



INTERNATIONAL
STUDIES AND PROGRAMS

Authorization to Release Student Information

In compliance with the federal *Family Educational Rights and Privacy Act of 1974* and the Board of Curators' policy on access to and release of student education records, the University is prohibited from providing certain information from your student records to a third party. This includes information on application materials and admission decisions, grades, billing, financial aid, and other student record information. This restriction applies, but is not limited, to your parents, your spouse, or a sponsor.

If you choose, you may grant the University permission to release information about your records to a third party by completing the form below. You must submit a separate form for each third party to whom you wish to grant access, and the information will only be made available when requested by the third party. A copy of your passport must either be submitted with this form or already on file at the University.

Please note that your authorization to release information has **no expiration date**. You may, however, revoke your authorization at any time by submitting a written request to do so.

The authorization below is only intended for use by the Office of International Student and Scholar Services. Note that it is office policy not to release information over the phone, and all fields below are required.

A. STUDENT INFORMATION

Printed Name (Last, First)

UMSL Student Number

Current Address

Email

B. THIRD-PARTY DESIGNEE

Printed Name (Last, First)

Relation to Student

Current Address

Email

Information this person is allowed (✓ check all that apply):

- | | |
|---|---|
| <input type="checkbox"/> Application information and admission status | <input type="checkbox"/> Information about registration, GPA, and holds |
| <input type="checkbox"/> Permission to receive my admission packet | <input type="checkbox"/> All of the above |
| <input type="checkbox"/> Demographic and student ID information | |

C. CERTIFICATION

Student's Signature

Date