate, disseminate and apply knowledge that will improve health.

In accordance with its most recent Strategic Plan (approved in April 2013), the College of Nursing at the University of Missouri-St. Louis has also adopted its own Vision Statement, Strategic Priorities and Core Values, all of which may be viewed on our website by clicking here.

College Governance

The By-Laws of the Faculty Association provide the mechanism for faculty governance of the college. Standing Committees have various functions, and all work to assure that appropriate policies are in place to maintain strong academic programs.

College Committees

Executive Committee

Provide executive leadership for College of Nursing.
**Undergraduate Committee**

Provides leadership for undergraduate curriculum, program evaluation, and student relations.

**Graduate Committee**

Provide leadership for graduate curriculum, certification, program evaluation, and student relations.

**Faculty Affairs Committee**

Facilitates faculty development and addresses faculty issues and concerns.

**Scholarship, Research and Evidence-Based Practice Committee**

Provides leadership for nursing research and scholarship.

**Innovations in Practice and Partnerships Committee**

Identifies trends and future opportunities in nursing practice, research, and scholarship, health care, health systems delivery; and assists leadership in facilitating community based partnership to achieve College of Nursing mission, vision, and goals.

**Student Participation in College Committees**

Students are encouraged to participate on college committees. Those who are interested in serving on the Curriculum Committee, Undergraduate and Graduate Committees, Dean's Advisory Council, or Evaluation and Outcome Committee should contact the Office of Student Services. Committees meet monthly. Students may address concerns to specific committees by contacting the chair of the committee.

**Non-discrimination**

It is the policy of the University of Missouri to provide equal opportunity for all enrolled students and applicants for admission to the University on the basis of merit without discrimination on the basis of their race, color, religion, sex, sexual orientation, national origin, age or disability, or Vietnam era veteran status. Sexual harassment shall be considered discrimination because of sex. This policy shall not be interpreted in such a way as to violate the legal rights of religious organizations or military organizations associated with the Armed Forces of the United States of America.
Curriculum

The UMSL College of Nursing recognizes registered nurses as busy adult learners who are licensed professionals, often with years of experience. The RN to BSN program offers registered nurses the opportunity to continue their education through flexible and convenient programs, without repeating courses and experiences commonly completed as part of a basic associate degree or diploma nursing program.

The RN to BSN program is designed to be completed in six consecutive terms (four academic semesters and two summer terms), and takes two years. Coursework is offered via the internet, on the UMSL campus, or at select off-campus locations throughout the metro area.

General education requirements are met through a strong liberal arts component including studies beyond the sciences, so students are prepared for advancement in the nursing profession. Nursing studies explore concepts of health assessment, family health, community health, research, leadership and health promotion with community-based, independent clinical activities.

General Education Course Requirements

American History or Government (3)
Anatomy and Physiology I and II (6-8)
Chemistry (4)
College Algebra (or equivalent; 3)*
Economics (3)*
English Composition (3)*
English Composition - Junior Level (3)
General Psychology (3)
Humanities (three courses; 9)
Microbiology (3)
Psychology Elective (3)
Social Science Elective (3)
Elective (3)

RN to BSN students may transfer general education credit hours from community colleges and other accredited colleges and universities. Students must complete at least 30 credit hours at the University. Advanced Placement and CLEP credit are accepted according to University policies listed in the Bulletin which can be viewed at www.umsl.edu. For more information, please contact the Office of Student Services at 314-516-6066.

General Education Course Requirements for the RN to BSN Program

The following courses satisfy the general education requirements of the University as well as those of the College of Nursing.

Communication Skills (6 credit hours)

- ENGL 1100 (or equivalent) *
- ENGL 3100 (or equivalent) *
• Elective

Mathematical Skills (6 hours)

• MATH 1020 or Math 1030 (or higher) *
  or
  A satisfactory score on the University’s Mathematics Proficiency Test (this test covers mathematics at the level of College Algebra)
• Any college-level Statistics course *

Humanities (9 hours)

• Three Humanities Electives (see the UMSL Bulletin for course offerings)

Social Sciences (15 hours)

• American History or Government (Missouri State Requirement)
• Social Science Elective (see the UMSL Bulletin for course offerings)
• ECON 1000 (or higher) *
• PSYCH 1003
• Psychology elective

Natural Sciences (15-18 hours)

• BIOL 1131
• BIOL 1141
• BIOL 1162
• CHEM 1052 or higher (must be at least 4 credit hours)

* Indicates that a grade of C- or higher is required

Nursing Course Requirements

Sample plan of study for RN to BSN can be found by clicking on the links below:

RN to BSN

N4901, Family and Community Nursing is a prerequisite course for N4911, Synthesis in Nursing. To progress, student must complete N4911 within three years of completing N4901. To ensure success, students will need to repeat N4901 if more than three years have lapsed since completing the required course.

