Overview:

All students are assigned a **Gateway ID/SSO ID**, which gives access to these computing services:

- Web-based Email - Access your email from any JavaScript-enabled web browser
- My Gateway (Powered by Blackboard) - Online information for your registered classes
- Dial-up Internet – Access the internet from your computer's dial-up modem

**Search for your Gateway ID**

1. Go to http://sso.umsl.edu
2. Click on the link to Lookup Your ID
3. Enter your Student number in the box provided and click **Search**

The screen will then show your name along with your Gateway ID/SSO ID. **Make sure you remember your user name since you will need it to log on to any machine on campus, onto MyGateway, onto your UMSL email account and onto your SAMBA/K:Drive.**

If you forgot or do not know your password

- Click on Forget Your Password?
- Select Student and click Next. Enter your Gateway ID/SSO ID, social security number, student number and birth date.
- Follow the Password security requirements to make a secure password. Enter it twice and click Change Password.

Once you know your Gateway ID/SSO ID and have reset your password, you will be able to access various accounts.
Gateway ID Activation:

- Click on Activate Your Account
- Select Student and click Next. Enter your Gateway ID/SSO ID, social security number, student number and birth date.
- Choose a secure password and enter it twice and click Activate.
- Once you know your Gateway ID/SSO ID and have activated it, you will be able to access various accounts which are created for you 3 days after you first enroll classes.
- If you register late, it can take up to 2 weeks for your account to be created.

Email Information:

All students are initially given 50 Megabytes of storage space on the “Studentmail” for email. Your account will let you send and receive text and html email and allow you to send and receive attachments. If the amount of emails in your inbox exceeds 50 Mg, your account will be locked, and you will need to call the Technology Support Center to unlock it. Your email address will be gatewayid@studentmail.umsl.edu (i.e. if your Gateway ID/SSO ID is abc123, your email address will be abc123@studentmail.umsl.edu). The password to your email is your Gateway ID password.

Access To The Following ITS services through Gateway ID:

- You can use your Gateway ID/SSO ID and password to login to Blackboard®’s My Gateway system. To get to the Login page, go to http://mygateway.umsl.edu/ and click “Login” (You may have to enter your login information more than once the first time you use the system). Mygateway can also be used for online courses. Helpful MyGateway information can be found by clicking “Help” on the Login page, at http://www.umsl.edu/computing/mgwhelp.
- You can get access to the Studentmail (student email through UM-St. Louis).
- **Dial-Up Access**: Dial-Up information can be found at http://www.umsl.edu/technology/tsc or on the help sheets located in the labs.
- You can also get access to Lab/Classroom Computers.
- Wireless connection through UM-St. Louis can be accessed through the Gateway ID/SSO ID.
- The Dorms/University Meadows Network can also be accessed through Gateway ID/SSO ID.
- Samba file storage or the K-Drive can be accessed as well once the Gateway ID/SSO ID is known.
- Semester Grades can be checked through Mygateway.

Please contact the Technology Support Center at 314-516-6034 if you need help, or visit a lab on campus for assistance from a lab consultant.