

FOREIGN TRANSFER CREDIT

If you completed courses at another college or university, you may be eligible to receive credit at UMSL. The steps below must be completed before foreign coursework can be reviewed for transfer credit. All credit is awarded on a course-by-course basis and depends on whether or not the University offers equivalent subjects. (Note that courses taken at U.S. schools are automatically reviewed for credit once official transcripts have been received.)

1. Submit your final international transcript

Ensure that final, official transcripts and degree certificates have been sent to International Student & Scholar Services (ISS). Remember that documents are only official if received inside sealed envelopes that have been stamped by your school.

2. Submit course descriptions

A course description should briefly explain the structure and topics covered in a given class. These descriptions must be received inside a school envelope, emailed to ISS from the issuing institution, printed from an official school website, or photocopied from a school catalogue. Course descriptions are needed for each class under review. A sample description is below:

HIST 2090 Eighteenth Century European History (3 credit hours)

Prerequisite: Sophomore standing or consent of instructor. This course offers intensive study of Europe in the period between the Glorious Revolution in England in 1688 and the fall of Napoleon in 1815. Particular emphasis will be placed on the theme of the rise of the modern. Specifically, the course will examine the struggle by intellectuals, politicians, and military figures to move Europe forward from the old regime system. Particular emphasis will be placed on the works of Voltaire, Rousseau, Locke, and Paine.

3. Check with an advisor

If you have questions about transfer credit, email Lee Hasegawa at hasegawal@umsl.edu.

4. Be patient

Please note that the credit review process can take time depending on the amount of research needed for your institution. ISS works with both professors and other departments on campus to determine UMSL equivalencies.

5. Check DARS

Once the evaluation is complete, any transfer credit will be posted to your student account. You can then run a Degree Audit Reporting System (DARS) report, which shows where transfer work has been applied toward your degree requirements. You can view and print your own DARS report by going to MyGateway → Students → Academic Toolbox → My DARS Report.