Program Outcomes

The graduate of the Undergraduate Nursing Program will:

1. Integrate into practice theories and evidence-based concepts from nursing, the arts, sciences, and humanities to provide comprehensive nursing care in a variety of settings.
2. Integrate clinical reasoning and problem solving in professional practice.
3. Administer culturally competent, compassionate, holistic care to promote healthy outcomes for diverse individuals, families, communities, and populations during all life phases.
4. Use evidence-based practices to promote health, manage illness, and prevent injury among individuals, families, communities, and populations.
5. Utilize communication skills to enhance relationships with patients and families and collaboration among members of the health care team.
6. Assume responsibility and accountability for decisions and actions based on professional intrapersonal values, ethical and legal obligations, standards of practice, social justice, and economics.
7. Integrate principles of health education, management, leadership, quality care, and patient safety when organizing, coordinating, and engaging in professional practice.
8. Demonstrate knowledge of health care policies and finance in a regulatory environment and their influence on health care access and quality.
9. Exhibit motivation and self-direction in activities that contribute to lifelong personal, professional, and intellectual development.
10. Utilize health care technology and information management systems to promote quality care and patient safety.

Revised and approved, March 2011

Research Statement

Any research conducted as part of the student's formal studies at the University must be reviewed and approved by the College of Nursing. Approval by both the College of Nursing's and the University's Institutional Review Board must be obtained prior to initiation of data collection. Specific information may be obtained through the Office of Student Services.
Office of Student Services

The Office of Student Services can assist you in a variety of ways, such as advising, registration, and referrals to University services. Questions about the curriculum, prerequisites, and course requirements should always be directed to an Academic Advisor in the College of Nursing. Academic support services, such as tutoring, study groups, workshops, etc. are coordinated by the college’s Student Success & Retention Coordinator.

The Office of Student Services is located on the 1st floor of the Nursing Administration Building on South Campus. You may schedule an appointment by calling the front desk during normal business hours (Monday-Friday, 8:00am-5:00pm) at 314-516-6066. Direct contact information for each of our staff members can be found on our website by clicking here.

Advising and Registration

All RN to BSN students have an Advising Hold on their account at all times that prevents them from making any changes to their schedules. Students must always contact an Academic Advisor in the College of Nursing in order to register for courses, as well as add/drop courses.

New Students

All new students must make an appointment to meet with an Academic Advisor in the College of Nursing, in order to review the college’s admission criteria, evaluate the student’s transcripts (if applicable), and map out the student’s plan of study.

Current Students

We hope to make the registration process as easy as possible for you. Shortly before registration time, you will receive two emails; one from the Office of the Registrar and one from the College of Nursing, both sent to your UMSL email address.

The email from the Office of the Registrar will include your registration date, which is assigned by class standing: graduate students and seniors first, juniors next, etc. Be aware that it is not an appointment. It is simply the first day that you will be eligible to register for courses.

All Nursing students must consult with their Academic Advisor to plan their course schedule. RN to BSN students are not required to make an appointment. However, an email will be sent to all RN to BSN students at the beginning of each semester, instructing them on how to proceed with registration. Students must reply to the email with intent to enroll.

International and Permanent Resident Students

Students with International status are required to take English as a Second Language (ESL) assessment at the University. Based upon the assessment students may be required to complete recommended ESL courses prior to enrolling in Nursing courses.

All students with international coursework (whether they are classified as an international student or as a citizen or permanent resident of the United States) must submit official transcripts from the
international school(s) as well as official course descriptions (in English) for every course taken at a foreign institution. Please click [here](#) for detailed information on this process.

**To Add and/or Drop Course(s)**

To add or drop a course after you initially register for courses, you must still contact an Academic Advisor in the College of Nursing (the Advising Hold is not removed after your initial advising/registration meeting). Students may call the front desk to schedule a follow-up appointment to make changes to their schedule, or they may contact their Advisor directly (if it is a minor change). Your Advisor will discuss how dropping a course may impact your progression in the Nursing major.

