

(Office use only)
Date Received _____

College of Nursing at the University of Missouri-St. Louis
2019 Application for Nurse Externship Program
(must be typed)

Name: _____ SSN# (last 6 digits only) _____

Permanent Address: Street _____ City _____ State _____ Zip _____

Preferred Phone Number: _____ Alternative Phone Number: _____

Preferred E-mail Address: _____

College/University at which currently enrolled: _____

Is this a BSN Program? (Required) ☐ Yes ☐ No

Cumulative grade point average (inclusive of most recent semester completed): _____

Will you have completed at least two semesters of clinical courses by May 2019? ☐ Yes ☐ No

Expected Graduation Date (month/year) _____

Are you currently employed by a BJC HealthCare hospital/services? ☐ Yes ☐ No

If yes, which facility? _____ Job title _____ Dept. _____

Please list below all nursing courses that you will have completed by May 2019 that have or will contain a clinical component:

Name of Course and Clinical Type	Date Completed	Grade

Clinical Placement Ranking Preference

Step 1- Hospital Preference: Please rank your top 3 choices (1 being your top choice) for clinical placement out of the hospitals listed below.

*Please note, if you select BJH as your #1 choice, you cannot rank SLCH as your #2 or #3 choice. If you select SLCH as your #1 choice, you cannot rank BJH as your #2 or #3 choice.

Step 2- Unit Preference: For each of the hospitals that you ranked as being your top 3 choices, please indicate your top 3 choices (1 being your top choice) of clinical unit/area within that hospital.

Hospital preferences will be considered first, followed by preferred patient care unit/division

___ **Barnes-Jewish Hospital (BJH)** (*If you select this as your #1 choice, you cannot rank SLCH in your ranking)

___ General Surgery	___ ICU	___ Oncology
___ General Medicine	___ Neurology	___ Operating Room
___ Cardiology	___ Labor & Delivery	___ Emergency & Trauma Services
___ Any unit at BJH		

___ **Barnes-Jewish St. Peters (BJSP) / Progress West Hospital (PWH)**

___ Telemetry/ICU	___ OR	___ PACU (inpatient and outpatient)
___ Emergency Service	___ Medicine/Surgery	___ Labor & Delivery (Progress West)
___ Any unit at BJSP or PWH		

___ **St. Louis Children's Hospital (SLCH)** (*If you select this as your #1 choice, you cannot rank BJH in your ranking)

___ Medicine	___ Emergency Unit	___ Surgery/Trauma
___ Neonatal ICU	___ Neuro-Rehab	___ Hematology-Oncology
___ Operating Room	___ Pediatric ICU	___ Cardiology-Transplant
___ Float Pool	___ Any unit at SLCH	

___ **Missouri Baptist Medical Center (MBMC)**

___ Medical	___ Renal	___ Surgical Services (Inpatient)
___ Neurology	___ Oncology	___ Acute Rehab
___ OR/PACU	___ ER	___ Women and Infants
___ Cardiology	___ ICU	___ Any unit at MBMC

Will you require housing accommodations during the externship? ☐ Yes ☐ No

If accepted into this externship program, how likely would it be that you would accept the position?

☐ I definitely would accept ☐ I probably would accept ☐ Depends on my other offers ☐ I don't know

Individuals providing letters of recommendation:

Name	Faculty Member or Clinical Supervisor?

To complete the application process, include all of the following in one complete packet and submit by January 28th, 2019:

- **Completed 2019 application** for the Nurse Externship Program. **The application must be typed.**
- **Letter of interest (in essay format)** in the Nurse Externship Program (no longer than two single-spaced pages). Please address the following:
 - Why you are interested in the Nurse Externship Program
 - What you expect to gain from your experience as a nurse extern
 - Skills, abilities, and personal characteristics that qualify you for the extern program
 - Your future career and educational aspirations
- Copy of current college **transcript**. This does not have to be an official transcript, but must include all grades for each course and your cumulative GPA. If you would like to submit a transcript inclusive of your Fall 2018 grades, do not submit the application packet until your Fall grades 2018 are listed on the transcript.
- **2 letters of recommendation** using the required form (can be downloaded from the program's website)
- **Resume** (no more than 2 pages in length)

****Incomplete applications and applications received after January 28th, 2019 will not be considered.**

Mail or deliver your complete application packet to: **Duangporn Curcuru (Noi), College of Nursing at University of Missouri-St. Louis, Nursing Administration Building, One University Boulevard, St. Louis, MO 63121-4400.** You will NOT receive a notification from us that your application have been received. It is recommended to mail with delivery confirmation if you would like verification that we have received your application. Please direct any questions to Tonya Haynes, DNP, RN, Coordinator of the UMSL/BJC Nurse Externship Program at haynesto@umsl.edu.

If you are selected for the Nurse Externship Program, you will be required to provide: *(do not send these with your application)*

- Evidence of good academic standing from your nursing program
- Overall grade point average at the end of the 2018-2019 (May 2019) academic year
- Verification of current CPR, TB testing, immunizations, drug screening , and criminal background check (THESE ARE AT THE STUDENT'S EXPENSE)

Acceptance emails will be sent out by late February 2019. Effort will be made to accommodate first choices. Hospital preferences will be considered first, followed by the preferred patient care unit/division.

Please note: Externs will expected to work the schedule of the assigned nurse mentor which may include nights, weekends and holidays.

SIGNATURE

DATE