Students must be aware of the add/drop deadlines set forth by the Office of the Registrar, as well as the reassessment schedule set forth by the Cashier’s Office.

**Program/Plan Change**

A student who is declared as a Nursing major, and wishes to change his or her major to something else at UMSL, must fill out a Program/Plan Change Form. The student must meet with an Academic Advisor for the major they wish to change to, in order to submit this form (Academic Advisors in the College of Nursing cannot change a student’s major out of Nursing; they can only change a student’s major to Nursing). Likewise, any student who is enrolled at UMSL in a different major, and wants to switch to Nursing, must meet with an Academic Advisor in the College of Nursing in order to review the student’s eligibility to the major and submit the Program/Plan Change Form.

**Retention Services**

Nursing school is a unique experience that is wonderfully rewarding, emotionally challenging, and academically rigorous all at the same time. The College of Nursing aims to provide all nursing students with the tools and support necessary to be successful. Within the College of Nursing, academic support services are coordinated by the Student Success & Retention Coordinator. Comprehensive services include information and guidance for students who are at-risk for course failure or who are not achieving their full potential. Students who are having difficulty navigating through nursing school are encouraged to seek the assistance of the Student Success & Retention Coordinator as early as possible. Faculty refers students directly to the Student Success & Retention Coordinator if they identify a student to be at-risk for course failure. In addition to individual academic coaching appointments, the College of Nursing offers weekly peer-facilitated study group sessions, peer tutor and peer mentor services, and several student development workshops throughout the semester. The Student Success & Retention Coordinator works closely with the program directors, student services staff, and resources across the campus to provide academic support to all nursing students. Students may contact the Student Success & Retention Coordinator at 314-516-6726 for an appointment.

**Academic Alert System (aka: Early Alert)**

The University of Missouri-St. Louis utilizes an electronic Academic Alert system that allows faculty to refer students to academic supports early in the term. When a faculty member recognizes signs of course failure at any point during the course, he/she can initiate an Academic Alert. Referrals steer students to campus resources and academic supports designed to help them successfully complete the course. An
Academic Alert referral is not noted on campus transcripts; it is a mechanism to support learning and provide students with direct access to campus resources.

1. Every undergraduate nursing course will provide a syllabus that details the specific evaluation criteria and methods. Students in the College of Nursing are expected to meet those criteria to successfully achieve the objectives of the course.

2. To be successful, students must achieve a theory grade of C (76%) or better on exams/tests as well as maintain satisfactory progress in the clinical/laboratory in order to successfully pass the course.

3. An Academic Alert referral will completed by the course faculty on any student who is near or below the criteria of a theory grade of 76%, is not meeting performance standards for the course, or is not satisfactorily meeting the clinical requirements of a course. An Academic Alert referral is designed to make students who are having academic difficulty aware of the variety of resources available within the College of Nursing and across the campus.

4. An electronic copy of the academic alert referral completed by the faculty will be forwarded to the student, the Center for Student Success, and the College of Nursing Student Success & Retention Coordinator. The student is expected to meet with the faculty member completing the Academic Alert form and the Student Success & Retention Coordinator for further assistance. In addition, the Director of the BSN program and Academic Advisors will have access to the system and be able to view academic alert referrals.

**Student Counseling Form**

1. The Student Counseling Form is a warning notice that is issued to alert the student of a situation that may lead to course failure due to unsatisfactory clinical performance or failure to meet program requirements and/or may lead to dismissal from the program.

2. The Student Counseling Form provides a written description of the situation as it relates to course objectives or program policies.

3. The Student Counseling Form will identify remedies to resolve the problem.

4. A date for re-evaluation of the student behavior/situation will be provided by the faculty completing the form.

5. The faculty, Student Services, Student Success & Retention Coordinator and the Program Director, will maintain copies of the Student Counseling Form.
Student Academic Policies

Probation

Students will be placed on probation if their cumulative grade point average falls below 2.5. The Office of Student Services will notify students:

- When placed on probation.
- When removed from probation.

While on probation students will **NOT** be allowed to enroll in clinical courses, however, students may continue in **non-clinical** nursing courses. Students are allowed to continue on probation for two semesters (excluding summer).

Dismissal

Dismissal from the College of Nursing at UMSL occurs for the following:

- Failure to complete a probationary period satisfactorily.
- Irresponsible, unsafe or unprofessional behavior as determined by the College or University. (See “Code for Academic and Professional Conduct” on page 25).
- Unsatisfactory grades:
  a) Failure of any three general education courses which serve as prerequisites to nursing courses;
  b) Failure of any two nursing courses;
  c) Failure of the combination of any two general education courses (which serve as pre-requisites to nursing courses) and a course designated as nursing;
  d) Failure to earn a satisfactory grade (C or above) in a required nursing course which he/she is repeating;
  e) Failure to earn a satisfactory grade (C- or above) in a **general education course**, which is a prerequisite to a nursing course which he/she is repeating.
- General education courses, which are required for University graduation but are **not** prerequisites to nursing courses may be satisfactorily completed with a grade of D. Examples are American History, American Government, Humanities Electives (other than Philosophy) or their equivalents and do not count towards repeated failures.
- All courses with an N prefix are included in this policy.
- Failure is designated as receiving a grade of D or F in nursing courses, or general education courses that serve as prerequisites to nursing courses.
- The falsification of any information provided to the College or University on any record.

Failure of a Single Nursing Course

Students who fail a 3000-level or 4000-level Nursing course are at risk of becoming “out of sequence” and potentially delaying their graduation. If a student fails a 3000-level or 4000-level Nursing course, he/she must meet with both their Academic Advisor in the College of Nursing and the Program Director in order to map out a plan for the student’s progression in the program. The student should start by contacting his/her
Academic Advisor, who will then arrange a meeting between all three parties. After deciding upon a progression plan, the Program Director will seek approval from the Associate Dean for Academic Programs.

**Appeals**

The Undergraduate Committee has appointed a Student Relations Sub-Committee, which meets once per month to consider students’ appeals. Students may contact their Academic Advisor in the College of Nursing to obtain information about submitting an appeal on such as issues as:

- Grade(s) earned in a Nursing course(s)
- Dismissal from the College of Nursing
- Termination from a clinical practicum for reason of unsafe/unethical practice
- GPA calculation(s) for the purpose of progression and/or clinical admission

**Stopping Out/Leave of Absence**

Students who need to stop out of the program for personal/medical reasons, military deployment, etc. must meet with both their Academic Advisor in the College of Nursing and the Program Director in order to map out a plan for the student’s return. The student should start by contacting his/her Academic Advisor, who will then arrange a meeting between all three parties. After deciding upon a return plan, the Program Director will seek approval from the Associate Dean for Academic Programs.

**Graduation**

**Graduation Under a Specific Catalogue**

Students are bound by graduation policies and requirements found in the University Bulletin or college policies in use at the time of their initial enrollment or readmission to the College of Nursing. Curricular changes may be imposed within the nursing major with the assurance that students will be notified of all changes.

**Applying for Graduation**

During their final semester, students are required to make an appointment with their Academic Advisor to submit a *College of Nursing Application for Graduation*.

Student feedback is important to the College of Nursing. During their final semester of courses graduating students are asked to participate in an electronic survey hosted by Educational Benchmarking, Inc (EBI) that gives them the opportunity to express their opinions about the College of Nursing and the BSN program.

**Latin Honors**

To graduate with Latin honors, students must have attended the University of Missouri–St. Louis for at
least 56 graded hours and must meet the following qualifications: cum laude 3.2 to 3.49 GPA; magna cum laude 3.5 to 3.79 GPA; summa cum laude 3.8 to 4.0 GPA. If a student has the necessary GPA at UMSL to qualify for Latin honors but has fewer than 56 graded hours at UMSL, all credit hours and the associated grades earned within the UM system (Columbia, Rolla or Kansas City) will be included when the total credit hours earned in the UM system are at least 80 graded hours. In determining one's eligibility for Latin honors, all graded hours will be considered, including the original grade in each grade-modified course. No Latin honor higher than that which is consistent with the UMSL grade point average will be awarded. The University Latin Honors policy specifies only courses taken within the University system qualify for Latin Honors.

**Deans Honors**

A College of Nursing student who has more than 45 hours but fewer than 56 hours and a cumulative 3.2 grade point at UMSL is awarded Dean's Honors. Deans Honor recipients are listed in the Commencement Program for the University.

**Graduation Awards**

A select number of awards are presented to graduating students each semester, which recognize student excellence in nursing research, professional nursing practice and College leadership. Nominations for each award are generated by faculty and students and are submitted to the Undergraduate Committee and Graduate Committee for consideration and selection. Award recipients are recognized each semester at the College of Nursing’s Graduation Awards and Recognition Ceremony.

**Student Responsibilities**

**UMSL Student Conduct Code and Discipline**

Apart from and in addition to these professional standards and requirement by which Nursing students will be graded and evaluated academically, all University of Missouri students are subject to the Standard of Conduct for students which appears in Section 200.010 of the Collected Rules and Regulations of the University of Missouri and for which they may be disciplined in accordance with the procedures in Section 200.020.

Reviewed and approved by Undergraduate Faculty Committee 11/2013
Reviewed and approved by Faculty 12/13/2013

**Academic Dishonesty**

The University of Missouri–St. Louis encourages students to pursue excellence within a respectful and collegial environment and to assume responsibility for the consequences of personal actions. For that reason the University requires students to reject any type of dishonest behavior.
College of Nursing Statement of Academic Integrity

Strict adherence to the principles of intellectual honesty is expected from all students in the completion of assigned work in nursing courses. Failure to do so will result in:

1. An academic assessment by course faculty of a 0% grade for the work in question (test or assignment), and
2. Submission of relevant information to the Associate Provost for Academic Affairs, who may apply sanctions such as probation, suspension, or dismissal.

**Academic dishonesty includes but is not limited to the following:**

1. Copying the work of another student;
2. Copying material verbatim from a published source without placing it in quotation marks and citing the source;
3. Failing to cite the source of material paraphrased from a published source;
4. Cheating of any kind during a quiz or exam;
5. Copying exam questions during test reviews and/or distributing or sharing exam questions with other students in any form;
6. Using non-faculty approved electronic or communication devices during examinations or class assignments.

Course faculty reserves the right to use software for assistance with plagiarism detection.

Critical behaviors that students must demonstrate in order to earn a satisfactory clinical grade include expectations of honesty and professional integrity in ALL clinical settings. Dishonest behaviors such as withholding information about errors or falsifying reports are obvious violations. Refer to the N (course number) Clinical Evaluation Tool for statements of critical behaviors that must be clearly demonstrated in each clinical experience.

**Statement of Scholarly Work**

All formal papers required in the program are to be written in a scholarly manner using the following technical standards.

- All work is to be properly documented within the body of the paper as well as reflected in a complete reference list.
- Correct composition and grammar must be followed throughout the paper including correct sentence and paragraph structure, spelling and punctuation.
- Guidelines as listed in the latest edition of the publication manual of the *American Psychological Association (APA)* are to be followed for all formal papers. It is strongly recommended that students purchase a copy of the manual at the beginning of their enrollment in the program.
Evaluation

Grading Procedure

Course requirements and methodology for assigning grades are the prerogative of the faculty of each course. Examinations and other graded assignments may be scheduled periodically, with or without notice, and at the end of the semester at the discretion of the faculty. Students who are not making satisfactory progress in courses at midterm are encouraged to confer with course faculty and the Office of Student Services.

Grading Scale

College of Nursing has adopted the following grading scale for required nursing courses:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentage Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>95-100</td>
</tr>
<tr>
<td>A-</td>
<td>93-94</td>
</tr>
<tr>
<td>B+</td>
<td>91-92</td>
</tr>
<tr>
<td>B</td>
<td>87-90</td>
</tr>
<tr>
<td>B-</td>
<td>85-86</td>
</tr>
<tr>
<td>C+</td>
<td>82-84</td>
</tr>
<tr>
<td>C</td>
<td>76-81</td>
</tr>
<tr>
<td>D</td>
<td>70-75</td>
</tr>
<tr>
<td>F</td>
<td>Below 70</td>
</tr>
</tbody>
</table>

Examinations and other graded assignments are scheduled at the discretion of the faculty. Nursing grades are recorded as letters, with pluses and minuses used at the discretion of the faculty.

Failing

In the College of Nursing BSN program, "failing" is defined as an average below 76% at the time of withdrawal or course completion. In the prelicensure program, this means an average below 76% on quizzes and examinations, including any tests for which a grade of zero (0) has been recorded due to absence on a test day without advance notification to the course faculty. The student must earn a theory grade of 76% based on exams/quizzes prior to numerical points for any additional projects, papers or class activities which includes class participation and attendance be added in order to pass the course.

Posting Grades

In respect for student privacy, students' grades are not posted in a way that would allow for individuals scores to be identified by others. Faculty are required to only post grades on the MyGateway course gradebook.
Assessment of Institutional Effectiveness

The University of Missouri-St. Louis has implemented a continuing program to assess institutional effectiveness. A vital part of that effort is the component dealing with student learning outcomes. During the time students are enrolled at the College and later, as alumni, they will be asked to participate in various activities designed to determine how well the College and the University are meeting the stated purposes to provide a positive learning environment where students can create enriched and meaningful lives for themselves. A number of methods are employed in a variety of settings.

General Information

Computer Proficiency Requirement

The College of Nursing requires all students to be computer proficient prior to entering any Nursing courses. Students must indicate proficiency in the following skills:

Required Skills

- Logging on to UMSL’s Online Course Management System MyGateway (Blackboard)
- Logging on to UMSL’s Student Information Management System MyView
- Send, receive, and respond to web-based email on and off campus
- Attach a document/file to an email message
- Familiar with using a graphical interface to access programs (use of icons on the Desktop)
- Start up and switch between multiple programs/windows
- Copy, move, rename and delete files
- Create, move, rename and delete folders
- Able to use a web browser to access the Internet
- Able to create and organize bookmarks in web browser
- Be familiar with several different search engines to find information
- Use the Internet to collect and print information
- Able to download programs from the Internet to their computer (e.g. Adobe Reader, Adobe Flash)
- Able to save, copy, and incorporate Internet information into a word processor
- Create a document using a word processor
- Able to save, edit, and print a document in a word processor

Preferred but not required

- Able to create, edit, enter formulae for calculations, and create graphs using a spreadsheet
- Able to create PowerPoint presentations (including adding video clips, sounds, and links to other presentations)

The College of Nursing has adopted

- Windows as its operating system
- Microsoft Office products (Word, Excel & PowerPoint) as its primary application software
• APA, the latest edition, as the standard manuscript style (the University bookstore has APA disks available for Word)

The University has adopted
• Blackboard (i.e. MyGateway) as its course management software

Resources for Computer Literacy Learning
• Computer course
• Computer lab training

Computer Technology/Student Laboratories

The College of Nursing is committed to integrating technology into your academic experience. All information relative to the use of MyGateway, a course management package, and your student emails will be outlined in Student Technology Guides prepared each Fall by Information Technology Services (ITS) (http://www.umsl.edu/technology/). You can contact the computer help desk at 314-516-6034. The hours of operation for the help desk are Monday – Thursday 7:30 am - 7:00 pm and Friday 7:30 am - 5:00 pm. The help desk is closed weekends and holidays. If the help desk is unable to resolve your problem, please call the Software Support Specialist for the College of Nursing at (314) 516-6755.

A number of student computer laboratories are available on campus. See the Triton Manual for further information.

Communication

The College of Nursing’s faculty and staff communicate with students in a variety of ways, including the use of MyGateway bulletin boards and university email. Students are responsible for all communication regarding program information/changes relayed through such campus communication systems.

Faculty and Staff Offices and Mailboxes

Nursing faculty and staff offices and mailboxes are located in Seton Hall and the Nursing Administrative Building. The buildings are open Monday - Friday 8:00 am - 5:00 pm., and during scheduled classes and lab hours.

Student Organizations

Sigma Theta Tau

The Nu Chi Chapter of Sigma Theta Tau was officially established in April 1984. Membership is offered by invitation to those students graduating in the upper third of their class and to those recognized as outstanding community nursing leaders. Professional presentations are held twice each year and feature leaders in the nursing profession.
Student Nurses' Association (SNA)

The College of Nursing is a constituent of the National Student Nurses' Association. The purpose of this organization is to provide nursing students in the basic baccalaureate program the opportunity to connect with the nursing profession prior to licensure. SNA provides students with volunteer, donation and networking opportunities to increase their involvement in the nursing community.

Minority Student Nurses' Association (MSNA)

The Minority Student Nurses' Association (MSNA) was developed to function as an academic support and networking group. The focus of MSNA is to provide service, knowledge, and sense of awareness through community and university service; and to create a bond between minority nursing students. MSNA is all about support, academics and community outreach. Membership is open to all students from the College of Nursing regardless of race, culture, religion, or ethnic background.